




July 1, 2019

M E M O R A N D U M

TO: Simon J. Rhodes, Ph.D., Provost and Vice President,
Academic Affairs

FROM: David M. Szymanski, Ph.D. 
President

SUBJECT: Delegation of Signature Authority - International
Exchange Agreements

Pursuant to Florida Statutes Section 1001.72(1) and Board of Governors Regulation 1.001, the University of North Florida Board of Trustees is granted the power to contract on behalf of the University.

The Resolution on Presidential Authority adopted by the University of North Florida Board of Trustees on July 16, 2018, grants authority to the University President to approve, execute and administer contracts on behalf of the University of North Florida Board of Trustees.

Effective this date, I hereby delegate to the Provost and Vice President for Academic Affairs the authority to approve and execute comprehensive, first-level international exchange agreements placing students, faculty, and staff in overseas institutions in connection with approved academic/curricular and co-curricular programs.

Any subsequent agreements specifying activities, responsibilities, and resource commitments of particular University units shall be signed by the Interim Provost and appropriate Vice President, Dean, Director, and/or Chair, as determined by the level of resource obligation.

All such agreements are to be reviewed and approved by the Office of the General Counsel and such approval documented prior to execution of any agreement.

This delegation of authority supersedes any and all prior delegations by this office as to this subject matter, shall remain in effect until revoked by me in writing and shall not be further delegated.