

**Space Committee Meeting**  
**MINUTES**  
**December 2, 2009**

**Members Present:** Shari Shuman, Pierre Allaire, Mauricio Gonzalez,  
Joann Campbell, Len Roberson, Jennifer Hager

**Support Staff Present:** Zak Ovadia, Matthew Taylor, Deb Kaye, Richard Crosby,  
Everett Malcolm, Dan Endicott, Elizabeth Jones

**1. Project Timelines**

- **Sanctuary and Meditation Center** – A meeting was held with the President. The cost analysis and the original design are being reviewed.
- **Science & Engineering** – Three firms have been short-listed for interviews next week regarding the remedial work.
- **Campus Wide Speakers** – All of the equipment has been delivered. The project should be completed in January.
- **Building 9 Restacking** – The program is complete. Changes have been requested. The project is on hold for PECO funding.

**2. Founders Hall**

- No issues at this time. The offices will be moved as they are ready.
- Project should be complete by February 2010.

**3. Bookstore (Building 8) - Retail Space**

- Auxiliary Services has moved in. There is also a storage area for Academic Affairs, the Chartwells office, Property office (with space for surplus property), a 72 space seating area and 2 retail spaces.

**4. Building 14**

- **Dept of Communications** - The contract has been awarded to Batson-Cook. Construction should be complete in 6 months.
  - A start up meeting is planned in December.
- **Relocation of TV Studio** – The equipment has been received and classes will start in January.
- **Housing Office** – Occupancy is anticipated for February 2010

**5. UNF Hall**

- Some furniture needs to be redistributed.
- Signage is still outstanding

**6. JJ Daniel Hall (Building 1)**

- Carpet selection should be finalized soon.
- The Honors Program, CIRT and Academic Enrichment will be moving into the building. EEO will move downstairs. The IT Support office will move to the 2<sup>nd</sup> floor.

7. **Student Wellness and Sports Education**
  - Design Phase I and II
  - Construction will be based on available dollars.
8. **Science and Humanities Building**
  - Ajax Building Corporation has been selected as the CM.
  - Awaiting additional funding
9. **Campus Wide Master Plan**
  - The Executive Committee is scheduled to meet on January 11. The committee is also scheduled to meet with the focus group on January 11 and 12.
10. **Outside Space for CCEC Storage and Biology**
  - The contract has been awarded. A start up meeting will be held on December 3.
  - The project should take 65 days to complete.
11. **Duplicating Building**
  - Currently waiting on a cost estimate to secure the building for ROTC.
  - Athletics is discussing using the space for storage.
12. **Disability Resource Center**
  - Kristine Webb attended the meeting to discuss the needs of the growing Disability Resource Center and request additional space. New students in the program have already exceeded last year's total. Many students in this program need isolation and distraction controlled areas for exams. She proposed converting 110 classrooms. This is not possible. Funding was not identified for renovations.
  - Deferred to the next meeting. It was suggested she meet with Facilities Planning to outline space needs.
13. **Veteran's Service Office**
  - Cindy Alderson attended the meeting to request additional space for the Veteran's Service Office. The committee approved space adjacent to ROTC in Building 9 and additional temporary space on the 1<sup>st</sup> floor of Building 9.

#### **Additional Items**

- Joann Campbell stated that the 1700 auditorium in building 14 will be turned over to Student Affairs. Transition plans will be discussed.
- Richard Crosby reported that JaxPort Authority will be donating two shipping containers to the University. Building & Construction will use the containers for a TLO project and construct an Interpretive Center which will be located just north of Lot 18. The containers will then be moved to a local park.
- Len Roberson would like to provide the faculty with a spreadsheet showing the changes in classroom space.