

**FALL/SPRING**  
**Residential Alternative Payment Program (RAPP)**  
 Application/Contract

I wish to enroll in the Resident Alternative Payment Plan for the payment of housing rent charges for the term(s) of my choice. I understand the **Terms and Conditions** of the plan and agree to abide by them. **This plan is available to registered UNF/FSCJ students or participants in associated UNF/FSCJ programs.**

\_\_\_\_\_  
 Student Name

\_\_\_\_\_  
 Student's N#

\_\_\_\_\_  
 Student Cell Phone Number

**Terms and Conditions**

The Residential Alternative Payment Plan (RAPP) is designed to offer a monthly payment option to those students who have already maximized their loan capabilities. Before RAPP is offered, a student must explore all avenues of Stafford and Parent Plus loans. This plan is NOT applicable for payment of meal plans, tuition, or other University fees. This plan is operated by the Department of Housing Operations and the University of North Florida solely as a service to our students.

1. A student may cancel participation in the plan at any time; however, cancellation of the plan will automatically result in the remaining balance becoming due and payable immediately. No fees will be refunded if plan is cancelled or discontinued.
2. The monthly amount due as calculated may be based on tentative room assignments and are subject to increase or decrease as changes to the student's room assignment occur. It will be the student's responsibility to contact the Housing accountants to adjust the payment if a room change occurs.
3. Monthly reminders or invoices will not be sent. The applicant is fully responsible for making payments monthly as indicated by the payment schedule below. Late payments are subject to an initial \$100 late fee and \$35 for each additional late payment.

**RAPP Plan Option**

**TWO SEMESTER PLAN (FALL AND SPRING SEMESTERS)**

Payment Schedule – Eight (8) Monthly Payments

This payment plan option divides the rental assessment of the typical two-semester Residence Contract over an eight (8) month payment cycle. The payment plan begins with the month of **August** and continues to **March** with the budgeted monthly payment due on the **1<sup>st</sup> of each month**. Please refer to payment schedule below for amount due each month.

**\*Payment Schedule:**

<b>Fall:</b>	Aug 1 <sup>st</sup> _____	Sept 1 <sup>st</sup> _____	Oct 1 <sup>st</sup> _____	Nov 1 <sup>st</sup> _____
<b>Spring:</b>	Dec 1 <sup>st</sup> _____	Jan 1 <sup>st</sup> _____	Feb 1 <sup>st</sup> _____	Mar 1 <sup>st</sup> _____

\_\_\_\_\_  
 Signature of Student Applicant

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Signature of Parent/Guardian (if student is under 18 years of age)

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Staff Signature (indicating initiation of the plan)

\_\_\_\_\_  
 Date

**University of North Florida – Housing Operations**  
**1 UNF Drive**  
**Jacksonville, FL 32224**  
**Office: (904) 620-4663 Fax: (904)620-4670**

<b>For Office Use Only:</b>	
Date Received: _____	Staff Initial: _____
Fee Received: _____	Process Date: _____