

Parking Advisory Council Meeting

October 31, 2008

2:00 p.m.

A&F Conference Room

MINUTES

Member Present: Everett Malcolm (Chair), Diane Tanner, Verna Urbanski, Alison Cruess, Elizabeth Hardy, Glenda Kelsey, Leslie Burch, James Cima, Ryan Ewing, Thomas Blanchard (alternate)

Members Absent: Jeff Durfee,

Others Present: Vince Smyth (Auxiliary Services), Cindy Haile (Parking & Transportation Services), John Dean (UPD) and Mark Smith (SGA)

The meeting was called to order at 2:04 p.m. by Chair Everett Malcolm.

1. Approval of Minutes:

- With no changes noted, the October 3rd minutes were approved as written.

2. Approval of Revised By-laws

- No changes to the distributed revised By-laws were stated by the Council members. Everett Malcolm noted he traditionally would have sent this recommendation to VP Shuman before this meeting, but wanted to make sure all members understood the revisions and nothing was missed.
- Leslie Burch recommended making the By-laws effective immediately. Alison Cruess proposed following procedure and wait until the President approves the By-laws before making the revisions effective within the Council. Leslie Burch disagreed as the By-laws only act as means of policy and the Council shouldn't have to wait for the President's approval since everything acts as a recommendation to him. Everett Malcolm clarified that if the President does not approve the revisions the Council will have to come back and re-vote the items that were affected as a result of the revised By-laws.
- After further discussion within the Council it was agreed that Council would operate today under the old By-laws and Everett Malcolm would forward the revised By-laws to VP Shuman and push for approval before the next meeting.
- Everett Malcolm stated that as soon as the President approves the By-laws they will go into effect immediately for the next Council meeting.

3. Types of Permit Categories for 2009-2010:

- Everett Malcolm opened the floor for discussion of the current 2008-2009 parking categories. Alison Cruess asked the question why we have a 14/18/53 permit and a 18/53 permit. Vince Smyth replied that the reason is so Lot 14 would be available to commuters with Housing students only able to buy Lot 18/53.
- Diane Tanner raised the question why we have two Housing permits when the sales ratio for Housing B is 0.8 as compared to Housing A with a 1.0 ratio leaving empty spaces in Housing B to fill. Everett Malcolm responded by saying that a Crossings resident should only be allowed to park in Housing B lots to avoid overcrowding Housing A with non-Housing A residents. Vince also replied that Housing A students have the option to buy a Housing B permit and walk from the Housing B lots to their residence, but many do not take advantage of this option.
- Vince Smyth stated that the Housing C permit proposed for 2009-2010 would be for the Fountains lot only. The lot will contain 1,000 spaces with the following approximate breakdown: 960 Housing spaces, 30 Premium spaces for staff/employees, 4 Reserved for Area Coordinators and 6 20-minute loading zones. Everett Malcolm asked if any Premium permit would be able to park in the 30 spaces. Vince responded yes it would inevitably happen but to a small degree and should not be a major issue. If it becomes a problem with staff/employees members not finding a spot then the Parking Services will address the issue.
- Vince stated the expectation that parking patterns are going to change dramatically next year due to the Student Union, the Fountains, the Education building and staff moving to UNF Hall so right now there is no real answer to what permit category will be bought and where people will be parking next year.
- Everett Malcolm asked a question regarding a Housing A/B resident visiting a friend in the Fountains. Would this resident be ticketed if they parked with a Housing A/B permit? Vince replied yes if treated the same way as the current Housing A/B permit restrictions to specific Housing lots.
- James Cima asked why there are 5 additional Reserved spaces for 2009-2010 as opposed to 2008-2009. Vince Smyth replied 4 are for the Area Coordinators in the Fountains and a single person being both a Dean and the Distinguished Faculty award winner. Next year these distinctions likely will be held by two separate people.
- Vince Smyth reassured the Council that every Fountains resident will have the option to buy a Housing C permit if they want one.
- Vince Smyth commented on his concern with the 18/53 permit. He noted that if residents parked in Lot 53 the shuttle route could be changed to only Lot 53 and Housing lot stops for a much faster route service as opposed to the current 30 minute Sunday night service route. He also mentioned that Lot 53 is the most “unused” lot on the campus.
- John Dean also agreed that Lot 53 is the safest lot being fully fenced in with stated entrances. He also commented that with school activities/events around

the Arena and stadium drawing more parking to Lot 18 moving these residents out to Lot 53 will allow more spaces for special events on campus.

