




July 17, 2018

MEMORANDUM

TO: Francis J. Mackesy, Director, Department of Police and
Public Safety

FROM: David M. Szymanski, Ph.D. 
President

SUBJECT: Delegation of Authority for Approval and Execution of Mutual Aid
Agreements

Effective May 31, 2018, I hereby delegate to the Director of the Department of Police and Public Safety the authority vested in me as Chief Executive Officer under Section 23.1225(3) Florida Statutes, to approve and sign mutual aid agreements with other local, state and federal law enforcement entities.

Approval and Signature Authority

The process for approval of all voluntary assistance and mutual aid agreements is as follows:

- (1) The General Counsel will review and approve all agreements.
- (2) The Director of the Department of Police and Public Safety will sign all agreements with federal, state and local law enforcement entities to provide mutual aid as authorized by law.

This authority shall be exercised in accordance with established Florida law, in conformance with all rules and policies of the University of North Florida Board of Trustees for the implementation of approved programs of the University, and under the guidelines established by the Office of the General Counsel.

This delegation supersedes any prior delegations by this office as to this subject matter, shall remain in effect until revoked by me in writing and shall not be further delegated.