




July 17, 2018

MEMORANDUM

TO: Francis J. Mackesy, Director, Department of Police and
Public Safety

FROM: David M. Szymanski, Ph.D. 
President

SUBJECT: Appointment of Designee for Recording and Disposal of Lost and
Abandoned Personal Property

In accordance with Section 705.18, Florida Statutes, I hereby appoint the Director of the Office of Police and Public Safety to take charge and make the appropriate records of lost or abandoned personal property found on the University of North Florida campus.

The Director shall ensure that any and all public sales thereof are properly noticed and conducted, and that all monies realized from such sale shall be placed in the appropriate fund to be used solely for student scholarship and loan purposes as required by Florida law.

This delegation of authority supersedes any and all prior delegations by this office as to this subject matter, shall remain in effect until revoked by me in writing and shall not be further delegated.