- Diane Tanner asked a question if Housing A were eligible to purchase a Housing B after Housing A is sold out. Cindy Haile answered yes and that we currently have 20 on the waiting list that would like to purchase a Housing A permit.
- James Cima asked a question regarding the parking in Alumni Hall. Vince Smyth responded saying that Alumni Hall is treated the same way as the University Center as a space-for-space bought out lot where all employees must have a Premium permit. Lot 53 is designated as a Discount lot so UNF Hall employees are not required to purchase a Premium permit.
- Diane Tanner asked why there was a 100 difference in Premium permit sales based on the number of spaces and the sales ratio. Vince Smyth clarified this difference is due to the 100 spaces being worked on at any given time for the Garage Construction being completed over the course of this academic school year.
- Diane Tanner suggested we make the first couple rows in Lot 53 into Premium to generate more revenue for this lot. She stated most employees at UNF Hall have a Discount permit but yet don't have the inconvenience as others with a Discount permit. Everett Malcolm asked how often patrollers would in Lot 53 enforcing these Premium spaces if this suggestion went through. Cindy Haile replied a patroller is out there every day writing tickets for parking violations. Vince Smyth posed the question if an employee would be willing to pay the extra money to park just a few rows up or be happy with a Discount and have to park a couple rows back. Alison Cruess added that Information Technology parks on the side so the front spaces essentially would not affect this department unless the side lot is changed also. Cindy Haile commented the change would have to be an educational process for everyone especially the Housing students that have a 18/53 permit (or whatever the permit category will be for next year). Vince Smyth stated this cannot be an immediate change in the middle of an academic year, but would be a recommendation for next year. As a Council we cannot force employees to buy a Premium permit just to generate revenue.
- James Cima brought up the idea of a color coded system for lots and permits. Cindy Haile mentioned that one downfall is that we are currently using almost every color on campus. James Cima suggested we don't necessarily have to paint anything, but rather name a lot a color. Vince Smyth commented that we have some mixed use lots that have multiple permit categories within the lot so these would be hard to have the lot designated for a specific permit category without confusion. James Cima responded we would just need signage over the "odd" spaces to inform the customer this space does not fall within the lot permit category. Cindy Haile stated the spaces already have signage with clear distinction what permit can park in the space(s).
- Alison Cruess commented she personally likes the names of the permits because it gives a clear distinction and purpose of where you can park as opposed to having to remember a color and coordinating it to a lot on campus.

