

# **University of North Florida Parking Advisory Council Bylaws**

## **NAME**

The name of this organization shall be the University of North Florida (UNF) Parking Advisory Council (also referred to as the Council).

## **AUTHORITY**

The UNF Parking Advisory Council is advisory in nature. All recommendations shall go directly to the Vice President for Administration and Finance who shall recommend to the President for final authority.

## **OBJECTIVE**

The objective of the Parking Advisory Council shall be to advise the Vice President for Administration and Finance on all matters impacting parking facilities and their utilization by the University Community.

Specifically, the Parking Advisory Council shall have the agenda:

- To assist in planning for adequate parking for the campus
- To examine parking issues on campus and make recommendations for resolutions

## **VOTING MEMBERS**

The following will be voting members of the Council:

- > Four student members appointed by the President of the SGA.
- > Two Faculty Association members appointed by the President of the Faculty Association.
- > Two USPS Association members appointed by the President of the USPS Association.
- > Two A&P Association members appointed by the President of the A&P Association.
- > Additional members may be appointed at the discretion of the Vice President for Administration and Finance, in consultation with the University President

## **TERMS**

Faculty and staff members may be appointed for two-year renewable terms. Student Council Members may be appointed for one-year renewable terms. Terms commence with the fall semester and run through the summer semester.

Any member desiring to resign from the Parking Advisory Council shall submit their resignation in writing to the Parking Advisory Council Chairperson, who shall present it to the Vice President for Administration and Finance for action.

## OFFICERS

The officers of the UNF Parking Advisory Council shall be a Chairperson and a Vice-Chairperson.

In consultation with the Vice President for Administration and Finance, the University President shall appoint, from among the membership, the Chairperson to a one-year term. The Council shall select the Vice-Chairperson from among the membership.

## MEETINGS

The University of North Florida Parking Advisory Council will hold at minimum regular quarterly meetings except that meetings need not be held if, in the judgment of the Chair and Vice-Chair, no significant agenda items have been presented for Parking Advisory Council consideration.

Special meetings may be called by the Chairperson upon the written or oral request of a Council Member. The purpose of the meetings shall be stated in the call. Except in cases of emergency, at least three (3) days notice shall be given.

A simple majority of Parking Council Members shall constitute a quorum.

## VOTING

- Each Parking Advisory Council Member shall have one (1) vote.
- The Parking Advisory Council Chair will not vote except to break a tie.
- There shall be no proxy voting.
- A passing motion shall be a simple majority of voting members present.

If a Parking Advisory Council Member is unable to attend Council Meetings for an extended period of time (e.g., a semester), the appropriate Association President may recommend a substitute who shall, with the permission of the Vice President for Administration and Finance, have voting privileges.

## AMENDMENT

The Bylaws shall be reviewed annually and recommendations forwarded to the President.

Approved:



John A. Delaney, President

October , 2012