

Parking Advisory Council Meeting

November 19, 2010

1:30 p.m.

Student Affairs Conference Room (58E-2100)

AGENDA

1. Approval to Audio Record Meeting
2. Approval of Minutes of October 8, 2010
3. Types of Permit Categories, Number of Spaces for Each Category & Sales Ratio for Each Category for 2011-2012
4. Permit Fees for 2011-2012
5. Other Business
6. Next Meeting = January 21, 2011 at 1:30pm, Auxiliary Services Conference Room

Parking Advisory Council Meeting

October 8, 2010

1:30pm

Auxiliary Services Conference Room
Building 8, Room 1106

MINUTES

Members Present: Everett Malcolm (Chair), Marcia Lamkin, Diane Tanner, Mike Biagini, Gayle Stillson, Glenda Kelsey, Jeff Durfee, Mack Volk, Matthew Yost, Khiresto Salako, Matt Breidenstein.

Members Absent: None

Others Present: Vince Smyth (Auxiliary Services), Mark Richardson (UPD), Sitou Byll-Cataria (SGA President), Tia Woods (Spinnaker).

The meeting was called to order at 1:35 PM by Chair Everett Malcolm.

1. Approval to audio record meeting

- Everett Malcolm made the Council members aware that the meeting is being recorded to help with the accuracy of the minutes.

2. Approval of Minutes from September 24, 2010

- The minutes from September 24, 2010 meeting were approved as written.

3. Approval of By-laws

- Everett Malcolm informed that the proposal of embedding Robert's Rules of Order into the by-laws was submitted to Mark Snow in General Counsel Office for his review and recommendations.
- On behalf of Marc Snow, Everett Malcolm disclosed that the actual procedures of Robert's Rules of Order do not have to be embedded in the by-laws and if the Council members would choose to adopt Robert's Rules of Order, it would be a process that would be followed outside of the by-laws.
- Everett Malcolm re-opened the discussion to reconsider inserting Robert's Rules of Order into the by-laws and rather work "in the spirit of" Robert's Rules of Order instead.
- Jeff Durfee made a motion to reconsider inserting Robert's Rules of Order into the by-laws and Diane Tanner seconded the motion and added that following the spirit of Robert's Rules of Order is sufficient and they do not need to be included into the by-laws.

- Mack Volk thought that adding Robert's Rules of Order into the by-laws would add more professionalism and order inside meetings.
- Jeff Durfee agreed with Diane Tanner and felt that following Robert's Rules of Order very closely might become administratively burdensome.
- Diana Tanner made a motion that the Council keeps the spirit of Robert's Rules of Order in the Council meetings, however, not have them officially inscribed into the by-laws of the Parking Advisory Council.
- Jeff Durfee seconded the motion made by Diane Tanner.
- The motion passed with seven votes in favor and three votes against the motion:
 - Approved: Jeff Durfee, Mike Biagini, Marcia Lamkin, Diane Tanner, Glenda Kelsey, Khiresto Salako, and Matt Breidenstein
 - Denied: Mack Volk, Matthew Yost and Gayle Stillson
- Everett Malcolm announced that the By-laws for the Parking Advisory Council for 2010-2011 will remain unchanged but that the Council will continue to follow the spirit of Robert's Rules of Order inside the Council meetings.

4. Review of Types of Permit Categories, Number of Spaces for Each Category and Sale Ratios for Each Category for 2011-2012

- Everett Malcolm reminded the Council that a hard copy of all parking counts and additional data were provided to them and opened the floor for general discussion.
- Mack Volk noted that in looking at the lot counts provided, Lot 2 has open Designated Spaces throughout the day that are not being utilized and added that Lot 3 also has some Designated always available and felt that the number of Designated vs. Premium parking spaces should change in those lots.
- Mack Volk shared that Student Government representatives on the Council created a 12-question survey that they conducted on over 250 students on campus.
- Mack Volk informed the Council that 72% of the surveyed students would want to see Premium spaces increased, 17% said that Lots 14,18, and 53 spaces needed to be increased, 8% said Housing spaces needed to be increased, and 2 out of 250 students said Designated spaces needed to be increased.
- Mack Volk informed the Council that 135 of the 250 would want to see Designated Spaces decreased, 14% said Premium spaces needed to be decreased, 13% said Lots 14,18 and 53 Spaces needed to be decreased and 15% said that Housing Spaces needed to be decreased. Mack Volk added that some of the students might have misread the question and think it was talking about decreasing the ratio of permits sold rather than decreasing the number of spaces themselves.

