

Parking Advisory Council Meeting
October 5, 2007
2:00 p.m.
A&F Conference Room

MINUTES

Members Present: Everett Malcolm (Chair), Jeff Durfee, Dennis Holler, Verna Urbanski, Alison Cruess, Jasmine Butler, and Michael Trotter.

Members Absent: Diane Tanner, Robert Allen, John Barnes, Brittani Raulerson (Alternate)

Others Present: Vince Smyth (Auxiliary Services), Kathy Lumpiesz (UPD)

Everett Malcolm, Chair, called the meeting to order at 2:00 p.m.

1. Approval of Minutes

Jasmine Butler corrects #6 -2nd bullet up, Brittani Raulerson brought up the broken Air Conditioner not the name listed.

The minutes from the 9/14/07 meeting were approved as recorded with the above noted change.

2. Review of By-Laws

Jasmine Butler proposes a change to be made on the 2nd page under terms; it says "Student Council Members" rather than Student Government Members. Everett Malcolm states the president has the ability to appoint students as Council members therefore it is a more general term. A question is raised if all the members are correct; Everett Malcolm states they are correct. Everett Malcolm then says the By-laws state that voting members must be present to vote, although there have been exceptions made such as dial-in for voting meetings. It is agreed that no adjustments are required. Hearing no objections, the By-laws will remain the same for 2007-2008.

3. Appointment of Vice Chair

John Barnes has accepted via e-mail his nomination as Vice Chair. There was unanimous acceptance of this nomination.

4. Lot Count Review

Vince Smyth states the lot count is typically taken on the third week of September but due to rain, the 4th Monday and 4th Wednesday were taken. Previously Designated spaces were not separated from Premium spaces in the count but have been this year to give a better picture of what is available in those spaces. Within the Premium counts the disability spaces are included in the numbers. Results were almost exactly what was expected for this year's program. Between 10:00 a.m. - 2:00 p.m. on Tuesdays and Thursdays there were still some spots available predominately in lot 5 and 34. This gives a good indication that in the core of the campus there are still spaces available. Housing students are not giving many complaints, according to the count there

are spaces available for them; the Council is generally very pleased with the arrangement that came out from the 1:1 ratio of decals being sold. Everett Malcolm adds that last year at this time he received numerous e-mails complaining that they were sold a decal but could never find a parking space relatively close to their dormitory but this year he has not received any e-mails from residential students who are allowed to park in the residential areas. He also states that there is flexibility in parking for fine arts and other events. The shuttle system is improving daily. Vince Smyth states the other numbers from the lot counts worth looking at are the 3,500 spaces located in the discount lots. Even though lot 3 will be closed, the ability to accommodate the growth is there. The road between lots 14 and 18 is a positive aspect now that students do not have to go off campus to utilize lot 18.

5. Allowance for Parking on Days Without Classes

Everett Malcolm suggests that on days in which the University is open for business but classes are not in session we allow members of the campus community who have any valid UNF parking permit to park in the core of campus. Everett Malcolm asks Dennis Holler if housing is open for spring break, he responds that they are open but the majority of students do go home for this week and for Christmas. This allowance would permit the operation hours of the shuttle to be shifted into more peak times and not have an operational shuttle during class breaks. Vince Smyth adds that the shuttle operation is not typically a Parking Council concern but the allowance for Discount permits to be able to park in the core of campus is. The only problem with not having a shuttle is how to inform those with discount permits on how to park during this time. Mike Trotter asks if parking will be enforced during class breaks, Vince Smyth replies that parking is enforced year-round. There is roughly 6 potential weeks, Dennis Holler suggests they could do this just during Christmas and Spring break so that the freshman when they come in during the break between summer and fall sessions will be accustomed to the shuttle system, Jasmine Butler agrees. Students and the housing staff have asked Dennis Holler in housing that if there will be any flexibility when the housing residents go from 2,500 to 500 during these breaks. It is asked if only Premium spaces or if Designated spaces will be available for people with valid permits as well. Everett Malcolm suggests it be Premium and Housing areas only that be opened to valid permit holders. Vince Smyth notes this would be put in Campus Update and Student Update. Listed will be the dates that Premium/Discount permit holders can park in Premium and Housing areas before the break from classes, so the time period is defined. There is the possibility of giving it a trial over Christmas break then analyzing it for future breaks. A question is asked if our shuttle contract allows this. Vince Smyth responds that the agreement allows for a range of hours and that this is not an attempt to cut the hours but more so to add service if necessary during peak hours. Hearing no other questions Everett Malcolm recommends that when University classes are not in session we allow students, faculty and staff that are current permit holders of a Discount parking permit to have the ability to

park in any vacant Premium or Housing parking space. All present agree. This recommendation will be given to VP Shuman for decision.

