

Parking Advisory Council Meeting

September 12, 2014

10:30 a.m.

Business Services Conference Room

Building 8, Room 1106

Minutes

Members Present: Everett Malcolm (Chair), Diane Tanner, Kellie Woodle, Celeste Watkins, Casey Knowles, Barbara Dupuis, Daniel Koker, Colin Waychoff, Daniel Powers, Joseph Turner

Members Absent: Paul Mason

Others Present: Neal Fisher (Assistant Director Parking Services, Virginia Smith (Parking Services), Bill Strudel (Chief of Police UPD), James Taylor (Coordinator Environmental Center), John Kantner (AVP Research and Dean of Graduate School), Sharon Ashton (VP Public Relations), Ben Jaeger (Student Government)

The meeting was called to order at 10:05 a.m.

1.) Approval to Audio Record Meeting

- Everett Malcolm made the council aware that the meetings are audio recorded to ensure accuracy of the minutes.

2.) Welcome and Introductions

- Everett Malcolm explained the Parking Advisory Council is very important and thanked members for dedicating their time. Everett stated he has been a part of the council for many years and understands the challenges that ensue with parking regulations on campus.
- Introductions were made around the room.

3.) Review of Annual Charge to Parking Council

- Everett Malcolm explained the reasoning behind the charge recommended by Shari Shuman. Everett stated the charge guides the council with dates that ensure items are completed in time for the following academic year. Everett stated any changes to the charge are submitted for approval by the President but any financial (fees) changes are to be approved by the BOT.

4.) Guest Speaker

- Everett Malcolm introduced the guest speaker, James Taylor. Everett stated that James had contacted him about an initiative in the Environmental Center.
- James Taylor stated he was presenting on behalf of the Environmental Center but mostly on behalf of the Sustainability Committee. James stated the committee has representatives around campus that meet to discuss ideas and concerns about promoting sustainability on campus and ways to reduce the impact of the campus while maintaining the University's image and preference for environmental protection. James

stated this was a core value of the sustainability committee and is strongly supported by President John Delaney. James stated it is important to keep University of North Florida in the spotlight and also keep up with new trends at other universities. James explained that electric vehicle charging stations is a progressive trend at many universities. James stated the Environmental Center does an annual report that helps find the impact of the university and that a commuting survey was conducted to add to this research. James explained this year they surveyed around 1500 faculty, staff and students regarding electric or hybrid vehicles and their desired benefit of having electric charging stations on campus. Other data James provided explained that 89% of responders to the survey drive alone and an average of 13 miles one way to campus. Only 6% of responders Carpool and students responded more than any other responder group regarding interest in the charging stations. James stated that his guest John Kantner is also on the sustainability committee and his other guest, Sharon Ashton is an advocate of his initiative.

- James Taylor revealed that JEA has a new conservation program in which they are installing electric vehicle charging stations around the community and specifically in workplaces. James stated JEA would like the University of North Florida to be a large initiative of theirs and that partnering with UNF would be a great Public Relation push. James explained nothing is official yet and there have not been any announcements made to the public.
- Sharon Ashton stated charging stations would be a great tool for Public Relations at UNF. Sharon added she is an electric vehicle owner and described her passion for her electric vehicle. Sharon explained to the council how her specific electric vehicle, the Chevrolet Volt works regarding charging and gas usage. Sharon revealed that Public Relations bring in the Presidential Lecturer each year and that this year it will be Elon Musk who is the CEO of Tesla (electric vehicle producer), the President of SpaceX and also a creator of PayPal. Sharon addressed the committee for support in bringing this initiative to fruition.
- John Kantner stated he is an advocate to bring the electric vehicle charging stations to campus as part of UNF's environmental stewardship and branding for the campus. John shared that Jacksonville was selected in the first 32 of 100 resilient cities which is an initiative supported by the Rockefeller Foundation. John explained that he also personally owns an electric vehicle that he would drive more or purchase another if there were charging stations on campus and he strongly supports this initiative.
- Joseph Turner asked James Taylor what would be the proposed number of parking spaces for the charging stations. James responded that the Council would need to decide that number but that other universities have about 4 charging stations that are highly used.
- Barbara Dupuis asked James Taylor about the cost to those who will use the charging stations. James Taylor stated that many charging stations are handled by third parties but that UCF uses solar panels which would make the charges free of cost but is a more

complicated process. James explained from his research that a full charge costs around \$2.00 to \$4.00. James and Sharon explained that the energy costs are miniscule and that it may even cost the university more in energy costs when someone plugs their phone charger in rather than an electric vehicle charging station.

