




July 17, 2018

MEMORANDUM

TO: Karen J. Stone, Vice President and General Counsel

FROM: David M. Szymanski, Ph.D. 
President

SUBJECT: Delegation of Authority – Outside Legal Counsel and Professional Experts

The Resolution on Presidential Authority adopted by the University of North Florida Board of Trustees on July 16, 2018 grants authority to the University President to employ private attorney services to provide professional legal services to the University of North Florida Board of Trustees after consulting with the Office of the General Counsel.

Effective May 31, 2018, I hereby delegate to the Vice President and General Counsel the authority vested in me to negotiate, approve, execute and administer contracts with outside legal counsel and professional experts.

This delegation supersedes any and all previous delegations by this office relating to this subject matter and shall remain in effect until revoked by me in writing. No further delegation of this authority is authorized.