

Parking Advisory Council Meeting

November 16, 2012

3:00pm

**Auxiliary Services Conference Room
Building 8, Room 1106**

MINUTES

Members Present: Everett Malcolm (Chair), Ted Hornoi-Centerwall, Katharine Brown, Joann Campbell, Joseph Turner, Carol Woodson

Members Absent: Catherine Johnson, Cammy Pucci, Ryan Dewitt, Alex Goetz, Zak Varshvoi,

Others Present: Neal Fisher (Parking Services), Mark Richardson (UPD), Vince Smyth (Auxiliary Services), Salena Tepas (Parking Services)

The meeting was called to order at 3:05 PM by Chair Everett Malcolm.

1. Approval to audio record meeting

- Everett Malcolm made the Council members aware that the meeting is being recorded to help with accuracy of the minutes.

2. Approval of minutes from October 26, 2012

- Chair Everett Malcolm asked Council if there were any changes or additions to the October 26 meeting. Hearing none, minutes were approved as written.

3. Recommendations to VP Shuman

- Everett Malcolm stated the recommended changes were submitted for types of permit categories for 2013 / 2014 (No Change as currently outlined for 2012 / 2013); Number of spaces for each category for 2013/2014 (No Change as currently outlined for 2012 / 2013); Sales ratio for 2013/2014 (the only recommended change was in the sales ratio for premium permits. The Council recommended changing the ratio from its current 2.5 ratio to 2.3 ratio. All other ratios will remain the same.) The Parking Council also addressed the permit fees for 2013/2014 and the Council recommended not to increase any of the permit fees for 2013/2014. All were sent to Vice President Shuman and were approved.

4. Discussion of remaining Charge items:

- Everett Malcolm stated two items from VP Shuman's charge to this year's Council remain. One is the restriction of certain specific groups to specific areas and the second is the hierarchy of permit sales to specific groups for 2013/2014. Everett Malcolm discussed parking near the Fountains and looking at the possibility of allowing residential students to have access to the open spaces. Currently, they can only park in lots 18 or 53. Carol Woodson stated no objections to adding lot 55. Katherine Brown asked how you would limit or define who lives in Fountains and who would get to use the overflow. Everett Malcolm stated that would be operational for Parking Services and Housing.
- Everett Malcolm asked Vince Smyth to refresh Council on the purchasing permit hierarchy. Faculty and staff get the opportunity in April but are allocated separately. Premium permits and the Lot 14-18-53 Only permits never sell out to faculty and staff. The student process is that in July permit sales open to 90+ and Graduate students. The next week, it opens to 60+ and transfer students. The next week, it opens to 20+ and the following week, opens to everyone. It is a graduated approach, allowing "senior" students to purchase first. Within Housing, there are only two hierarchies. One is the returning Housing students, the second is new Housing students. Vince Smyth stated it has been a successful program over the years. Everett Malcolm complimented Parking Services for their success in getting information out to the students, giving ample notice on when they can purchase their permit. It was noted that while Premium permits do sell out to students, those with DMV issued disability permits are allowed to purchase a Premium permit throughout the year.
- Everett Malcolm stated UNF goes well beyond what is required to help and create additional spaces when needed. Vince Smyth stated Parking Services also monitors, through lot counts, to help be proactive with permit type needs. For example, DRC moved and Parking is finding a greater need for Disability spaces in Lot 3 and will be adding spaces to accommodate by moving out some motorcycle spaces and shifting a couple of Faculty/Staff spaces with limited impact. Joseph Turner asked what will happen to the motorcycle spaces. Vince Smyth explained they will move to Lot 2, in front of the library, reducing the under-utilized vendor spaces in this lot.
- Joann Campbell asked for clarification on the proposal on the open spaces in the Fountains. Housing students want access to that lot and then how it gets operationalized is decided by Parking and Housing? Everett Malcolm answered the question explaining that Council will make the recommendation and ask Vince Smyth to speak to Bob Boyle before the next meeting on how to handle the change so Council would have the information before considering a

recommendation. Vince Smyth clarified the change is simplified by adding Lot 55 to the areas authorized for parking with a Housing A permit.

5. Future Meetings

- TBD

The meeting was adjourned at 3:25 p.m. Prepared by Salena Tepas