

## **Parking Advisory Council Meeting**

**April 6, 2012**

**1:30pm**

**Auxiliary Services Conference Room  
Building 8, Room 1106**

### **MINUTES**

**Members Present:** Everett Malcolm (Chair), Matthew Yost (Vice Chair), Alex Goetz, Diane Tanner, Carol Woodson

**Members Absent:** Carlo Fassi, Mike Biagini, Cathy Johnson, Glenda Kelsey, Anthony Hendricks, Cammy Pucci

**Others Present:** Vince Smyth (Auxiliary), Neal Fisher (Parking)

The meeting was called to order at 1:40 PM by Chair Everett Malcolm.

#### **1. Approval to audio record meeting**

- Everett Malcolm made the Council members aware that the meeting is being recorded to help with accuracy of the minutes.

#### **2. Approval of the Minutes**

- Everett Malcolm asked Council if there were any changes or additions to the March 2 meeting minutes. Hearing none, minutes were approved as written.

#### **3. Items to be added to the “Charge to the Parking Council for 2012-2013”**

- Everett Malcolm asked Council if there were any items to address related to the Charge, suggestions for the agenda or needs for clarification.
- Carol Woodson asked about the gravel area of Lot 18 used for contractors. Due to the walking accessibility for students in Lot 18 but no walking accessibility from Lot 53, could these contractors park in Lot 53 since they are utilizing a private shuttle to take workers to their jobsites. Paving the lot would provide 200 parking spaces for students. Vince Smyth indicated he discussed this with VP Shuman. They agreed that we have the appropriate parking inventory, why spend \$400,000 to pave 200 spaces when we have the inventory on campus. The lot is on the Master Plan as being intended for other purposes. VP Shuman is not willing to put the funds into paving the gravel area of Lot 18. Carol Woodson asked what is the Master Plan for the gravel lot? Everett Malcolm stated the gravel lot is intended for additional recreation and intramural fields. Carol Woodson asked, looking ahead, where will the parking be as enrollment

- increases? Vince Smyth stated there is consideration to build another garage, potentially in Lot 14 as an example.
- Carol Woodson asked if enrollment is steady. Everett Malcolm stated he spoke with Deb Kaye, John Yancey and Paul Riel. Paul Riel told Everett Malcolm housing is full but that does not mean it will stay full. Deb Kaye and John Yancey stated accepted applications are down from this time last year. They believe it is due to the new mandatory housing and meal plan requirements for students. We will not know until August. We have more parking spaces than we have demand but these spaces are not close to buildings. Everett Malcolm said when we started constructing buildings where lots were, we received a lot of flak. However, to be a better steward of the land, we must build up and not out.
  - Carol Woodson stated she posed the question because she does want us to be doing things in arrears. If there is a demand, no parking, students trying to find places, getting caught with an increase in enrollment, etc., how are we looking forward? We should be building now for the growth. Vince Smyth noted that when we were growing a few years back there was a plan but since enrollment has been flat and there is no determination as to when it might grow enrollment again, there is no ability to determine when additional parking might be necessary. He did note that we will get 500 additional spaces in 2021 when we get the ADT building. What we are trying to do now is to have a better shuttle system from Lot 53.
  - Matt Yost said with the housing mandates, the Fountains will be fuller than it is now with the new freshman. Will that free up spaces in Lot 18 next year? Everett Malcolm stated the Fountains are designated for all upper classmen as well as the village and everything else will be freshmen. The Fountains, being with upper classmen, will do a much better job filling up the Housing Parking Lot that normally is half filled. Matt Yost stated hopefully it will shift there from Lot 18. Everett Malcolm stated if we are looking at doing another structure, we would need to look at increasing parking fees in the future. For example, if a garage is located in Lot 14, then the walking area from there would have to be re-permitted through the area that goes through the wetlands. A bridge similar to that from the Fountains to the core of campus was well over \$1 million just for that walkway. Vince Smyth stated the other possible location would be Lot 18 turning part of the surface lot into a garage.
  - Everett Malcolm stated also if Lot 18 were turned into a garage, whatever period of time it took to build the garage would take those spaces offline so we would have to take that into consideration. Carol Woodson asked if we could use a precast garage parts to reduce construction time. Everett Malcolm stated that that is what we used for the other and it still took over 12 months. Carol Woodson disagreed stating she watched one go up in less than 4 months, 6 floors and that we just need a good schedule. Matt Yost stated Lot 5 would be a great place for a new garage since the new gym is opening soon. Athletics are trying to grow. Vince Smyth stated it is considered core of campus and the Master Plan indicates, no more parking garages in the core of campus. Diane Tanner specified the land in the core is intended, in the future, for academic use and no parking.

Everett Malcolm stated maybe when Council reconvenes in the fall that maybe Deb Kaye or John Yancey could provide Council information on student enrollment growth to help Council determine parking structures plans or to prevent large increases in parking permit fees at one time.

#### **4. Other Business**

- Alex Goetz stated that due to the animosity to the parking permit going to stickers, would parking consider going to the rear window for decal placement. It would be easier for the ticketers to see the permit. He also asked if the permit number could match the vehicle license plate in some way to help with uniqueness. Vince Smyth stated the permit for next year will be a rear exterior permit placed on the bottom left corner back windshield or bottom left bumper. As for the permit numbering, cars are changed out throughout the year and the permits are mass produced in advance and ready to mail. Everett Malcolm asked for clarification on the permit placement location if the bumper is painted. Vince Smyth stated unusually constructed vehicles can request exceptions for permit placement through Parking Services.
- Matt Yost asked if permit were not affixed, could patrollers plug in the license plate to see if they have a permit. Neal Fisher stated permits are associated with the permit owner not the tag unless it is not registered, then we get the information from DMV. Matt Yost explained other universities have a small sticker with a permit color category and a number. That number can be looked up because they were required to register their vehicle. Everything would match up. Could we move to requiring all to register their vehicle? Vince Smyth stated it could be considered in the future. He stated the system has the ability to do so however faculty and staff have hangtags they are allowed to transfer from vehicle to vehicle. It does not work for them. Vince Smyth explained the other problem is that current handhelds are not wireless and patrollers would not be able to access the information in the field.
- Everett Malcolm asked if Parking is still considering auto-renewal permits. Vince Smyth stated Parking's E-Business was just set up and now we can look into auto-renewal but we need to discuss carefully the merit of this initiative. The current annual renewal allows that faculty and staff who are not returning do not buy, freeing these permits up for others. Everett Malcolm asked if other universities are using auto-renewal. Vince Smyth stated he has not investigated if other universities are using auto-renewal. Vince Smyth explained that because there is a permit cap, tying up permits and having to go on a waitlist is problematic. He believes there are some real complications but if we can do it technologically, then we can discuss further.

The meeting was adjourned at 2:15 p.m. Prepared by Salena Tepas