

## **Parking Advisory Council Meeting**

**April 12, 2013**

**3:00pm**

**Auxiliary Services Conference Room  
Building 8, Room 1106**

### **MINUTES**

**Members Present:** Everett Malcolm (Chair), Joseph Turner, Debbie LeGros, Ted Hornoi-Centerwall

**Members Absent:** Carol Woodson, William Namen, Katharine Brown, Cammy Pucci, Alex Goetz, Zak Varshvoi, Joann Campbell

**Others Present:** Neal Fisher (Parking Services), John Dean (UPD), Vince Smyth (Auxiliary Services), Salena Tepas (Parking Services)

The meeting was called to order at 3:10 PM by Chair Everett Malcolm.

#### **1. Approval to audio record meeting**

- Everett Malcolm made the Council members aware that the meeting is being recorded to help with accuracy of the minutes.

#### **2. Approval of minutes from March 1, 2013**

- Chair Everett Malcolm asked Council if there were any changes or additions to the March 1, 2013 meeting minutes. Hearing none, minutes were approved as written.

#### **3. Recommendations from VP Shuman**

- Everett Malcolm stated citation pricing recommendations were approved by VP Shuman- to increase the fine for reserved citation violation to \$60; to increase the fine for falsifying/altered/misuse/stealing/unlawful possession of a permit to \$100; to reduce overtime parking to \$20 with compounding citations allowable a maximum of 2 for a total of \$40 a day. The recommendation to implement an appeal processing fee of \$5 per appeal to cover the cost of postage and administrative processing with the understanding that approved appeals would receive the fee by refund was not supported because it may deter people from appealing and other appealable boards do not assess for their appeals.

#### **4. Other issues of concern**

- There were no other issues brought forward.

## **5. Parking Council Charge for 2013-2014**

- Everett Malcolm explained that today's meeting fulfills the 2012-13 charge from VP Shuman. The charge for 2013-14 will be developed over the summer.
- One item next year's Council might consider is the wording in the by-laws requiring a quarterly meeting as when the charge is complete and there are no issues to come before the Council, it does not makes sense to meet.
- Everett Malcolm also expressed a consideration to Council for possible changes to the meeting day for 2013-14. Council has typically met on a Friday but something that is changing in Student Government in the fall term is that their biweekly Senate meetings are moving to Friday afternoons. Because Senate meetings could run late, students may have trouble attending Parking Council. Joseph Turner supported stating the associated meetings are also moving to Fridays. Everett said that schedule comes out in summer and will decide the best time then.

The meeting was adjourned at 3:20 p.m. Prepared by Salena Tepas