

**Parking Advisory Council Meeting**  
**September 29, 2006**  
**2:00 p.m.**  
**A&F Conference Room**

**MINUTES**

**Members Present:** Everett Malcolm, (Chair), Jeff Durfee, Dennis Holler, Chip Klostermeyer, Nick Peres, A. J. Souto, Corey Trent, Mike Trotter and Marco Urbano.

**Members Absent:** John Simms (Alternate) and Diane Tanner.

**Others Present:** John Dean (UPD), Kathi Dye (Student) and Vince Smyth (Auxiliary Services).

The meeting was called to order at 2:07 p.m. by Chair Everett Malcolm.

**1. Approval of Minutes**

The minutes from the 09/08/06 meeting were approved as recorded.

**2. Selection of Vice Chair**

Everett Malcolm opened the floor for nominations for a Vice Chair of the Council.

**Motion:** A.J. Souto nominated Corey Trent for Vice Chair. The motion was seconded, but did not pass.

**Motion:** Marco Urbano nominated Mike Trotter for Vice Chair. The motion was seconded, and passed.

**3. Review of Current Permit Categories, Number of Spaces for each Category and Sale Ratio for 2006-07**

Vince Smyth made the following comments on a document prepared by him:

- Sales of parking permits by category in 2005-06 and 2006-07 showed that there were almost 300 additional permits sold this year over last year. There were only minor changes in the number of parking spaces.
- The sales ratio for each category was listed, and the target. The most concerning one was the 2<sup>nd</sup>/3<sup>rd</sup> floor where the target ratio was 2.2. Since there was no restriction on sales to faculty and staff, the number increased from around 500 last year to 627 this year. This was a 20% change.
- Everett Malcolm noted that N/A was listed under motorcycle spaces. Where he parks on the 1<sup>st</sup> floor of the garage, he has noticed that there are motorcycles parked at the end of the rows in striped areas. He asked if there are labeled spaces for motorcycle parking on Campus, or if they are allowed to park in any small area. Vince Smyth said there are 10 to 15 marked spaces. Parking Services will be designating more spaces throughout Campus. After additional spaces are identified, there will be more enforcement on where motorcycles can park.
- The document showed current categories and where they are allowed to park.
- The next page of the document showed the number of day permit sales. Vince Smyth said that there is no cut-off on the number of daily permit sales.
- Everett Malcolm said that he has received numerous responses from the item recently placed in Campus Update. The two main concerns expressed were the frustration experienced the first week of the semester when people were allowed to park anywhere, and the ratio at which permits are sold. He further said that he thinks that there is a very appropriate ratio in place, but that ratio

does not factor in the sale of day passes. There has been tremendous growth in those sales. Everett Malcolm said this is one aspect of parking that needs to be considered by the Council.

- Vince Smyth then referred to the lot counts from 2005-06 and 2006-07. He asked the members to take the information and review. He cautioned that it shows that there are always available spaces. However, when going into the lots, all available spaces are counted which could include disability, designated, lot 7, etc. So the reality is that many times during the week parking is very tight and at times there are no general spaces available in the lots. One thing that this count shows is on almost every single day there is more congestion this year, but there is less congestion in the afternoons and evenings than last year.
- Vince Smyth referred to a lot count done by Neal Fisher and Marc Anderson between 2:30 and 6:00 a.m. in Housing. It was found that 1635 vehicles were parked on Campus, but only under 1500 displayed housing permits. For Lots 10, 11, 12, 15 & 17, there were 83 vehicles parked that did not display 06-07 housing or reserved (AC's) permits.
- Everett Malcolm asked if there is a system in place to track housing students when purchasing parking permits. Vince Smyth said that the Cashier's Office should check to see if a housing charge is on the person's account before selling them a permit.
- Earlier in the week, Diane Tanner requested a lot count of empty designated spaces at 4, 5, 6 and 7 p.m. in the evening. She is getting complaints from part-time adjunct faculty coming on Campus in the evening. This count will be done next week. Everett Malcolm asked if the current procedures allow adjunct faculty to purchase designated permits. Vince Smyth replied that current regulations do not allow them to do so.
- Everett Malcolm asked that members take back this information and share with their colleagues.

#### **4. General Overview of Master Plan**

Everett Malcolm mentioned the following changes:

- In May 2007, lot 4 will close the Monday after graduation.
- Between May 2007 and early fall 2007, lot 3 will close.
- The road to the northern area will be complete by fall 2007.
- The date for building a parking garage has been delayed since additional paving will be done in the northern lot.
- The President has approved the Eastern Ridge development for the next phase of housing (750 to 1,000 beds) with occupancy slated for fall 2008.

#### **5. Northern Property Parking Update**

An architect has been hired and is working on designs. It is estimated that there will be 750-900 spaces. This will replace lost spaces in the core of Campus due to construction on lots 3 and 4. The bid will include an area for temporary parking. If the AOL Building is obtained, which includes parking for 1200, the temporary parking should not be needed.

**6. AOL Building Update**

Negotiations are still underway for leasing/purchasing the AOL Building. It is anticipated that there will be a decision on this project by the next Parking Council meeting.

**7. Other Business**

Chip Klostermeyer asked for a breakdown in each category of permit sales to faculty, staff and students. Vince Smyth will supply this information.

**8. Future Meetings**

- October 20
- November 17
- December 8

**Time and place for all meetings will be:**

2:00 to 3:30 p.m. in the A&F Conference Room (Building 1, Room 2000)

The meeting was adjourned at 3:00 p.m.

Recorded by Paulette Sweeton