- Everett Malcolm asked James Taylor if he had consulted with Shari Shuman if the charging stations really wouldn't add to the energy costs any more than the computer plugs and phone chargers used around campus. James stated that he has not spoken with Shari but that Physical Facilities is the department that manages the power bills and they do have some concerns but James feels the charging stations will not affect what the university already pays. Everett stated that permit sales support the cost of running everything associated with parking and could be a possible way to help offset the cost of adding the charging stations.
- Colin Waychoff asked James Taylor about the required types of plug for each electric vehicle. James stated all electric vehicles do have different plugs but owners have adaptors that will allow them to use all electric charging stations regardless of plug type.
- Neal Fisher stated his concern of enforcement of the charging station parking spots and not be able to monitor use or abuse. Neal stated he has done some research that shows the stations have technology to alert users when their charge is complete on a smart phone and that the technology also allows for Parking Services to get the alert.
- There was unanimous support of the council to move this initiative to the next level.

5.) Review of Parking Council By-Laws and recommendations for Changes

- Everett Malcolm stated the council is comprised of 11 members and the Chair is appointed by the President. The by-laws state the Chair will only vote in the case of a tie breaker. Everett had Legal Counsel Review the by-laws and they recommended that the chair should always vote. Everett stated he will discuss further with Legal Counsel the details regarding the recommended change. There were no other changes made to the by-laws.

6.) Update on addition to Fine Arts Garage

- Neal Fisher stated the garage will open January 1st and everything is on track.

7.) Other issues of concern

- Diane Tanner stated faculty members in the Coggin College of Business had a concern regarding flexible use of faculty and staff parking spaces for employees. Diane stated this concern would be able to be addressed more once lot counts are received.
- Everett Malcolm stated the process for employees purchasing permits could benefit from having an automatic renewal type of program similar to the way an individual's health care plan automatically renews if no changes are to be made. Neal Fisher stated parking services does have software to allow for that type of process but not the inventory. Neal also stated this could affect new employees that come in after the sale period that essentially would never have the opportunity to get the faculty and staff permits that sell out. Neal also stated there are about 110 names on the wait list for a faculty and staff permits.

- Joseph Turner stated he has started a Veterans Advisory Council this Fall and there is a large concern regarding disability parking. Joseph explained that the VA has qualified some veterans as disabled but that the state does not recognize the disability as qualifying for a state issued disability permit. Joseph suggested adding a limited number of wounded warrior parking spaces on our Military friendly campus to bring relief to some of these veterans. Neal Fisher stated Parking Services currently has a procedure that requires going through the Disability Resource Center. Parking Services currently can only issue a temporary 30 day disability permit and anything outside of that would require going through the state. Neal added that Parking Services does offer VA students a Blue parking permit to be paid by the VA even if they are sold out.
- Casey Knowles asked the council about notifications to faculty and staff when parking lots are shut down for maintenance and force those that paid to park there into other parking areas farther away on campus. Casey also stated that employees in Physical Facilities did not purchase the Faculty and Staff permit that sells out because they were told they would be in the new building that would not require that type of permit. When the new building did not actually open as planned, those employees were then unable to get the permit they used to purchase. Neal Fisher stated that emails were sent to employees alerting them of the sale for this year's parking permits. Neal stated the permits sold out in a day and a half and that physical facility has had many complaints regarding this situation.

8.) Items to be discussed at next Parking Council meeting

- Everett Malcolm stated the next meeting will take place on September 26th. Everett explained the council will vote on the by-laws and also nominate a Vice Chair which is traditionally a student representative.
- Joseph Turner stated he would like a current ratio of permit sales from Neal Fisher and George Androuin.
- Daniel Powers stated himself and Ben Jaeger counted parking areas of Blue permits due to complaints from students of Lot 18 and 53 filling up. Daniel stated about 26.2 % of vehicles parking in Lot 18 were Blue and Housing Parking permits holders. Daniel stated that in Lot 53 about 16.1 % vehicles were Blue permit holders. Daniel explained that the students that purchased the Blue parking permits are being forced out into the outer lots and effecting their tardiness to classes.

The Meeting was adjourned at 11:00 a.m.