




July 17, 2018

M E M O R A N D U M

TO: Dr. John Kantner, Assistant Vice President for Research
Office of Research and Sponsored Programs

FROM: David M. Szymanski, Ph.D. 
President

SUBJECT: Delegation of Authority to Certify UNF's Compliance with
BOG Regulation 10.002, Sponsored Research

The Office of Research and Sponsored Programs is the unit responsible for reviewing contracts and grants offered to the University and conducting negotiations with the funding agency.

Effective May 31, 2018, I hereby delegate to the Assistant Vice President for Research and Sponsored Programs the authority vested in me pursuant to the Resolution on Presidential Authority and s. 1004.22(3), Florida Statutes to annually prepare and certify, as set forth in BOG Regulation 10.002, (Sponsored Research), that:

- UNF has policies in place to negotiate, enter into, and execute research contracts including, but not limited to, policies for the solicitation and acceptance of research grants and research donations, policies for the collection of fees and research donations in the context of university sponsored research, and policies relating to the appropriate use of research funds, and
- UNF has reasonable control and monitoring systems in place for research activities to comply with applicable laws and the mission and long-term plans of the university.

The Assistant Vice President for Research and Sponsored Programs shall make such annual certification to the Board of Governors pursuant to BOG Regulation 10.002, and comply with all its requirements.

A copy of the annual certification shall be provided to the university compliance officer and the Provost. The certification will be reported to the UNF Board of Trustees.

This delegation of authority supersede any and all previous delegations by this office as to this subject and shall remain in effect until revoked by me in writing.