

**Parking Advisory Council Meeting**  
**MINUTES**  
**February 8, 2008**

Members Present: Everett Malcolm (Chair), John Barnes (Vice Chair), Alison Cruess, Verna Urbanski, Diane Tanner, Mike Trotter, Jasmine Butler, Robert Allen, Jeff Durfee, Dennis Holler.

Members Absent: Brittani Raulerson (Alternate).

Others Present: Vince Smyth (Auxiliary Services), Cindy Leinweber (Parking & Transportation Services).

The meeting was called to order at 2:04 P.M.

**1. Approval of minutes**

- With no corrections or additions to be made, the minutes for the January 18<sup>th</sup> were approved.

**2. Lot Counts**

- Vince Smyth opened the discussion by sharing the results of the lot counts conducted during the week of January 28. He noted that at one of the busiest times, there were approximately 3000 people parking in the discount lots leaving about 600 open spaces which reflects the Auxiliary Services expectation. Lot counts have traditionally been done only once in Spring term but another count is planned for later this term. Cindy Leinweber stated that Parking Services will be checking some of the questionable counts.

**3. Restrictions of Specific Groups to Specific Areas for 2008 / 2009**

- In place now, Everett Malcolm stated that all commuting FTIC's (First Time in College) students are restricted to Parking Lots 18 and 53. Housing also has parking restrictions. – all students not allowed to park in Housing must also park in Lots 18 and 53.
- Vince Smyth spoke as to the feasibility of the option of the progression of permit sales, allowing upperclass students to obtain their parking permits in order of their level of school. He said that it would be possible to consider this if the council wanted to. Credit hours would probably need to be considered when determining order as opposed to registration and/or years in school. Diane Tanner confirmed that adjuncts were now able to obtain designated passes. Everett Malcolm motioned that the current restrictions for 2007/2008 be recommended for 2008/2009 with no changes. Jasmine Butler seconded the motion and the motion passed unanimously.

**4. Hierarchy of Permit Sales to Specific Groups for 2008 / 2009**

- Jon Barnes asked for clarification for OPS parking regulations. Vince Smyth stated that the OPS included in Category 1 include any OPS personnel who are considered employees first/students second (HR codes 01 and 02). Students who also happen to be OPS personnel (e.g. grad assistants) are not included in this category. HR determines the levels of OPS according to their student status and OPS status.
- Diane Tanner mentioned possibly giving grad students the opportunity to purchase their permits before other students. Everett Malcolm asked the council to consider the progression of passes after the 7 categories of the hierarchy, giving graduate students first priority, then seniors, then juniors, sophomores and freshmen. Vince Smyth asked if all grad students only have night classes. Jasmine Butler responded that most core classes may be night classes but some electives are during the day and it may be dependent on each department. Vince's concern was that if grad students were able to have priority and they purchased premium passes, the possibility exists that there could be many empty spaces in the core of campus during the day. As a graduate student, Jasmine Butler felt that only grad students (more than likely Graduate Teaching Assistants) who needed a pass during the day would probably purchase a premium permit. Everett Malcolm also noted that future lot counts would help in determining if this would be a problem.
- Jasmine Butler moved that the council accept the current 2007-2008 parking permit sales hierarchy but include the addition of allowing graduate students and seniors to purchase first, followed by the juniors, followed by the sophomores in regards to the 2008-2009 premium parking spaces. Jon Barnes seconded the motion. Vince Smyth asked for verification that the 7<sup>th</sup> step in the hierarchy is the one that will change for this motion. It was agreed that this is the one that will change. Vince Smyth also noted that the 6<sup>th</sup> step regarding the random drawing will not be included as Housing is working with Auxiliary Services on an alternate method of choosing how students new to Housing will obtain parking permits. All members with the exception of one abstention voted to approve the motion. The motion was passed.

## **5. Other Business**

## **6. Future Meetings**

- Everett Malcolm noted that as long as everything recommended today is supported by the vice president and president, the council has accomplished its charge from the vice president. It was agreed that the March 21 meeting would be cancelled due to Spring Break. Vince Smyth mentioned that the council may want to readjust their schedule as to the remainder of the meetings this year. Everett Malcolm and Vince Smyth will send out a revised schedule for the year.