

Parking Advisory Council Meeting

September 25, 2009

2:00 p.m.

Conference Room 1-2000

MINUTES

Members Present: Everett Malcolm (Chair), Diane Tanner, Jeff Durfee, Gayle Stillson, Glenda Kelsey, Mack Volk, Anthony Mack, Matthew Yost.

Members Absent: Marcia Lamkin, Alison Cruess, Thomas Blanchard.

Others Present: Vince Smyth (Auxiliary Services), Cindy Haile (Parking & Transportation Services) and Mark Richardson (UPD).

The meeting was called to order at 2:10 PM by Chair Everett Malcolm.

1. Introductions

- Introductions were made and Everett Malcolm gave a brief history of the Parking Advisory Council since its inception in 1991.
- Chair Everett Malcolm encouraged the Council Members to get as much feedback and information from the University's community as possible to ensure effectiveness of the Council.
- Everett Malcolm reminded that the Council is only a recommending body and the recommendations made are further reviewed by the VP of Administration and Finance Shari Shuman and President John Delaney. If found to work for the University's best interest, they are approved.

2. Appointment of Vice- Chair

- Everett Malcolm stated that the Council should start to think about who would be the most appropriate person to represent the Committee in case the Chair is absent. This person would run meetings should the Chair not be available.
- Everett Malcolm added that choosing a Student Government representative to serve as a Vice Chair would be the most appropriate as many students feel more comfortable and are more open while talking to another student rather than faculty and/or staff members.

3. Review of Charge from VP Shuman

- Everett Malcolm explained that the charge given by VP Shari Shuman serves as guidance as to what the Council should look at, discuss, and accomplish during the academic year.

4. Review of By-laws

- Everett Malcolm explained that the 2008-09 Parking Advisory Councils made an extensive review of the By-Laws. Everett Malcolm elaborated that some of the changes included adding additional Student Members to the Council since the students are the largest consumer of the Parking Permits, and giving the Chair a vote only in case of a tie. Everett Malcolm advised all members to review the By-Laws before the next meeting in case any additional changes should be made.

5. Update on the Shuttle System

- Cynthia Haile reported that the new shelter at the Library Bus Stop is under construction and should be completed and ready to use by October 12th, 2009.
- Cynthia Haile informed that an eighth bus was added to the routes to keep the waiting time for the shuttles consistent at time intervals between 6-8 minutes. Cynthia Haile stated that in addition to a new bus there is also a new bus stop at the Fountains.
- Cynthia Haile presented the Council with the shuttle service usage on campus during 2008-09 at 1.3 million riders, including 100,000 during the Summer of 2009.
- Everett Malcolm questioned the foot traffic near UNF Hall after the Flats at Kernan Blvd opened and Cynthia Haile responded that there is some foot traffic present but the volume decreased since the beginning of the semester. Cynthia Haile added that there were requests from the students for the buses to make a stop at the Flats but since the complex is not a part of the University, these requests cannot be granted.
- Everett Malcolm questioned the safety of the students crossing the street to get to UNF Hall's Bus Stop but Mark Richardson assured the vehicle traffic in that area is insignificant.

6. Other Business

- Vince Smyth provided the Council with statistics of the 2009-10 Parking Permit sales as of September 22nd, 2009 to give the Council an overview of the how the sales are being monitored to stay within the ratio intended.
- Vince Smyth noted that many students took the advantage of a new parking permit category that 2008-09 Parking Advisory Council decided to create (Premium Night Only Permit) and felt that the decision to add a new category was positively received by the students.

- Everett Malcolm informed that the recommendation made to VP Shari Shuman by last year's Council that would allow OPS student employees who work more than thirty hours a week to obtain a Premium Parking Permit (with VP approval) was not supported by VP Shari Shuman.
- Jeff Durfee asked how resurfacing Lot 53 will affect that parking lot and the ratios and Vince Smyth responded that there will be less disability spaces, and some "20 minute load zone" spaces added after the project is finished, but the overall structure of the lot should not change. Vince Smyth added that the project was just signed and all of the details are not yet available.

7. Future meetings

- Everett Malcolm explained that there are no major Parking related changes this academic year and felt that meeting once a month (last Friday of every month at 2:00pm) should be sufficient.
- Jeff Durfee noted that the last Friday in November was during the Thanksgiving holiday period, requiring that this meeting be moved earlier by a week. Meetings for the rest of Fall 2009 term:
 - Friday, October 30th at 2:00pm (Conference Room 1-2000, former A&F Conference Room)
 - Friday, November 20th at 2:00pm (Conference Room 1-2000, former A&F Conference Room)

The meeting was adjourned at 2:30 PM. Prepared by Marta Morzynska