




August 29, 2018

M E M O R A N D U M

TO: Shari A. Shuman, Vice President, Administration and Finance

FROM: David M. Szymanski, Ph.D. 
President

SUBJECT: Delegation of Signature Authority for University Employee Salary Supplement Check Requisitions - University Direct Support Organizations

Effective this date, I hereby delegate the authority vested in me pursuant to the Resolution on Presidential Authority adopted by the University of North Florida Board of Trustees on July 16, 2018, to the Vice President of Administration and Finance to approve and sign University Employee Salary Supplement Check Requisitions for the University of North Florida Foundation, Inc., the Museum of Contemporary Art Jacksonville, Inc. and the UNF Training and Services Institute, Inc.

This delegation of authority supersedes any and all delegations by this office as to this subject matter, shall remain in effect until revoked by me in writing and shall not be further delegated.