- Mack Volk informed the Council that most students who answered the survey were students commuting from off campus.
- Mack Volk told the Council that the students were also asked if they would be in favor of less Premium permits being sold in order to make the premium spaces more available to those who have the permit and said that 117 out of 250 would be in favor of this ratio change.
- Mack Volk informed the Council that 75% of the students surveyed would not be in favor of the increased ratio of Premium permits sold per space.
- Mack Volk proposed that the number of Designated Spaces be decreased because the numbers show that the spaces are not being used.
- Mack Volk proposed possible options for a resolution:
 - to decrease the number of Designated Spaces in Lots 2 and 3 and convert them into Premium Spaces
 - to keep Lot 3 as a Designated Lot and make Lot 2 a complete Premium Lot.
- Everett Malcolm opened the floor for discussion and let the Council know that the voting can be postponed until the next meeting.
- Glenda Kelsey expressed her concern that the decrease in Designated spaces would cause faculty and staff members who currently hold Designated permits to be forced to downgrade to Premium permits if the proposal is approved.
- Mack Volk added that in Lot 5t 129 Premium spaces will be lost next year decreasing the overall number of Premium parking spaces.
- Gayle Stillson pointed out that as the University is growing the number of faculty and staff members might increase in the future and if the number of Designated spaces are exponentially decreased, new hires will have to fight with the students to park in Premium lots or use remote parking locations in Lot 18 or 53.
- Gayle Stillson agreed that there are some spaces that appear to be underutilized and thought that maybe after the spaces in Lot 7 were lost the shift of Designated spaces from that lot was not optimal.
- Everett Malcolm pointed out that some Designated Spaces may now seem empty because a lot of staff members have moved over to the new office locations at UNF Hall.
- Jeff Durfee asked Vince Smyth to explain how the ratios of permit sales to the number of spaces were developed and Vince Smyth responded that the ratio for Designated spaces was essentially what had worked well on campus through the years.
- Vince Smyth pointed out that Designated parking permits are not just for full-time faculty but also for adjunct faculty that come to campus at different times of the day and noted that extra Designated spaces were provided a few years ago to accommodate this group.
- Vince Smyth informed the Council that if the number of spaces is decreased but the ratios stay the same, the wait list for Designated and First Floor

permits will increase as more faculty and staff members will be unable to get preferred parking permits.

- Jeff Durfee noticed that even though the ratio of Premium parking permits sold should be at 2.5:1 it appears that it stands at 2.47:1 instead and asked why more permits have not been sold.
- Vince Smyth answered that each year some of Premium permits are set aside for new hires and individuals with disability placards and that the number of those individuals is estimated from year to year and it causes the sales ratio to not always be the exact 2.5:1 target number.
- Matt Breidenstein asked if Designated Permits are allowed to park in Premium if Designated Spaces were filled and the Council members answered that Designated permits do allow for parking in Premium spaces.
- Vince Smyth pointed out that employees who work at the library and at the fine arts center may still continue to purchase Designated parking permit and occupy parking spaces closest to their workspace regardless of the lot being converted to Premium.
- Everett Malcolm informed that if the Council makes a recommendation to change the location of the spaces they need to consider the Disability Resource Center construction starting in January that, once completed, will be bringing new departments and students who have disability into that area that will also need to be accommodated.
- Matt Breidenstein asked how many disability spaces there would be after the construction is finished in Lot 3 and Everett Malcolm answered that it is not known at the time. Vince Smyth added that the number of disability spaces is subject to change based on the disability requirements.
- Everett Malcolm assured that physical parking spaces in that area will not be affected by the new building construction but the addition might bring a population of students that will need access to that building.
- Khiresto Salako asked which spaces are usually converted to disability spaces and Vince Smyth answered that the spaces closest to the building are converted and that in Lot 3 it would mean a loss of Designated spaces.
- Khiresto Salako changed the topic and suggested restricting Housing students to the Housing lots only since they enjoy the luxury of 1:1 parking ratio and thought about disallowing residential students to park in Lots 18 and 53 so that those spaces are available for commuter students.
- Everett Malcolm felt that the migration from Housing lots to lots 18 and 53 is most likely caused by the residential students who partake in athletic activities on campus.
- Matt Breidenstein asked when the new Wellness Complex would be re-opened and Everett Malcolm said that the plan is for it to re-open in January of 2012.
- Mack Volk recommended tabling the vote to include deciding on permit categories and number of spaces and for the ratio of permit sales to spaces until next meeting.

