



July 17, 2018

M E M O R A N D U M

TO: Karen J. Stone, Vice President and General Counsel

FROM: David M. Szymanski, Ph.D.
President

SUBJECT: Delegation of Authority to Certify Rules

Pursuant to Section 1001.706(2)(b), Florida Statutes, each board of trustees shall adopt rules / regulations pursuant to Chapter 120, Florida Statutes, when acting pursuant to statutory authority derived from the Legislature, or when exercising the powers, duties and authority granted by Article IX, Section 7 of the Florida Constitution.

The Resolution of Presidential Authority adopted by the University of North Florida Board of Trustees on July 16, 2018 grants authority to the University President to propose the adoption of rules/regulations. This authority includes taking routine administrative actions on behalf of the Board of Trustees related to any action required under the Florida Administrative Procedures Act. Final approval authority for university rules / regulations is vested in the Board of Trustees.

Effective May 31, 2018, I hereby authorize the General Counsel to conduct and attend administrative hearings applicable to state universities and to certify administrative rules / regulations of the University of North Florida to the Florida Board of Governors.

This delegation of authority supersedes any and all prior delegations by this office as to this subject matter, shall remain in effect until revoked by me in writing and shall not be further delegated.