6. Issues of Concern

Everett Malcolm raises a problem from non-traditional students who do not have the ability to car pool into campus, they come to class from 5:00 p.m. and later, they have purchased a discount permit or daily permit and would like to park in the core of campus as there is a large amount of empty parking spaces after 5:00 p.m. These students are asking to either buy a visitors pass to park in the core, or for the University to consider a new night time permit category. It would have to go through a number of steps to allow for a new annual permit category to add a night time permit, but selling additional daily passes might be immediately possible. Everett Malcolm suggests it only be sold through one booth if this is allowed, and allow for only a designated number to be sold. Jasmine Butler supports a temporary fix of having visitor passes but is apprehensive about other students taking advantage of this putting those it was targeted for are at a disadvantage; she also asks how these people will be notified. Everett Malcolm states that it would start at 5:00 p.m. and not be used when there are events. Jasmine Butler asks when this will take effect if it is approved. Everett Malcolm says it would be the same as a carpooling permit; it could take effect as soon as it's approved. Dennis Holler wants to know what the amount of people/spots this consists of. Vince Smyth says he can get information from the pay & display machines for how many permits are sold after 5:00 p.m. to be used to make a decision. Some Council members feel that this will just cause too many problems with traffic. Jeff Durfee feels that the key to the program this year from the decisions made last year was to simplify the process. This suggestion is not simplifying and he needs the numbers to make a decision. Vince Smyth says he can get that information out to the Council members by e-mail. Everett Malcolm says that with these numbers, every voting member on the Council can vote electronically. Vince Smyth says it should not only be these numbers to consider but also others who have already bought Discount permits for the year and to remember that this is not what was told to students who purchased Premium permits. Vince Smyth also stated he is not sure how the closing of lot 3 will result in use patterns and parking is not always notified when all the events on campus happen. Vince Smyth states that if we make this its own permit category then it can't be stopped on nights when events are scheduled. A couple of Council members say they are uneasy about this special permit type for the time being due to the issues Vince Smyth raised and others such as the traffic flow and accidents on campus. Everett Malcolm says if this happens, it needs to begin at 5:00 after questions were raised as to what time this would begin. He also said these students are not guaranteed a spot. Dennis Holler feels there is still too much traffic at this time on campus as does Jasmine Butler. Kathy Lumpiesz from the University Police Department says most of it comes onto campus from 9A to cut through to Kernan Blvd. so they should not affect those going near the library and core campus parking.

Dennis Holler feels that the new categories and procedure for parking has eliminated the “hunt and search” but allowing this new category will bring that back. Vince Smyth will provide the Council by Monday with the numbers from the pay & display units then the Council will vote electronically by Wednesday October 10, 2007.

7. Review of Permit Sales, Current Permit Categories, Number of Spaces for each category and Sales Ratio for 2007-2008.

A question was raised on why there is a -34 on the information sheet. Vince Smyth says that all exceptions are done in Auxiliary Services, so a net of -34 Discount permits were taken back for exchanges. The wait list is still being worked through for housing and other areas, working towards the 1:1 ratio. The number of day passes are down with the numbers going to lot 18 & 53 permits. Vince Smyth states that they need to decide when the next garage should be put in place. Previously all the numbers pointed to 2010 but the numbers have changed due to getting the AOL building. Using 3% growth for next year and 4% there after with permit sales at 14,000 this year, in 2012 permit sales will be at 16,869. We will only have a maximum potential in 2012 of 16,761, this means a garage will need to be in place by 2012. This means worst case scenario numbers-wise is that in 2011 lot 14 will have to be taken to put up a garage. The Council will need to decide if these ratios are good for future use. Everett Malcolm states these are good ratios to work with we will just need to keep pace with the campus growth and acquiring land. There will be a thousand spaces made for the new thousand bed dormitory going up. Everett Malcolm asks if every member has enough information for this item to be up for voting on October 26, 2007. Also keep in mind the “Types of Permit Categories, Number of Spaces for each Category and Sale Ratio for 2008-2009” for whether the Council wants a night time permit for next year.

Meeting adjourned at 3:24 p.m. Recorded by: Amy Rehrer