

Parking Advisory Council Meeting

October 18 2013

3:30 pm

Business Services Conference Room

Building 8, Room 1106

MINUTES

Members Present: Everett Malcolm (Chair), Alin Cepoi (Vice Chair), Diane Tanner, Paul Mason, Ernest Fulton, Ted-Hornoi-Centerwall, Barbara Dupuis, Alex Goetz, and Joseph Turner

Members Absent: Christopher Brady, Joann Campbell

Others Present: George Androuin (Business and Parking Services), Neal Fisher (Parking Services), Virginia Smith (Parking Services), Kaitlin Ramirez (Student Government)

The meeting was called to order at 3:25 pm by Chair Everett Malcolm

1.) Approval to Audio Record Meeting

- Everett Malcolm made the council aware the meeting is being recorded to help with the accuracy of the minutes.

2.) Welcome and Introductions

- Everett Malcolm addressed the council of the absences and new members appointed.

3.) Reviewing Minutes or Changes

- Diane Tanner submitted a grammar change to the minutes. No other changes were recommended.

4.) Review of Permit Categories, Number of Spaces and Sales Ratio to be voted on.

- Shari Shuman approved the recommendations from the Parking Advisory Council as follows, making no changes to By Laws and approving Alin Cepoi as Vice Chair.
- Everett Malcolm recommended voting be moved to the next meeting due to absences and addition of a new member. There were no objections. Everett stated instead the council has an open discussion on the items.
- Everett Malcolm stated that comparative to other universities, University of North Florida has the most permit categories. Everett suggested the council have open discussion on type of permit categories. Everett stated the council did make minor changes to permit categories last year involving consolidation of First Floor Garage Parking and Designated Parking into one as Faculty and Staff Parking. Everett stated the council also made some flexibility changes in the housing categories and that it seems to be working well. Everett asked Neal Fisher and George Androuin if there had been any complaints on category types to parking services with their response being no. Ernest Fulton asked if the council was recommending changing the names of the categories. Everett responded with asking the council if they were comfortable with how the categories are

currently in place. Everett stated the council does not recommend who gets the Reserved spaces and explained other categories including Premium, Night Premium, Faculty and Staff, Housing A, B and F, and Discount (14, 18 and 53) . Everett stated what the council has in place is effective and works. Ernest stated he has heard in the past that Premium implies something that it might not in fact offer and explained some may feel that premium implies parking that is exceptionally better than other areas and not subject to other constraints and restrictions. Ernest stated some of those statements may or may not be true and would like to bring up discussion concerning that. Alex Goetz stated that he slightly agrees there is possibly a better word that could be used however, with the signage already around campus, changing the name would not make as much of a difference compared to the cost of change. Diane Tanner stated other universities use colors to categorize parking instead of names. Alex added the permits do have colors associated with the category type. Diane suggested using just color on the name of the parking lot and coordinating permit in that it might be easier to differentiate parking areas. Joseph Turner added the colors may simplify things in parking. Ernest asked why there are three different housing categories and Everett responded that geographic location is the reasoning behind that. George stated that due to there being fewer spots available in Housing A, it would not be possible to let all housing also park in those lots. George referred to the last meeting when he stated building the new garage in Housing A and at that point making housing all one category. Alex also stated in The Fountains there is a one to one ratio and there are one thousand spots therefore it would complicate things further for the people that live in that housing. Neal stated the new Recreation building will also affect students because to park in that area, they will be required to have housing a permit and it is be something to be considered next year. Ernest stated at the University of Tennessee where he attended there was only one general housing permit and was thinking that the new garage plans will really add flexibility to the parking in housing and relieve some congestion in that lot. Alex stated when the garage is built, going to a general housing permit will make sense but to make a general housing permit right now, the lot is too limited. Ernest called to question the timing of when that garage will be built. George stated planners have decided to break ground in May 2014 and be done by December 2014 but everything is still in the planning stages with an estimate of spring 2015 for completion. Alin Cepoi asked how many parking spaces will be added to that lot once garage is built. George stated close to 500 and there should be approximately 390 just for students but calculations are not accurate as of yet. Alex mentioned upper classman typically have more vehicles versus underclassman affecting percentages of parking available.