- Everett Malcolm suggested voting on all of aforementioned issues during the next meeting after the Council becomes more educated on the data provided.
- Gayle Stillson asked Vince Smyth if it would be a possibility to move some or all Restricted/Vendor spaces from Lot 2 to another lots or just take them away all together and Vince Smyth responded that it is an area that can be looked at, but emphasized that there are not many Restricted/Vendor spaces in lot 2 so even if the spaces are converted to another category it will not have a big impact.
- Everett Malcolm asked Vince Smyth what the financial impact would be if Designated spaces in Lot 2 would be reduced by 56 and converted into Premium and Vince Smyth said that there would be no financial impact unless the ratios change.
- Diana Tanner pointed out that putting more Premium spaces in Lot 2 would create more traffic in both lots but Mack Volk argued that making Lot 3 Designated and Lot 2 Premium would reduce the traffic issue.
- Sitou Byll-Cataria advised the Council to look at the numbers again and consider all the community members that are parking on campus before they take a vote because any changes can have a big impact not only on parking itself but on the University's culture as well.
- Everett Malcolm postponed the vote on type of permit categories, number of spaces and sales for each category until the November 19th meeting and added that it will be a voting meeting to include permit fees for 2011-2012.

5. Other Business

- No other issues were noted.

6. Future Meetings

- November 19, 2010- a voting meeting
- January 21, 2011
- February 11, 2011
- February 25, 2011
- March 25, 2011
- April 8, 2011

The meeting was adjourned at 2:40 PM. Prepared by Jordan Janeiro.

Monday Oct 11th

LOT #	SPACES	10:30AM	12:30PM	2:15PM	5:30PM	7:45PM
Designated portion Lot 2	56	32	35	31	45	53
Designated portion Lot 3	55	18	19	10	35	46
Subtotal, Designated	111	50	54	41	80	99

Tuesday Oct 12th

LOT #	SPACES	10:30AM	12:30PM	2:15PM	5:30PM	7:45PM
Designated portion Lot 2	56	33	35	34	40	51
Designated portion Lot 3	55	11	13	9	33	49
Subtotal, Designated	111	44	48	43	73	100

Wednesday Oct 13th

LOT #	SPACES	10:30AM	12:30PM	2:15PM	5:30PM	7:45PM
Designated portion Lot 2	56	34	38	33	N/A	54
Designated portion Lot 3	55	6	3	3	N/A	46
Subtotal, Designated	111	40	41	36	0	100

Thursday Oct 14th

LOT #	SPACES	10:30AM	12:30PM	2:15PM	5:30PM	7:45PM
Designated portion Lot 2	56	36	33	31	40	50
Designated portion Lot 3	55	17	17	13	29	45
Subtotal, Designated	111	53	50	44	69	95

Friday Oct 15th

LOT #	SPACES	10:30AM	12:30PM	2:15PM	4:30PM
Designated portion Lot 2	56	43	42	38	47
Designated portion Lot 3	55	19	18	15	31
Subtotal, Designated	111	62	60	53	78

"I decide whether to leave campus for lunch by counting open spaces. If there are five or more I go, if not I stay. Most days at about 1:30 it is about 50-50 as to whether I go or not. Other than Fri afternoon there are generally no more than five spaces open and we have out night shift on the way."

