



July 1, 2019

MEMORANDUM

TO: Simon J. Rhodes, Ph.D., Provost and Vice President,
Academic Affairs

Shari A. Shuman, Vice President, Administration and Finance

Karen J. Stone, Vice President and General Counsel

Ann S. McCullen, Vice President, University Development and
Alumni Engagement

Eric T. Bruder, Vice President, Marketing and Communications

FROM: David M. Szymanski, Ph.D. *DM*
President

SUBJECT: Delegation of Authority - Appointment of Administrative &
Professional Personnel

Effective this date, I hereby delegate to each officer listed above the authority and responsibility vested in me pursuant to the Resolution on Presidential Authority adopted by the University of North Florida Board of Trustees on July 16, 2018 to appoint and remove all Administrative and Professional (A&P) personnel within the area for which that officer is responsible. Non-reappointments and terminations must be coordinated in advance of any personnel action with the Office of Human Resources.

The appointment and removal of Associate Vice Presidents, Assistant Vice Presidents, and Directors, or their equivalents (including equivalents in University-level centers and institutes) is to be exercised in consultation with me.

The authority delegated hereby shall be exercised in accordance with all applicable University regulations, policies and procedures, and laws of the State of Florida.

This authority shall not be further delegated except by the Interim Provost and Vice President for Academic Affairs who may further delegate to the Associate Vice President for Budget and Personnel, Academic Affairs.

This delegation of authority supersedes any and all prior delegations by this office as to this subject matter and shall remain in effect until revoked by me in writing.