



July 1, 2019

MEMORANDUM


TO: Simon J. Rhodes, Ph.D., Provost and Vice President,
Academic Affairs

Shari A. Shuman, Vice President, Administration and Finance

Karen J. Stone, Vice President and General Counsel

Ann S. McCullen, Vice President, University Development and
Alumni Engagement

Eric T. Bruder, Vice President, Marketing and Communications

FROM: David M. Szymanski, Ph.D. 
President

SUBJECT: Delegation of Approval Authority for International Travel

Effective this date, I delegate to each officer the authority vested in me pursuant to the Resolution on Presidential Authority adopted by the University of North Florida Board of Trustees on July 16, 2018 to review and approve travel requests to destinations outside the continental United States for the university personnel in their respective division or units.

The review and approval authority delegated hereby shall be exercised in accordance with Florida law, and University of North Florida regulations, policies and procedures, and shall not be further delegated, except that the Provost and Vice President of Academic Affairs may delegate to the Associate Provost.

This delegation of authority supersedes any and all prior delegations by this office as to this subject matter and shall remain in effect until revoked by me in writing.