"During fall and spring term, I have experienced difficulty in finding a spot if I go off campus for lunch. Also during fall & spring, if I come in late due to an appointment (i.e. anything after 9:30), there are also limited spaces. I shudder to think what would happen if they were premium. I paid more to be able to be close to the building and to NOT have to shark park."

"I park in the designated area adjacent to our building. I go off campus for lunch one day a week. I have come back and not found parking and have had to park in the designated area near the library. The best day to go off campus for me is on Friday. There is available parking on Fridays in the afternoon. Please fight to keep this parking designated!!"

"It depends on the time of day as to how full the lot is. During the day the lot is well used not only by our faculty and staff but also by the faculty and staff of the Colleges of Business and Health. Many of us need to go in and out as a part of our responsibilities, sometimes I am lucky to obtain a spot when I return and at other times I need to hunt. This might account for why it might appear to be underutilized at times. If the designated parking designation is changed, none of us will ever be able to find a spot."

"Geesh! First of all, it was wonderful to FINALLY have "faculty parking". I paid the extra to have parking near the building rather than my usual 1st floor parking, which was usually full. As far as being underutilized by the faculty, if I am off campus in the morning and get here around 11, often there has NOT been a spot and I've played the ring around the parking lot and garage to find a spot. One day, after 45 minutes in a variety of lots around campus, I parked in a 20 minute spot, got my necessary materials from my office, and went home to work.

This is the first university at which I've been as faculty or student, that didn't have faculty parking. As mentioned, I pay the extra to have parking. I don't know about anyone else, but faculty are due certain privileges that are not due to students. Selfish? I don't think so! I went to college and received my degree. When the students do the same, they can expect certain privileges as well."

"How are you today? How dare these students feel that they can demand that our designated parking spaces be taken from the faculty and staff of our college. I have been employed for the FRS system 34 years (10 +) at UNF, and I feel that it's more than right that we as established faculty and staff be allowed to park in the spaces closer to the building. I think it's a great injustice for the students (freshmen especially) to think that they can pick and choose where they get to park. Our parking lot is full on any given day, sometimes there are not enough spaces, just because they see a couple of spaces not being used, does not mean that we don't need or deserve our designated spaces.

I came from an institution where there was always a faculty and staff parking ONLY, that's what we need here at UNF."

"I for one...do not want the students to share that NEW space....it is often FULL...daily....and yes due to the flex schedules of faculty and staff coming and going across campus and to ONE STOP and BACK...it may appear as they see it.....sometimes vacant....I park in front of # 57 due to the coming and going required by me in the office and role I have..."

"I parked in the garage last year and after riding 'round and 'round – sometimes for as long as 30 minutes looking for a parking place – I decided to cough up the extra bucks and buy a "Designated" pass. There have been a couple of occasions when I have had to go to another lot because all of the spaces in front of our building were taken.

I would suggest leaving them as designated and if students want to pay the price for a designated permit, allow them the opportunity to do so.

Re-classifying the spaces as "Premium" does not serve us well."

"Hi Marcia- there are numerous times during the week in which the designated parking lot is full and I need to find parking in the other levels of the garage. I envision that if the parking was changed to premium then I would certainly not find any parking in front of the building. I work in the evenings as I teach graduate students and I would prefer not having to walk around campus at night.

I appreciate you reaching out and being our representative.

I also wanted to point out that when I attended UNCC (an institution that is compared with UNF and also commuter) they have designated parking spaces for faculty as well. I do believe that since faculty has varying schedules, there may be times that it seems the parking lots are not full. There are times the garage parking in the evenings is not full. So the same argument can be made to open up all the garage parking. I doubt we want to go in that direction. Our schedules, as you know, are quite irregular and thus we simply cannot predict when those parking spaces will be absolutely full or not. The point is that faculty pay for the designated spots, and therefore, should have complete access to those spaces without worrying about being late for work or a meeting because now the designated spaces have been given up for student use. I worry that if we begin to give up things like this what else, as faculty, do we have to give up?"

