

University of North Florida
Finance and Facilities Committee

January 11, 2018

Minutes

Members Present - Hans Tanzler (Chair), Doug Burnett, Tom Bryant, Thomas Beaucham

Members Absent (excused) - Oscar Munoz, Stephen Joost

Item 1 Call to Order

Chair Tanzler recognized a quorum and called the meeting to order at 10:04 am.

Item 2 Approval of Minutes - October 24, 2017

Chair Tanzler asked for a motion to approve the minutes for the October 24, 2017 meeting as presented. Trustee Burnett made a MOTION to approve the October 24, 2017 minutes. The motion was SECONDED by Trustee Bryant and the motion was APPROVED unanimously.

Item 3 Public Comments

Chair Tanzler offered the opportunity for public comments on the agenda. There were no public comments.

Item 4 Approval of Amended Regulation: 9.0010R Parking Regulation - Purpose and Scope

Vice President Shuman presented a request for approval of the amended regulation: 9.0010R Parking Regulation. The proposed amendment incorporates the recent implementation of the License Plate Recognition and Virtual Permit program. The language in the regulation has been revised to compliment the new program which is determined by license plate numbers rather than physical hangtags or affixed permits, and requires vehicles to park nose-in. She noted an additional back-in permit can be purchased. Also included in the proposed changes is the removal of the clause for booting a vehicle after 8 unsuccessfully appealed tickets in one year and parking requirements are being violated again.

Trustee Burnett made a MOTION to approve the amended regulation: 9.0010R Parking Regulation - Purpose and Scope. The motion was SECONDED by Trustee Bryant and the motion was APPROVED unanimously.

Item 5 Parking System Bonds, Series 1998

Vice President Shuman presented a request from the UNF Financing Corporation to approve the refinancing of the Parking System Bonds, Series 1998 by converting the variable rate debt to a fixed rate obligation at 2.71% for ten years and entering into a loan agreement with TD Bank.

Shari Shuman began a discussion regarding moving the Parking Systems Bonds from a variable rate to a fixed rate. Several institutions responded to an RFP to lock in on a 10 year bank loan. We are currently paying a variable interest rate total of 1.95% (1.17% base plus other charges). The discussion continued regarding if the university should lock in on a 2.71% fixed rate with TD Bank. TD Bank has the lowest rate. There is an exception in the debt guidelines where, if you're moving from a variable basis to a fixed basis, BOG approval is not required but a 10 day notification would be necessary.

Trustee Bryant made a MOTION to approve the resolution authorizing the Financing Corporation to refinance the Parking System Bonds, Series 1998 with TD Bank at 2.71% for ten years. Trustee Burnett SECONDED the motion and the motion was APPROVED unanimously.

Item 6 Capital Projects Quarterly Report and Change Orders

Vice President Shuman presented the report on capital projects and change orders for the last quarter. Her report included the following items –

- a. The Skinner Jones Hall is now completed and the occupants have moved into the building.
- b. The design of the Student Assembly Center is complete and we are reviewing possible cost options.
- c. The Nature Trails Boardwalk has been renovated at a cost of \$.5 million.
- d. Two food court venues, Chick'n'Grill and Papa John's, in the Student Union will be replaced in the summer with Firehouse Subs and Panda Express
- e. The university is currently looking into a lease downtown for entrepreneurial classes.

Item 7 Quarterly Budget Report

Vice President Shuman presented the quarterly budget report ending November 30, 2017, noting the E&G revenue includes general revenue, lottery, tuition and fees. As of November 30th, 36% of the budget had been expended. Salary savings is anticipated to be the same amount as last year. There are no concerns with auxiliary accounts at this time.

Item 8 Treasurer's Report

Vice President Shuman presented the treasurer's report for the period ending November 2017 showing a net cash balance of \$104 million and current investments of \$104.5 million

between three money managers: RBC, Sawgrass and the state's Special Purpose Investment Account (SPIA). The report also shows the university's current debts.

Item 9 Status of Block Tuition Legislation

Vice President Shuman provided an update on the block tuition legislation. The bill, which was vetoed last year, has come up for approval again. Michael McGuire provided a spreadsheet showing the financial impact of different possible scenarios. Discussion included the impact to the university regarding tuition, differential and university wide fees.

Item 10 Overview of Financial Position "What Ifs"

Vice President Shuman discussed with the committee financial position "what ifs" related to university FY19 budget, noting that several factors could impact the budget: enrollment growth, performance funding and reductions in general revenue. She noted that the best case scenario is currently the most realistic case. In the worst case scenario, the university would need to use a portion of its 5% required reserve and would need to draft a plan to reimburse that account.

Item 11 Adjournment

The meeting was adjourned at 11:11 am.