

**Space Committee Meeting**  
**MINUTES**  
**February 3, 2010**

**Members Present:** Shari Shuman, Pierre Allaire, Mauricio Gonzalez,  
Len Roberson, Jennifer Hager, Mike Saathoff

**Support Staff Present:** Zak Ovadia, Matthew Taylor, Deb Kaye, Richard Crosby,  
Everett Malcolm, Dan Endicott, Elizabeth Jones, John Hale,  
Lance Taylor, Ann Hoover

**1. Project Timelines**

- **Science & Engineering** - Gale Consulting has been hired for the design. Recommendations for the CM should be forwarded to the President shortly.
- **Installation of Campus Wide Speakers** - Equipment and speakers have been installed on campus. The project should be completed by the end of February. Testing of the speakers will be announced in Campus and Student Update.
- **Athletics Planning** – Facilities Planning has met with Tom Serwatka and Lee Moon to discuss master planning for Athletics. A meeting with the consultants will be scheduled.

**2. Founders Hall**

- Construction should be complete by the end of February. Occupancy is scheduled for mid-March.
- There should be no impact on moves due to Spring Break.

**3. Bookstore (Building 8) - Retail Space**

- Retailers for the rental space are currently being sought.

**4. Building 14**

**Dept of Communications**

- The contract has been awarded to Batson Cook and construction has started.

**Housing**

- The project has been delayed due to the re-roofing of the building but should be completed by the end of March.
- The timeline for removal of the portables will be checked.

**5. UNF Hall**

- Minor renovations to the Graduate School and ITS were started.
- Signage is scheduled to be installed in February.

**6. JJ Daniel Hall (Building 1)**

- The contract has been awarded to Batson Cook. Demolition will start in the former TSI area. Renovation will begin in the HR and CIRT spaces.

**7. Student Wellness and Sports Education**

- The design development phase started in January and meetings should take place every two weeks. Advertising for the CM should begin this week.
- Currently planning and designing for constructing two of the three phases.

**8. Science and Humanities Building**

- Construction Management Services has been awarded to Ajax Construction. There will be a meeting this week to discuss baseline costs.
- This project is currently in the construction document phase.

9. **Campus Wide Master Plan**
  - Public forums were held in January. A presentation was also given to the Executive Committee and the BOT during January.
10. **Outside Space for CCEC Storage and Biology**
  - The site is under construction. Completion is scheduled for the end of March.
11. **Duplicating Building**
  - Estimates to secure the buildings for ROTC should be provided by the end of the week.
12. **Disability Resource Center**
  - Zak has met with the DRC to discuss options. The option of using the former CIRT space will be pursued since this will only require cutting through the wall in between the spaces. A CPSR will be submitted and the space could be completed for the fall semester. Len Roberson will talk to Kathy Robinson regarding this proposed use of space.
13. **Classroom Space – Presentation for Faculty**
  - Deferred to the March meeting.
14. **Temporary Space for 2010 Census**
  - Student Affairs has been approached to provide a temporary space for an information center for the 2010 Census. A small office will be needed for approximately 6 weeks between March and April. Len Roberson will check on a possible space in the COEHS building where orientations could also take place in the training room.

#### **Additional Items**

- Physical Facilities has ordered approximately \$100,000 worth of desks for classrooms.
- Rooms near Robinson Theater should be completed by summer.
- Buildings 2 and 14 can be scheduled for summer classes.
- Concern was raised regarding noise between classrooms in Building 3. Physical Facilities is reviewing the options for additional insulation.

#### **Completed Projects**

- TV Studio/Communication Labs in Building 14.