- Joseph Turner clarified the forms having in- consistent numbers. George Androuin stated Parking has done lot counts since last meeting and has now provided everyone with the accurate data and information. Joseph stated 2305 was the official count of Premium parking spaces. Everett stated the council has the most up to date information and should share with their colleagues in preparation for the November meeting. Alex Goetz stated he would like to propose 3 changes for next week's meeting. Alex stated based on the lot counts, lot 17 and 55 are partially Premium and not fully utilized and would propose a reduction of Premium availability in those lots therefore those spots could be used by housing students and will have a bigger impact on the core of campus. Alex also proposed changing newly converted spaces in lot 60 from Premium back to Discount due to no advantage of parking in those lots versus other spots. Alex stated it also hurts employees at Alumni Hall by requiring them to purchase a more expensive pass when they are essentially the only people parking there. Alex added the occasional visitor may come to that building but there are 30 visitor spots for that reason. George also inquired about employees that work at Hicks Hall on whether they purchase a premium permit or a Discount Permit. Neal

Fisher responded they do have the option to purchase the Discount Pass. Alex stated the difference between the lots is that lot 53 has access to the shuttle that travels to campus and it would make sense if employees there were required to purchase premium permits because they could park closer to the building than students riding the shuttle, but at Alumni Hall there are no students parking there. Joseph stated he supports Alex's proposal and he believes the purpose behind the proposal is there are parking spots out there in high demand and this will target the council's aim from last year of reducing Premium Permits available.

- Everett Malcolm stated in order to give the council ample time to digest everything and have time to think about it is to put proposals in written format and give them to the recorder that takes the minutes who will then get them out to council members giving them the opportunity to share with colleagues and get feedback and be prepared to vote come November.
- Ernest Fulton requested George Androuin send the excel version of the lot counts and ratios so that the council could run their own numbers and manipulate the data on their own.
- Alex Goetz stated some data doesn't affect the students they represent but he sees an opportunity to help faculty to potentially reduce the cost of the Faculty and Staff permit by increasing the ratio to 1.7 from 1.6 and that it could potentially reduce the cost by 15 dollars. That change would reduce the cost of the current 250 dollars to 236 dollars and that is based on the fact there are usually ample spaces for Faculty and Staff spaces and if council increased the amount sold it would potentially save money and increase the amount of people that get a pass. Ernest Fulton asked if there was a waiting list of employees for the Faculty and Staff Permits showing a demand for that change. Joseph Turner stated Neal Fisher would be able to speak to how many employees are purchasing Premium Permits while waiting for Faculty and Staff Permits. Neal gave the current waiting list to Ernest and stated there are roughly 51 employees currently waiting for a Faculty and Staff permit and there were approximately 91 on the list to start. Paul Mason asked Alex where the proposed extra Faculty and Staff spots were and states that after 10a.m. in garage 38, there are no spots available. Paul also asks what percentage of Premium Parking Permits is purchased by employees. Alex states this proposal would add approximately 50 spots to Faculty and Staff parking. Diane Tanner stated that lot 3 and 9 are always full and selling more permits would further congest those spaces. Diane stated the shift would help but they had made changes in the past and what we have seems to be the optimum situation.
- Diane Tanner asked about Vendor parking included in lot counts and stated there seems to always be vendor spaces available in Lot 7 and Lot 2 and with the spots not fully utilized, they could be changed to Premium. Alex Goetz stated it is difficult to get vendor parking similar to twenty minute spots since people are in and out all day and it could skew lot counts. Diane asked if Vendor/Restricted is only for vendors and Neal Fisher stated Registered Guests can also park there.
- Neal Fisher explains to Alin Cepoi the target ratio for Faculty and Staff permit ratio is 2.6. Paul Mason states the ratio was 2.6 for faculty many years ago when he was on the council before. Alex Goetz states the ratio was determined because Faculty and Staff stay on campus everyday versus students who may only have class three days a week. Neal stated the portion of Faculty and Staff park more in garage 38 which fills up the first floor of parking and due to their pass structure they are allowed to park in Premium which pushes students out of the Premium spots.

