

# Parking Advisory Council Meeting

September 10, 2010  
1:30 p.m.  
Auxiliary Services Conference Room  
Building 8, Room 1106

## AGENDA

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1. Approval to audio record meeting
2. Welcome and Introductions
3. Appointment of Vice-Chair
4. Parking Council Charge for 2010 / 2011
5. Presentation by Paul Riel
6. Review of By-Laws
7. Other Business
8. Future meetings (all 1:30 p.m. to 3:00 p.m.)
  - September 24, 2010
  - October 8, 2010
  - October 29, 2010
  - November 19, 2010
  - January 21, 2011
  - February 11, 2011
  - February 25, 2011
  - March 25, 2011
  - April 8, 2011

University of North Florida  
Parking Advisory Council

Academic Year 2010-2011

<u>Name</u>	<u>Appointment</u>	<u>Term Expires</u>
Everett Malcolm, Chair	Presidential	08/11
Marcia Lamkin	Faculty Association	08/11
Diane Tanner	Faculty Association	08/12
Jeff Durfee	A&P Association	08/11
Mike Biagini	A&P Association	08/12
Gayle Stillson	USPS Association	08/11
Glenda Kelsey	USPS Association	08/12
Mack Volk	Student Government Association	08/11
Matt Yost	Student Government Association	08/11
Matt Breidenstein	Student Government Association	08/11
Khiresto Salako	Student Government Association	08/11



ADMINISTRATION & FINANCE  
Office of the Vice President

UNIVERSITY of  
NORTH FLORIDA

August 23, 2010

To: Everett Malcolm, Chair, Parking Council  
From: Shari Shuman, Vice President, Administration & Finance *SAS*  
Subject: Charge to 2010-11 Parking Council

For the 2010-11 year, I will require recommendations from the Parking Council on the following issues by the noted dates.

Parking Council by-laws review and any recommendations for changes.	September 24, 2010
Types of permit categories, numbers of spaces for each category and sales ratios for each category for 2011-12.	October 29, 2010
Permit fees for 2011-12.	November 19, 2010
Restrictions of specific groups to specific areas for 2011-12.	February 25, 2011
Hierarchy of permit sales to specific groups for 2011-12.	February 25, 2011

Thank you in advance to you and the entire Parking Council for your time on these important issues.

# **University of North Florida Parking Advisory Council Bylaws**

## **NAME**

The name of this organization shall be the University of North Florida (UNF) Parking Advisory Council (hereinafter referred to as the Council).

## **AUTHORITY**

The UNF Parking Advisory Council is advisory in nature. All recommendations shall go directly to the Vice President for Administration and Finance who shall recommend to the President for final authority.

## **OBJECTIVE**

The objective of the Parking Advisory Council shall be to advise the Vice President for Administration and Finance on all matters impacting parking facilities and their utilization by the University Community.

Specifically, the Parking Advisory Council shall have the agenda:

- To assist in planning for adequate parking for the campus
- To examine parking issues on campus and make recommendations for resolutions

## **VOTING MEMBERS**

The following will be voting members of the Council:

- > Four student members appointed by the President of the SGA.
- > Two Faculty Association members appointed by the President of the Faculty Association.
- > Two USPS Association members appointed by the President of the USPS Association.
- > Two A&P Association members appointed by the President of the A&P Association.
- > Additional members may be appointed at the discretion of the Vice President for Administration and Finance, in consultation with the University President

## **TERMS**

Faculty and staff members may be appointed for two-year renewable terms. Student Council Members may be appointed for one-year renewable terms. Terms commence with the fall semester and run through the summer semester.

Any member desiring to resign from the Parking Advisory Council shall submit their resignation in writing to the Parking Advisory Council Chairperson, who shall present it to the Vice President for Administration and Finance for action.

## OFFICERS

The officers of the UNF Parking Advisory Council shall be a Chairperson and a Vice-Chairperson.

In consultation with the Vice President for Administration and Finance, the University President shall appoint, from among the membership, the Chairperson to a one-year term. The Council shall select the Vice-Chairperson from among the membership.

## MEETINGS

The University of North Florida Parking Advisory Council will hold regular quarterly meetings except that meetings need not be held if, in the judgment of the Chair and Vice-Chair, no significant agenda items have been presented for Parking Advisory Council consideration.

Special meetings may be called by the Chairperson upon the written or oral request of a Council Member. The purpose of the meetings shall be stated in the call. Except in cases of emergency, at least three (3) days notice shall be given.

A simple majority of Parking Council Members shall constitute a quorum.

## VOTING

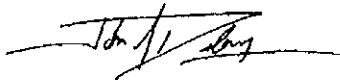
- Each Parking Advisory Council Member shall have one (1) vote.
- The Parking Advisory Council Chair will not vote except to break a tie.
- There shall be no proxy voting.
- A passing motion shall be a simple majority of voting members present.

If a Parking Advisory Council Member is unable to attend Council Meetings for an extended period of time (e.g., a semester), the appropriate Association President may recommend a substitute who shall, with the permission of the Vice President for Administration and Finance, have voting privileges.

## AMENDMENT

The Bylaws shall be reviewed annually and recommendations forwarded to the President.

Approved:



John A. Delaney, President

November 7, 2008