"Thank you so much for representing the COEHS Faculty and their parking needs. I am a new faculty member in Childhood Education and have been coming to campus daily in order to get ahead. I usually get to campus by 11:00 and have noticed that by this time, there are only a few spaces available in the front of the Education Building. I am not sure when the students collected their data if they are claiming our parking spots are not being used. That is not my experience. I have paid for the Orange decal and would like to continue parking in front of the Education Building."

"I disagree with the student petition for a number of reasons.

First, the lot is seldom empty (there are occasionally a few spaces but they are quickly taken by staff and faculty). There is ample student parking in the main lots and parking decks.

Second, it is ridiculous that we—the faculty and staff who work at UNF and serve the students—not only have to PAY to park where we work, but we must compete with students for parking. At other universities at which I have worked, student parking was generally remote. We (faculty) need to be able to get to our classes. In the College of Education, we must often leave campus to go to schools. During heavy parking times, I have

been late to my own classes because I had to scrounge for spaces against students. This petition represents student laziness rather than a genuine need."

"This would really be a problem, to make them ALL premium. I can see making SOME of them premium, based on research, as in people actually counting how many spaces go unused during peak hours. But I'll be really upset if this goes through."

"I arrive @ 10:00 AM Monday and Wednesday-90-95% full every Mon Wed.
I arrive @ 08:00 AM Tuesday and Thursday and leave @ 3:15 PM-90% full when I leave.
I most strongly disagree with the proposed change."

"The designated spaces are NOT seriously underutilized as students claim. Many times, when I come into our parking lot, there is only 1 space left---which I park in. While I sympathize with students wanting to park closer, as faculty I think we need to have at least one perk—being able to park near our buildings. I have serious knee problems but cannot get a handicapped sticker. I DO NOT want to have to compete with students for spaces near the building. They are young and strong and can walk much better than I from parking garages. Please do not give up the designated spaces for faculty and staff."

"I park out there so, selfishly, I want them to stay the way they are. I often have to fight for parking because students are parking illegally in our lot. Many faculty and staff from the business school and the library also use the lot. On Saturday, when other groups are using our building, I often have to park on the other side of campus."

"For the last two years I have purchased a premium pass. Parking was horrible, to the point that I had to plan to come to work 45 minutes early every day throughout the first 8-10 weeks of the semester. I promised myself an upgrade to designated as I couldn't afford to lose valuable time.

This year my parking woes have been reduced but not eliminated. When I teach an afternoon class or have meetings and I come to campus between 11-1pm, there has been one or maybe two lucky designated spaces in front of the COEHS building. I've only had to park near the library twice but it hasn't caused me extra time and money in gas (as did the premium pass).

I would be disappointed and frankly upset if parking services were to eliminate the designated spots in front of the COEHS building. Please do not take away the few privileges faculty are granted."

"I am not in favor of opening the parking up to students and changing the designation. When you come in to work mid-day the parking lot is almost full. Many of us have late classes so don't get to UNF until later in the day. If the proposed change was made I am sure there would be no spaces available mid-day. I will say that the majority of the empty spaces are the handicapped parking as there is an entire row of that."

"I am a disabled faculty member with a Florida permanent disabled decal. I use one of the disabled spaces in front of the south entrance to Bdg 57, the new COEHS on a regular, almost daily basis. Thus, I am in a position to tell you that the students' statement is NOT correct. By 9:30 am and until 5:00 pm. in the evening, from my observations, the lot is usually full or close to full on Mondays through Thursdays. It is used less than that on

Fridays - other than the Friday each month that the COEHS Faculty assembly meets. On the two evenings that I teach evening classes this semester, I have noticed that the lot is less heavily used. I am hoping, therefore, that a scientific car park traffic usage survey will be conducted before any decision will be made on the students' request.