- Cindy Haile commented that the signage and permits coincide right now as to where a person can park. The main reason why certain permits change color is to prevent the permit holder from manipulating the permit and using again a second year.
- James Cima proposed the idea for Vince Smyth and Cindy Haile to look into other Universities that use a color coded system for parking. Vince Smyth agreed and said he would bring the results back to the Council at a future meeting. Vince Smyth thinks our parking system is too complicated and interest specific for this change, but it's not impossible to implement given communication is clearly made to the UNF community.
- Everett Malcolm suggested we table this discussion until Vince Smyth and Cindy Haile come back with research and results from other institutions that have a color coded parking system.
- Discussion was continued about the deletion of the 18/53 permit and having a 53 Only permit for Housing residents that do not have a Housing permit. Everett Malcolm stated his concern for residents having to cross Kernan Blvd to get back to their residence when the shuttle is not in service. Although the lot may be safer he thinks being within the core of campus (Lot 18) would be safer for the resident. Vince Smyth noted that the majority of the Sunday night service pick-ups are at Lot 53. James Cima commented that residents are still parking in Lot 18, but are walking rather than waiting 30 minutes for the shuttle. With the future rerouting of Kernan Blvd. becoming an interior UNF road the concern for walking from Lot 53 would go down tremendously given other safety precautions were set in place.
- Ryan Ewing said that as the Chair of the Parking Appeals Committee he hears on average 10 complaints a week from freshmen residents that have to walk from Lot 18 or 53 late at night after 3 a.m. when the shuttle service stops.
- Alison Cruess made the comment that if a resident plans ahead and moves their car according to the shuttle schedule they should not have to walk from these outer lots back to their residence. James Cima then responded that many students do not have Friday classes so they do not fit the mold with a typical weekend starting on Friday. They return back to campus after shuttle service stops so they have to walk back to their residence or be vulnerable for a ticket Friday morning.
- Vince Smyth said one possibility is to provide a 3 a.m. - 7 a.m. shuttle service to both Lot 18 and 53. The recommendation would have to go forward to the Student Fee Committee to increase the Transportation Access Fee per credit hour to pay for this extra service.
- Everett Malcolm suggested allowing residents to park in the Fountains lot once we get a clearer picture of demand in this lot. This would prevent a resident from having to walk from Lot 18 and 53 on a Thursday night or during non-shuttle hours. Vince Smyth said this could be a possibility once we get an analysis of the space usage in the Fountains lot.
- The main reason for the suggestion to have a 53 only permit for residents is for the Sunday night shuttle. Currently there is one shuttle that services both routes so the wait time is around 30 minutes. If Housing students were to park

in Lot 53 only the shuttle could then go from Lot 53 to Housing. Cindy Haile said they performed a 3 a.m. lot count earlier in the week and would compile the results for a report at the next meeting.

- Leslie Burch said that the safety of students should be more of a concern than parking for guests at events on campus (referring to Lot 18).
- Everett Malcolm proposed we accept the 2008-2009 permit categories for use again in 2009-2010. The Council agreed to this proposal. Everett Malcolm opened the floor for discussion of any new permit categories for 2009-2010.
- Everett Malcolm proposed that we add a new category for evening only students that would allow access to Premium spaces after 5 p.m. and to add a new Housing C permit. The Council agreed to the Housing C permit.
- Ryan Ewing commented that in his 2 years of being on the Appeals Committee he has seen over 3,000 appeals coming from Graduate students with 7:30 classes that have to park in Lot 18 or 53 and walk pass hundreds of empty Premium spaces.
- Discussion continued about the timing being 5 p.m. or 5:30 p.m. Everett Malcolm stated that the time really didn't matter as the student would not be able to park in a Premium spot already occupied, but that there is a mass exit shortly after 5 p.m. as the employees leave campus.
- Alison Cruess asked how much this evening only permit would sell for. James Cima suggested at a Discount rate since it would pretty much equal the same as buying a \$3 daily pass two days a week. Diane Tanner asked how this would affect the current Premium ratio. Vince Smyth replied we would sell the Premium permits at the intended ratio during the day, but make sure the students know and understand that after 5 p.m. Premium parking is wide-open to include evening only Premium permit sales.
- Everett Malcolm expressed that the communication to the UNF community will be the most important item to make sure everyone is aware of any and all changes to parking for 2009-2010. There is a need to be proactive rather than reactive in the process of communicating the information.
- Vince Smyth said he personally likes the idea of daily pass sales as opposed to adding another permit in the already complicated inventory. The student would essentially pay the same amount as a Discount permit if they only come to campus 1 or 2 times a week.
- Leslie Burch commented on how Parking Services would handle the influx of students that would be purchasing the daily pass assuming most would come straight from work to attend an evening class.
- Verna Urbanski asked for clarification of where this permit would be allowed to park. Everett Malcolm stated the permit would have the same rights as the current Premium permit. Discussion was made if the permit would allow parking during the day and Everett Malcolm stated the person would have to purchase a \$3 daily pass to park during the day. Buying an evening-only permit allows the person to park in a Premium space after 5 p.m.
- Diane Tanner asked how this would affect the adjuncts. Vince Smyth replied that the problem with the adjuncts not being able to park even with a Premium

permit is resolved since now adjuncts have the option to buy a Designated or 1st floor parking permit.