Alex stated that was the reason council proposed the Premium ratio be reduced and to limit Faculty and Staff to only park in Faculty and Staff does not seem plausible. Alex stated making the Premium daily permits 4 dollars and the lot 18 and 53 passes 3 dollars would encourage students to park in outer lots and relieve some congestion on campus.

- Alex Goetz asks if the prices of the daily passes will be something that is voted on for next meeting. Everett Malcolm responds the matter will be discussed at the meeting that includes voting on fees which will be in the spring semester. Everett stated anytime there is a change in fees the recommendation has to go to BOT for final approval. Essentially anything that has a financial impact, even if Shari Shuman approves it and the president supports it, the BOT still has to approve. Everett states it will be one of the council's first tasks for the spring semester. Everett asked all council members to get their proposals submitted as soon as possible since it seems there will be some discussion on changes. The council will have time to prepare and discuss proposals and be ready to vote on November 1st.
- Everett Malcolm stated the new signage that was placed in the Reserved Spaces which references the amount of fines assessed appears to be working because there have not been any calls or complaints. George Androuin stated adding lettering to the pavement in front of the spaces may help in addition to current signage.
- Alex Goetz stated he had recently dealt with an appeal regarding a disability space and citation that was received due to parking over lines and the person stated the painted lines were not clearly visible. Alex suggested Parking examine those spaces and signage to be sure they are clearly marked to prevent further misunderstandings. Alex stated adding a sign in front of each disability spot may also help.
- Paul Mason stated parking could increase Shuttle Routes during the first few weeks of each semester to encourage students parking in the outer lots. George Androuin stated there is a heavy cost factor involving student fees. Everett Malcolm stated the Transportation Committee would be the ones to make a decision on that involving a fee change incurring with increasing shuttle service. Paul states if more shuttles were announced as running to external lots during the first few weeks of the semester that it would relieve congestion on the core of campus. Joseph Turner stated it was a good suggestion but that Parking Advisory Council would not be in charge of shuttles and all that is included with those fees. George stated he will offer those suggestions to Vince Smyth. Diane Tanner stated students tend to park wherever they want during the first week of the semester and that they should be ticketed versus the current policy which is not ticketing until the second week of the semester. George states there would be an immense increase on complaints, phone calls and appeals to Parking Services which is inefficient. George stated the first week is a week of warnings which steer students on where to park properly.
- Joseph Turner mentioned re-evaluating citation fees for next year. Everett Malcolm stated citations fees will be voted on at the last meeting of the fall semester. Everett encouraged dialog and possibly voting on fee changes for the next meeting.

- Joseph Turner suggested the council submit any proposals quickly to George Androuin in order to vote on them by the next meeting. Everett Malcolm stated the sooner the council submits information to George Androuin and Neal Fisher who will then submit it to Vince Smyth, the sooner the council will receive that information back.
- Alex Goetz stated fees for shuttles wouldn't need to be increased if the shuttle time span was reduced an hour on other times. George Androuin stated reducing shuttles that run until 3 a.m. will result in numerous parent complaints regarding their student parking in outer lots and it causing a safety issue.
- Alex Goetz asked if lot 34 was closed for construction before or after lot counts were done and George Androuin responded that numbers may look skewed due to insertion of predicted space usage once construction was completed.
- Joseph Turner inquired about talking to the student fees committee regarding the shuttle fees and routes and that the council should contact George Androuin and Neal Fisher before contacting the committee.

The meeting was adjourned at 4:21 pm. Prepared by Virginia Smith