



July 1, 2019

MEMORANDUM


TO: Simon J. Rhodes, Ph.D., Provost and Vice President,  
Academic Affairs

Shari A. Shuman, Vice President, Administration and Finance

Karen J. Stone, Vice President and General Counsel

Ann S. McCullen, Vice President, University Development and  
Alumni Engagement

Eric T. Bruder, Vice President, Marketing and Communications

FROM: David M. Szymanski, Ph.D.   
President

SUBJECT: Delegation of Authority – Moving Expenses

Effective this date, I hereby delegate to each officer listed above the authority vested in me pursuant to the Resolution on Presidential Authority adopted by the University of North Florida Board of Trustees on July 16, 2018 to approve moving expenses to be paid by each officer's division or unit for current or prospective university employees.

This authority has been delegated with the expectation that all approvals of moving expenses shall be in accordance with the requirements of University regulations, policies, and procedures, including the moving expenses policies and procedures of the Procurement Department, Office of Human Resources, and TSI/Foundation Accounting.

This delegation supersedes any and all prior delegations by this office as to this subject matter. This delegation shall remain in effect until revoked by me in writing and shall not be further delegated except by the Provost and Vice President, Academic Affairs, who may further delegate to the Associate Provost.