

## **Parking Advisory Council Meeting**

**April 6, 2012**

**1:30 p.m.**

**Auxiliary Services Conference Room  
Building 8, Room 1106**

### **AGENDA**

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1. Approval to audio record meeting
2. Approval of minutes from March 2, 2012
3. Items to be added to the "Charge to the Parking Council for 2012-13"
4. Other business
5. Closing comments

## Parking Advisory Council Meeting

March 2, 2012

1:30pm

Auxiliary Services Conference Room  
Building 8, Room 1106

### MINUTES

**Members Present:** Everett Malcolm (Chair), Matthew Yost (Vice Chair), Cammy Pucci, Diane Tanner, Alex Goetz, Glenda Kelsey, Anthony Hendricks, Carol Woodson,

**Members Absent:** Carlo Fassi , Mike Biagini, Cathy Johnson

**Others Present:** Vince Smyth (Auxiliary), Tammy Oliver (UPD), Felicia Rivera (Parking)

The meeting was called to order at 1:35 PM by Chair Everett Malcolm.

#### 1. Approval to audio record meeting

- Everett Malcolm made the Council members aware that the meeting is being recorded to help with accuracy of the minutes.

#### 2. Approval of the Minutes

- Everett Malcolm asked Council if there were any changes or additions to the January 20 meeting minutes. Hearing none, minutes were approved as written.

#### 3. Response from recommendations forwarded to VP Shuman

- Everett Malcolm stated that restrictions of specific groups to specific areas for 2012/2013 and the hierarchy of permit sales to specific groups for 2012-2013 were approved by VP Shuman fulfilling the charge set forth for 2011-2012 academic year.

#### 4. Other Business

- Matthew Yost introduced Alex Goetz who will be the new council member replacing Dominic Beard.
- Everett Malcolm thanked the Members of Parking Advisory Council for their hard work, great input and helpful discussions over the year. He further defined when Council would meet explaining the Bylaws require meeting quarterly meaning Council would need to meet in April, May or June. Everett Malcolm recommended the next Council meeting be in April to ensure all members can be present and recommended Friday, April 6<sup>th</sup>. Everett Malcolm asked for members

to review VP Shuman's 2011-12 Charge as this will be discussed at the April 6<sup>th</sup> meeting.

- Vince Smyth noted there has been and will continue to be an increase in events coming to UNF. He introduced Felicia Rivera, Parking Services Event Coordinator, who is responsible for event coordination for Parking Services on campus. She will focus and work with UNF event coordinators as well as develop social media by website, shuttle, Facebook, Twitter, etc.
- Everett Malcolm asked Vince Smyth to comment on the SuperFest event coming to UNF in April, its impact on parking and Lot 18. Vince Smyth stated the contract is to rent Lot 18 for a Saturday/Sunday event April 14 and 15. On Friday the 13<sup>th</sup>, they will be setting up but will only be able to have access to 60% of the lot as about 800 spaces are used on a typical Friday. There will be a small impact to weekend rec groups that typically use Lot 18. The lot must be returned for parking purposes before Monday morning classes. There will be other active events on campus but it just a matter of coordination. As issues are being identified, they are being resolved. Everett Malcolm asked if parking would be enforced on that weekend. Vince Smyth stated parking would not be enforced but that some areas may require payment in order to park. More information will be provided to Council in the April meeting.
- Everett Malcolm introduced the Spinnaker article regarding aggressive driving behavior in the parking garages and stated he had invited the student to the meeting but she had a class conflict. Everett Malcolm and Dr. Gonzalez drove the garages and some lots to see if they experienced the same problems or concerns related to aggressive behavior. They did not observe any aggressive behavior. They then interviewed people as they got out of their vehicle or waited for the shuttle in Lots 14 and 18, finding these students park out there for ease of parking and walk or catch the shuttle and do not see aggressive behavior. They then decided to return to Garage 44, stood at the bottom of the stairwell and interviewed several students who had parked and come down. This validated some of the concerns the student raised in the Spinnaker editorial. The students stated that during the first few weeks of the term people were very, very aggressive. The students reported drivers moving at a "snail's pace" through the garage are passed by students, faculty and staff and if they get to the open space before you, they are going to pull in. Additionally, they raised concern about the ramps in both garages with oversized vehicles obstructing the ability to have safe passage through the garages. Everett Malcolm suggested marking the ramp spaces for compact cars in those spaces. Vince Smyth stated it is difficult defining the word "compact" and it is difficult to enforce. Tammy Oliver noted UPD is doing special enforcement in the garages currently testing speed of the drivers. She agreed as far as defining "compact car" it is difficult. She stated the airport does it and it seems as if only smaller cars are parked in these spaces. Everett Malcolm suggested using the striping to show compliance to the space. Cammi Pucci stated she wouldn't park an SUV in a compact space. Vince Smyth stated that marking the end of the space and requiring that the vehicle must be within the lines might work. It would require getting the word out, then writing the

tickets and handling the appeals associated with those tickets but the suggestion is good to identify the allowance for parking for the end of the vehicle. Everett Malcolm suggested putting hash marks at the end of the spaces to prohibit large vehicles parking in certain spaces. Overall, Everett Malcolm believes there is a level of truth in the Spinnaker article and he and Dr. Gonzales have marked their calendars for the first of August to have a conversation with the UPD Chief. The desire would be to do more enhanced patrols and enforcement in the garages and surface lots until the parking areas settle down after the first few weeks of the term to make the campus safer and to ensure proactive steps to correct aggressive driving. Carol Woodson stated extra enforcement in the garages in the first few weeks would help and maybe some education would also help. Vince Smyth clarified that aggressive driving should be handled by UPD and is not something parking patrollers can enforce.

- Everett Malcolm stated that the April 6<sup>th</sup> meeting will conclude the parking council considerations for the 2011-2012 year unless some issues arise requiring a summer meeting.

#### **5. Future Meetings**

- April 6, 2012, 1:30pm.

The meeting was adjourned at 2:05 p.m. Prepared by Salena Tepas



ADMINISTRATION & FINANCE  
Office of the Vice President

UNIVERSITY of  
NORTH FLORIDA

July 7, 2011

To: Everett Malcolm; Chair, Parking Council  
From: Shari Shuman; Vice President Administration and Finance *SFS*  
Subject: Charge to 2011-12 Parking Council

For the 2011-12 year, I will require recommendations from the Parking Council on the following issues by the noted dates.

Parking Council by-laws review and any recommendations for changes.	September 30, 2011
Types of permit categories, numbers of spaces for each category and sales ratios for each category for 2012-13.	October 28, 2011
Permit fees for 2012-13.	November 18, 2011
Restrictions of specific groups to specific areas for 2012-13.	February 17, 2012
Hierarchy of permit sales to specific groups for 2012-13.	March 9, 2012