

**Parking Advisory Council Meeting
February 16, 2007
2:00 p.m.
A&F Conference Room**

MINUTES

Members Present: Everett Malcolm (Chair), Dennis Holler, Chip Klostermeyer, Mike Maulsby, John Simms (alternate), A.J. Souto, Diane Tanner, Mike Trotter (Vice Chair) and Marco Urbano.

Members Absent: Jeff Durfee and Corey Trent.

Others Present: Tami Livingston (Spinnaker), Vince Smyth (Auxiliary Services), Mike Townsend (UPD), and Julie Williams (Marketing and Publication).

Mike Trotter, Vice Chair, called the meeting to order at 2:05 p.m. Everett Malcolm, Chair, was delayed due to a previous appointment.

1. Approval of Minutes

The minutes from the 12/28/06 meeting were approved as recorded.

2. Review Status of Projects

Vince Smyth gave an update on two projects that need to be completed by the middle of August 2007: (1) the addition of 1,000 parking spaces in Lot 18, and (2) the construction of a connecting road to the North Campus. Jensen Construction has been hired to do both projects and will begin work in a few weeks. The Company is confident that both projects will be finished on schedule. The parking in Lot 18 will be asphalt. Vince feels confident that AOL will be available to UNF which will provide an additional 1200 spaces. The list of departments moving to AOL is in progress but has not been finalized.

The question was asked when Lots 3 and 4 will come down. Vince Smyth said that Lot 4 will come down in May or June. He did not have a definite time period for Lot 3.

3. Review of Recent BOT Approvals

Just as a review, Vince Smyth said that the recommended parking rates that went forward from this Council, with one change that discount pricing will sell for \$90, was approved by BOT in January. The other BOT approval was the increase of the transportation fee up to \$3.85 per credit hour so that the shuttle bus can be funded.

4. Shuttle Bus Timeline

At this time, the Consultant's report is complete. The options that were chosen were two routes running during the week from 7:00 a.m. to 3:00 a.m. The options were presented to the Fee Committee who decided not to fund the routes to Melrose Place or St. Johns Center. There has been communication with the Consultant on the language of the ITN that will go out to different companies for bids. The ITN is expected to be sent out by Purchasing at the end of February. It is anticipated that responses will be received by mid-March and negotiations will start shortly after. It is hoped that by the first of May, the contract will be finalized with the chosen company. With the tight timeline, this will not include new buses starting in August. The companies are large and will supply available buses until new buses can be built.

The ITN has requested quotes on two types of buses. One is an airport type shuttle and the other is a JTA type of bus but smaller. The ITN requires that the buses be brought to the Campus for demonstration. The buses will be disability accessible and have bike racks.

5. Restriction of Specific Groups to Specific Areas

Vince Smyth said that one of the items that VP Shuman charged the Council with in her July 27 memo was to discuss restriction of specific groups to specific areas. Based on recommendations from the Parking Council, there are already restricted groups for day passes, housing permits and FTIC's. The Council can respond to VP Shuman that no further changes are recommended or other recommendations could be forwarded.

There was discussion on various possibilities:

1. Include sophomores with FTIC's
2. After students renew who have 1st floor garage, open to grad students, seniors and juniors.
3. Limit core parking to credit hours taken.

Vince Smyth reviewed the current hierarchy for permit sales:

1. Faculty and staff can pre-book in April for the same category as purchased the previous year.
2. Any student who has a 1st floor garage has the opportunity to buy the same category.
3. Remaining categories are inventoried to determine what is available for faculty and staff who pre-booked and want to switch to a different category.
4. Through the summer, faculty and staff can continue to book.
5. In late July, permits that are left are made available to all students.

A.J. Souto asked why students do not have the same option to purchase the same category each year as faculty and staff. He feels that students should be treated the same. Vince Smyth said that operational it would be very difficult because of the large number. Much time is spent on the approximately 1500 employees and there is good data available. The faculty and staff are more stable with less turn over. Vince Smyth further said that the Council could send forth this recommendation, but as a resource person to the Council it is his responsibility to give input and make the Council aware of operational issues in implementation.

There was discussion on part-time faculty purchasing designated parking. Vince Smyth said that the recommendation went forward from the Parking Council that part-time faculty can buy designated permits. There was not a recommendation for a category for designated parking after 5:00 p.m. This is not VP Shuman's understanding and nothing went forward to the BOT that had a category of a permit designated after 5:00 p.m. It was Vince Smyth's understanding that the recommendation that part-time faculty could buy the regular designated permit at the regular price accommodated this issue.

This type of decision needs to be made at the beginning of the year and people need to be told what they are purchasing from the beginning. It would be difficult to change this later in the semester. The other problem is what price would be charged

since BOT has already approved for the coming year. The Council agreed to get data during the coming year and see how having the shuttle and parking at AOL changes parking on the Campus. This item will be reviewed for 08-09.

There was discussion on the housing parking permit and how the permit will be returned if a student is on longer living in Housing. Vince Smyth will meet with Paul Riel and Lynn Henderson to discuss this issue.

The question was asked about color coding the lots. Vince Smyth said that it has been talked about. The problem is that things keep changing every year. If this recommendation goes forward and is approved, then operational how to implement would have to be determined.

6. Hierarchy of Permit Sales to Specific Groups

Discussion on this item was included in Item 5.

7. Night Parking Permits

Everett Malcolm said there is a request from students to purchase night time only permits after a certain hour. Students see empty spaces in the evening, the same as part-time faculty. It was mentioned that time sensitive parking would make the parking system complex. The simpler the parking permit system is kept, the better. This will be an item of discussion in 08-09.

8. Other Business

Everett Malcolm reminded the members that next week will be a voting meeting on:

- a. Restrictions of Specific Groups to Specific Areas
- b. Hierarchy of Permit Sales to Specific Groups

9. Future Meetings - All meetings will be at 2:00 p.m., A&F Conference Room.

February 23

March 16

April 6

April 27

The meeting was adjourned at 2:58 p.m.

Recorded by Paulette Sweeton