- Alison Cruess asked who would be eligible to purchase this permit. Everett Malcolm said anyone able to purchase a permit would be able to except for Housing residents. The permit would be valid from 5 p.m. to midnight in the Premium spaces. Everett Malcolm clarified as with our current policy a person can only purchase one permit type so no other permit could be purchased as an additional option of where to park. The only exception to the one permit rule is the allowance to purchase a motorcycle permit.
- Mark Smith proposed the idea of allowing these permit-holders to park in a Discount lot during the day and then a Premium space after 5 p.m. The price would then be increased from a standard Discount rate to a rate between Premium and Discount. Leslie Burch objected and said this would defeat the purpose of a Discount permit if the student was willing to pay the extra money to park in Premium after 5 p.m. Everett Malcolm suggested we discuss this recommendation at a future meeting after the Council has time to think through the detail work.
- It was noted that Lot 18 becoming more congested and with parking patterns likely changing next year this may not be the best option.
- Leslie Burch made a motion to add a category for evening only Premium permits to be sold with an allotted valid time of 5 p.m. to midnight with no other parking privileges. The motion passed unanimously.

4. Number of Spaces for each category for 2009-2010

- James Cima asked why there are 6 spaces less on the 1st floor. Vince Smyth replied that with the loss of Lot 7 with 5 Reserved spaces that they as an initial planning assumption will be moved into the garage as a 1st floor space. The 6th space would be due to the issue of a current Reserved permit being held by one person for two separate purposes.
- Hearing no other questions or comments Everett Malcolm made a motion to pass the proposed numbers for 2009-2010. The motion passed unanimously.
- James Cima motioned that we should change the Housing C permit from 960 to 1,000 to allow for full residential capacity of the building and a permit for each resident. Vince Smyth responded this would allow no parking for the Area Coordinators or employees which he doubts would be accepted.
- Alison Cruess commented that we are only voting for this coming year and right now from what she has heard Parking should have no problem providing a space to the residents living in the Fountains. If the residency overfills the proposed 960 Housing C spaces the Council can provide recommendations to solve the problem for future years.
- Vince Smyth said this Housing C issue will probably not get finalized until next summer when we have a better idea of how many occupants will be living in the Fountains and intend to buy a Parking permit. He doesn't want us to act too quickly and assume these numbers are set in stone for the entire year. The 1:1 ratio for Housing C is based on the 960 Housing C spaces not

the 1,000 parking lot spaces. He reminded the Council that every resident would be guaranteed an option to purchase a Housing C permit.

5. Sales ratio for Each category for 2009-2010

- Alison Cruess made a motion to keep the current sales ratio for 2009-2010. James Cima commented that he has noticed on several occasions in Lot 9 that the Premium spaces are filled by game room employees/occupants in the evening and designated spaces are empty as employees have left campus. He also made mention of different student services meeting in Building 14 that utilize this lot throughout the week. Everett Malcolm commented that Building 14 will be totally revamped with department/office moves for next academic year with the Student Union being opened. The motion was passed unanimously to keep the sales ratio for 2009-2010 identical to 2008-2009.

6. Other Business

- Vince Smyth stated that with the unknown projection of enrollment growth for future academic years it will be very difficult to create the spreadsheets and reports normally provided to the Council. The recommendation is to keep all permit prices the same and choose a price for the new evening only Premium permit.
- Everett Malcolm agreed and said the next two years of enrollment are extremely unknown until the economy turns around. This academic year enrollment is down 1,100 less than last year.
- Everett Malcolm said he would compile all the recommendations from the Oct. 3rd and Oct. 31st meeting and submit to VP Shuman.

The meeting was adjourned at 3:56 p.m. Prepared by Stephanie Peters.