

## **Parking Advisory Council Meeting**

**April 12, 2013**

**3:00 p.m.**

**Auxiliary Services Conference Room  
Building 8, Room 1106**

### **AGENDA**

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1. Approval to audio record meeting.
2. Approval of minutes from March 1, 2013.
3. Recommendations forwarded to VP Shuman.
4. Issues of concern.
5. Parking Council Charge for 2013-2014.
6. Final meeting for this Academic Year.

## Parking Advisory Council Meeting

March 1, 2013

3:00pm

Auxiliary Services Conference Room  
Building 8, Room 1106

### MINUTES

**Members Present:** Everett Malcolm (Chair), Joseph Turner, Debbie LeGros, Ted Hornoi-Centerwall, Katharine Brown, Cammy Pucci, Alex Goetz, Zak Varshvoi, Joann Campbell

**Members Absent:** Carol Woodson, William Namen

**Others Present:** Neal Fisher (Parking Services), Mark Richardson (UPD), Vince Smyth (Auxiliary Services), Salena Tepas (Parking Services),

The meeting was called to order at 3:10 PM by Chair Everett Malcolm.

#### 1. Approval to audio record meeting

- Everett Malcolm made the Council members aware that the meeting is being recorded to help with accuracy of the minutes.

#### 2. Approval of minutes from January 25, 2013

- Chair Everett Malcolm asked Council if there were any changes or additions to the January 25, 2013 meeting. Hearing none, minutes were approved as written.

#### 3. Recommendations from VP Shuman

- Everett Malcolm stated both recommendations were approved by VP Shuman- to keep the hierarchy of permit sales to specific groups for 2013-14 unchanged and to modify all housing permits with allowance to park in their lot, lot 55 at the Fountains, and 14/18/53 lots.

#### 4. Citation Fees for 2013-2014

- Everett Malcolm recapped the discussion of citation fees from the January meeting. He asked Council if they wanted to make any recommendations to citation fee pricing. Alex Goetz suggested to increase the falsifying/altering/unlawful possession/theft to \$100 knowing that an additional \$50 boot charge would also be due for a total for \$150. If a student, the person would also be reported to Student Conduct. Alex also recommended to deter reserved spaces from being used, to increase the fine amount and place the fine amount in the space on the sign. He also wants to

lower overtime and over line fines. Fine is recommended at \$20 for over line and \$20 for overtime but incremental every 20 minutes with a maximum of \$40 for the day. Neal asked for clarification on the categories that are for \$150. Alex wants to include all categories which are a crime in nature. Joseph Turner asked if there are other ways permits are being altered or just day passes. Neal Fisher replied manufacturing their own or altering of any kind applies. Vince stated parking over the line is taking up two spaces and is serious to parking issues. It is the same as parking without a permit. Cammy Pucci inserted that she is in agreement with Vince and not in favor of reducing the fine for this offence.

- Vince Smyth also suggested to Council to keep in mind that the sign type in Lot 7 is not conducive to adding a sub sign with a citation amount. Joann Campbell asked if the pricing for these special sign types are expensive, Council should consider the cost vs. the revenue citations would bring and see if it makes sense to spend funds on signage. Cammy Pucci asked for clarification on whether it was for just reserved spaces or also vendor spaces. Alex Goetz stated it is just for reserved because those are individual person spots. Everett Malcolm stated being able to put the citation amount out there would serve as a very good warning.
- Alex Goetz asked Council their thoughts on reducing the overtime citation amount. Cammy Pucci stated she is not in favor of reducing any citation amount. Joann Campbell asked about the effect on budget because Auxiliary has already adjusted the budget downward to support Council's decision on lowering Premium sales ratio. Vince Smyth stated citation revenue is part of the budget and if it went away entirely some adjustments would certainly need to be made.
- Everett Malcolm stated if citations went down drastically the cost of permits would likely have to go up. He stated citations have reduced by 50% over the years thanks to marketing and promoting rules for parking. That is indication that we are communicating effectively. Ted Hornoi-Centerwall stated this is also due to new students being better indoctrinated into the rules. Cammy stated that breaking a rule is breaking a rule and supports leaving the fines the same and one citation is not more important than another.
- Zak Varshvoi stated in this case, parking overtime should be treated as less severe than other citations at \$30. He thinks, in this case, Council should make a distinction. Cammy stated a graduated ticketing system for overtime parking is a set of new problems for the patrollers. Alex Goetz stated patrollers pass 20 minute spots frequently and monitor them. He said they hear it all the time at the Appeals Board that they weren't there as long as cited for. Neal Fisher clarified that "chalking" time is entering into the handhelds when patrollers first see the vehicle and then timed by patrollers. Citations show chalk time and violation time. Neal clarified too that overtime is currently one ticket, one violation code/location per day. Therefore, a car can sit in 20 minute parking for hours and only receive one ticket. Alex Goetz



stated the amount of appeals received for parking overtime seems to indicate that there is a problem.

- Everett Malcolm asked if there is a consensus to increase the fine for parking in reserved spaces. Zak Varshvoi made a motion to increase reserved citation violation for 2013-14 to \$60 and the motion passed unanimously.
- Everett Malcolm asked, even though an operational issue, for Parking Services to look at placing the citation amount on the signs for reserved. Motion passed unanimously.
- Alex Goetz made a motion to increase the fine for falsifying/altered/misuse/stealing/unlawful possession of a permit to \$100. Motion passed unanimously.
- Alex Goetz made a motion to reduce overtime parking to \$20 with compounding citations allowable a maximum of 2 allowable for a total of \$40 a day. Motion passed unanimously.
- Vince Smyth clarified these are recommendations that still need approval by VP Shuman and the BOT and would not be in effect until Fall 2013 if approved.

**5. Other issues of concern**

- Alex Goetz suggested charging an appeal processing fee of \$5 per appeal to cover the cost of postage and administrative processing. Approved appeals would receive the fee by refund. Joann Campbell asked if the appeals process is Council's purview. Everett Malcolm stated what the students are advocating for is no different than paying court fees for hearings. Cammy Pucci asked for clarification if the late fee is the only fee assessed. Neal Fisher said after 14 days, a late fee is charged. If appealed within 14 days, no late fee is assessed while the appeal process is on-going. Alex Goetz stated in Fall they were getting over 300 a week in appeals, most of them unsupported. A fee would reduce unsupported appeals. Neal Fisher also stated the appeals online are being enhanced so attachments for appeals can be submitted. Joann Campbell stated she wanted to review the Bylaws to see if this is within Council's purview to be involved in appeal processing. Everett Malcolm stated the Bylaws are what we can and cannot vote on but not specific to referencing the appeals process and that Council is just making a recommendation.
- Alex Goetz motioned to assess a \$5 fee if an appeal is not approved. In favor (7 votes): Joseph Turner, Debbie LeGros, Ted Hornoi-Centerwall, Katharine Brown, Cammy Pucci, Alex Goetz, Zak Varshvoi, Opposed (1 vote): Joann Campbell.

**6. Remaining Meeting Schedule for Spring Term 2013**

- April 12, 2013 at 3pm.

The meeting was adjourned at 3:55 p.m. Prepared by Salena Tepas