Also: Some of the disabled spaces in the aforementioned parking lot have recently been changed from disabled to short term parking. Please be aware that since that reduction in disabled spaces was made, I have, on several occasions, found it necessary to park in disabled spaces next to the Library and beyond thus making it difficult for me to get to BDG 57 where I keep the disabled scooter I have been using for the past three years to travel around campus. Therefore, I urge you to keep adequate access to the disabled in mind when further decisions are made regarding parking spaces next to the COEHS building."

"I think that there should be an official checking of the lot by parking services at various times during the day to substantiate the claims that have been made about empty designated spaces in the bldg. 57 parking lot. The hearsay evidence is not adequate. My experience is that all of the spaces are routinely used. From time to time, my reserved spot is inappropriately taken by someone and it is impossible for me to find a space anywhere in the lot. Please provide this input to the committee and/or let me know how I can help. I know many faculty and staff from COEHS and CCOB use the lot and find it hard to believe that anyone thinks the spots are not used during business hours.

Also, even if the claims made by the students are correct, I believe student can purchase designated access if that is the level of parking they wish."

"I have given the matter more thought and have additional reasons as to why this is not a good idea.

1. The parking area in front of the College is small with an extremely limited ingress and egress. If the parking status were to be changed it would put more traffic hunting for spaces in a small lot with restricted access that will inevitably lead to more congestion and accidents. I see this as a safety issue. I have almost been hit on several occasions by people whipping around into the lot on the hunt for a spot.
2. Due to the close proximity of this lot to the Student Union this lot might be transformed into a place where individuals run quick errands into the union. Again this would increase traffic flow and increase the probability of injury.
3. Think long term. What will happen when the Disability Resource Center and Veterans Affairs building comes on line?

I say don't mess with something that works and benefits the College. It does not help things if the faculty cannot get to class on time because they are on the hunt for a spot."

"I have continued to get a garage parking permit because I wasn't sure what the availability for the designated spaces would be. If I had some believe that parking would be as accessible in designated as the first floor, I might be inclined to use it. However, the spaces are convenient for faculty in other colleges and I wonder how long before others will "discover" them. It takes a while for faculty to change patterns."

Options for Future Space / Permit Program

11/10/10

Current:

# designated spaces on campus	214	
# designated permits sold	321	
# on wait list for designated permit	17	
Designated permit price	\$260	
Designated permits sold to available space ratio	1.50	
Minimum designated spaces available (from all counts)	35	
Maximum designated spaces in use (from all counts)	179	
Designated permits sold to maximum space use ratio	1.79	
# 1 st floor spaces on campus	355	
# 1 st floor permits sold	499	
# on wait list for 1 st floor permit	21	
1 st floor permit price	\$280	
1 st floor permits sold to available space ratio	1.40	
Minimum 1 st floor spaces available (from all counts)	30	(includes disability spaces)
Maximum 1 st floor spaces in use (from all counts)	325	(included disability spaces)
# disability spaces on 1 st floor garages	14	
1 st floor permits sold to maximum space use ratio	1.53	

Option 1: No changes to permit categories, number spaces for each category, sales ratio for each category and permit fees for 2011-12 except as follows:

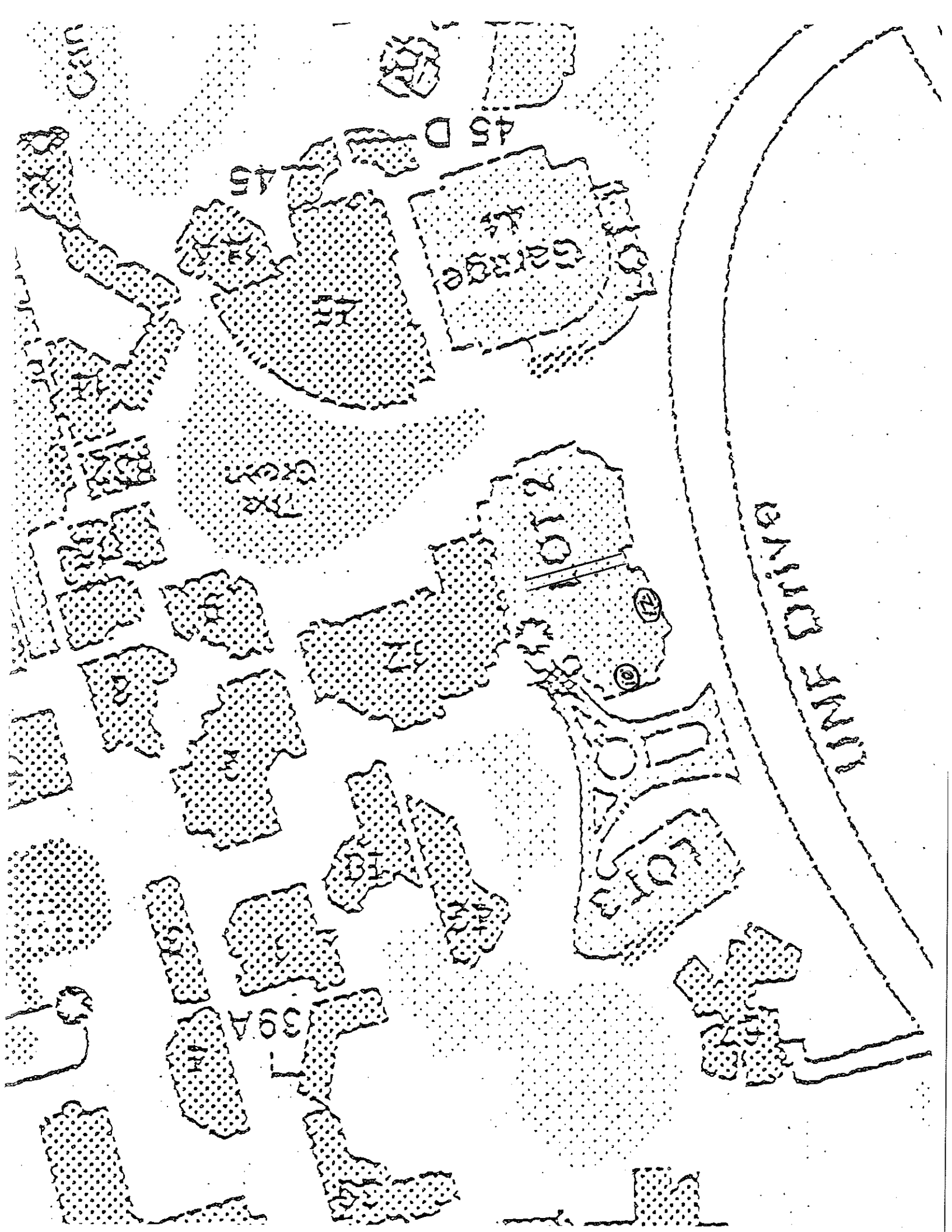
Switch 22 spaces in lot 2 from designated to premium and increase sales ratio for designated spaces from 1.5 to 1.7 and decrease price for designated permit from \$260 to \$235

# designated spaces on campus	192	
Permits sold to available space ratio	1.70	
# designated permits available to sell	327	
Estimated # on wait list for designated permit	11	
Designated permit price	\$235	
Estimated maximum space use (using 1.79 use ratio)	183	
Estimated minimum spaces available	9	

Option 2: No changes to permit categories, number spaces for each category, sales ratio for each category and permit fees for 2011-12 except as follows:

Switch 22 spaces in lot 2 from designated to premium. Combine 1st floor garage and designated permits into one new permit "Faculty & Staff" to be sold at 1.5 ratio at cost of \$260. New permit to allow parking on 1st floor garage or any orange space but not in premium spaces.

# faculty & staff spaces on campus	547	
Faculty & staff permits sold to available space ratio	1.50	
# faculty & staff permits available to sell	821	
Estimated # on wait list for faculty & staff permit	37	
Faculty & staff permit price	\$260	
Estimated maximum faculty & staff space use (using blended use ratio)	505	(includes 1 st floor disability spaces)
Estimated minimum faculty & staff spaces available	42	(includes 1 st floor disability spaces)



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