

Parking Advisory Council Meeting

September 24, 2010

1:30 pm

Auxiliary Services Conference Room

Building 8, Room 1106

MINUTES

Members Present: Everett Malcolm (Chair), Marcia Lamkin, Diane Tanner, Mike Biagini, Gayle Stillson, Mack Volk, Matt Yost, Khiresto Salako, Matt Breidenstein.

Members Absent: Glenda Kelsey, Jeff Durfee.

Others Present: Vince Smyth (Auxiliary Services), Neal Fisher (Parking and Transportation Services) and Mark Richardson (UPD).

The meeting was called to order at 1:36 PM by Chair Everett Malcolm.

1. Approval to audio record meeting

- Everett Malcolm made the Council members aware that the meeting is being recorded to help with the accuracy of the minutes.

2. Approval of Minutes of September 10, 2010

- The minutes from September 10, 2010 meeting were approved as written.

3. Update on Paul Riel proposal

- Paul Riel was encouraged to gather more feedback regarding the idea of allowing residential students to park in any Housing parking lots regardless of the Housing parking permit category they purchased and possibly bring a group of the students in favor to participate in the meeting in order to share their point of view.
- Paul Riel communicated to Everett Malcolm that after talking with residential students, students living in the Osprey Fountains and in the Osprey Crossings liked the idea of being able to freely move and park throughout all residential areas whereas students in the core residential areas on campus (Osprey Hall, The Cove, The Landing, and The Village) were happy with continuing the residential parking rules currently in place.
- Paul Riel found out that the students wanting this change were mainly those currently living in the remote residential areas on campus and therefore has opted

to retract his proposal and was satisfied with leaving the residential parking regulations unchanged.

4. Approval of By-laws

- Everett Malcolm stated that the procedure for approving by-laws is an annual procedure that begins with reviewing the by-laws and making recommendation for changes, as needed, and opened the floor for discussion.
- Mack Volk passed around a proposed language change that, he felt, would give more structure to the voting process.
- Diana Tanner asked if the votes were already documented in the minutes and Everett Malcolm clarified that anytime there is a vote, it is documented.
- Everett Malcolm added that the intent of Mack Volk's proposal is for Robert's Rules of Order to be incorporated into the current by-laws so that future council members are aware of the process.
- Vince Smyth commented that the proposal might deprive the Council of valuable information from non-member resources as expertise on the subject would be unable to comment after a motion is made.
- Gayle Stillson felt that the member, who needs any clarification, can ask for additional information prior to voting without re-opening the entire discussion.
- Mack Volk proposed that each Council member be allowed a certain number of times to speak during the discussion.
- Everett Malcolm opened the floor up for any other suggested changes to the bylaws.
- Mack Volk made the motion to amend the by-laws as proposed, Gayle Stillson seconded, and the motion was approved unanimously.
- Everett Malcolm stated that recommendations will be forwarded to Vice President Shuman for review.

5. Appointment of Vice Chair

- Everett Malcolm opened the floor for discussion for Vice Chair nominations.
- Mack Volk nominated Matt Yost to serve as a Vice Chair of the Parking Advisory Council during 2010-11 academic year.
- Everett asked for other Vice Chair nominations and Diana Tanner made a motion to close the nominations and it was approved by the Council members.
- Matt Yost was unanimously chosen by the members to serve as the 2010-2011 Vice Chair of the Parking Advisory Council.

6. Types of Permit Categories, Number of Spaces for Each Category and Sale Ratios for Each Category for 2011-2012

- Everett Malcolm informed the Council that Vince Smyth, Director of Auxiliary Services, has provided a detailed overview of the categories, spaces, sales ratios and fees in place for the 2010-2011 academic year, with the exception of current lot counts that are still being tabulated by Parking Services.

- Everett Malcolm added that the lot count information will be available electronically prior to next meeting and that this information coupled with data already given should allow the Council to address these issues efficiently during the next meeting to be held on October 8, 2010.
- A request was made that a campus map is sent out electronically along with the lot count information.
- Everett Malcolm believed that the University of North Florida has more parking permit categories than any other university in the nation and felt it has one of the most accommodative parking systems, for both, internal and external communities.
- Everett Malcolm stated that the more categories in place, the more parking related confusion there might be, and asked to keep this in mind when reviewing the lot counts done during the high demand times, as well as the ratio of permits that are being sold for those lots.
- Everett Malcolm clarified that during the October 8, 2010 meeting, the Council will be voting on types of permit categories, the number of spaces in each of those categories and the approximate sales ratio.
- Mack Volk questioned how the changes are made to the number of spaces per permit category and Vince Smyth responded that Council ideas and propositions are presented and reviewed and emphasized that the potential solutions to these ideas might become an operational issue and that not all of them are feasible to implement from operational standpoint.
- Everett Malcolm felt that the current permit to space ratios are working well for the University's community and added that the Council has no ability to change reserved parking spaces as they are decided upon by the President's Office.
- Matt Yost raised the question about how future construction work is going to change the number of spaces in the lots that are affected by the construction and Everett Malcolm answered that by using the ratio formula in place, less permits for that category will be sold if spaces are lost to construction.
- Diana Tanner questioned how University Center and UNF Alumni Hall employees obtain their permits and Vince Smyth answered that both the University Center and the UNF Alumni Hall employees are required to buy parking permits even though the lots are bought-out to allow visitors who park there to not have to pay for parking.
- Diana Tanner asked if the parking program was going to be affected by the addition of the Disability Resource Center to the Education Building and Everett Malcolm answered that this addition would not affect parking and that the grassy area next to the building will be utilized for lay-down area.
- A question was raised about losing spaces behind the Aquatics Center due to the Women's Swim Team locker room that is to be completed in late November and Vince Smyth answered that only two gravel parking spaces will be lost due to that addition.

7. Other Business

- No other issues were noted.

8. Future Meetings

- October 8, 2010- a voting meeting
- October 29, 2010- meeting cancelled
- November 19, 2010
- January 21, 2011
- February 11, 2011
- February 25, 2011
- March 25, 2011
- April 8, 2011

The meeting was adjourned at 2:13 PM. Prepared by Jordan Janeiro.