

**Parking Advisory Council Meeting
September 16, 2005
2:15 p.m.
President's Conference Room**

MINUTES

Members Present: Everett Malcolm, (Chair), Jared Callahan, Tammi Horn, Dr. Judy Solano, Diane Tanner, Corey Trent, Mike Trotter and Marco Urbano.

Others Present: Vince Smyth and Tony Ewest.

Absent: Stephen Horne and John Yancey.

The meeting was called to order at 2:25 p.m. by Chair Everett Malcolm.

1. **Introductions**
2. **Charge to the 2005-06 Council**

Everett Malcolm presented the Charge to the 2005-06 Council from Shari Shuman, Vice President of Administration and Finance. For the 2005-06 year, Shari Shuman will require the following recommendations from the Parking Council on the following issues by the noted dates:

Types of permit categories, numbers of spaces for each category and sales ratios for each category for 2006-07.	10/28/2005
Permit fees for 2006-07.	11/18/2005
Possibility of a transportation access fee for 2006-07.	11/18/2005
Restrictions of specific groups to specific areas for 2006-07.	02/24/2005
Hierarchy of permit sales to specific groups for 2006-07.	02/24/2005

3. **Update**

Everett Malcolm presented the following items:

- Issues in the Charge include date sensitive items and issues that will need BOT approval. Additional items will be added to the agenda for the Council's consideration.
- All members are encouraged to share parking issues with their constituents and bring feedback to the meetings.
- Everett Malcolm is writing an article regarding parking issues, hoping that the Spinnaker will publish it.

4. **Report - Vince Smyth**

- Lot counts will start on Monday, 9/19. This will give a comparison of last year and an idea of how many free spots are in each lot. Also shows what times of day are the most congested.

- Lot 7 has been reconfigured with 76 spaces, 16 disability spaces, 17 designated spaces (returned from previous configuration), 1 reserved and another 42 spaces for registered guests only.
- There is no free parking on the campus anymore. Examples: Athletics pays for events; the President's Office pays for BOT; vendors pay for parking. All money goes back to Parking Services.
- Lot 2 will open for parking on Monday. Landscaping is still in progress.
- Lot 3 is fully up and running with 57 designated spaces (21 will go back to Lot 2). There were some lost spaces in this lot, as well as in Lot 2.
- Sales to date - General Permits for students sold out in the Cashiers' Office on Monday, September 12. It took three or four weeks for the second and third floor garage permits to sell out for students. Students can only buy discount permits at this time. Faculty and staff can buy 2nd and 3rd floor garage, general or discount. Some permits were kept aside for new hires.
- Last year by pre-booking there was significant enhancement. Vince Smyth would like to eliminate lines all together and will have as an operational initiative this year for permits to be purchased on-line. Vince Smyth will report back operational changes to the Parking Council.

QUESTIONS:

- Enforcement in Lot 7: If someone parks in the registered guest spaces with the proper permit, the intent is to ticket and boot on the same day. If not cleared, the car will be towed the next day. Tickets are \$25, boot is \$50.
- Is there adequate signage in the Lot? There are signs in place.
- When will ticketing been enforced? Starting Monday, 9/19 when Lot 2 opens. Ticketing has not been fully enforced. Warnings have been issued.

5. **Presentation of Master Plan**

Everett Malcolm welcomed Richard Crosby who chairs the Master Plan Process to give a presentation to the Council. Richard Crosby shared the following issues which will affect Parking on the Campus:

- The next phase of housing will be on the eastern ridge. Each cluster will need to accommodate parking for 1000 students for a total of 2000 students.
- Primarily students will stay parked and walk, or in the future be shuttled to classes.
- There are planned additions to the Matthews Building and College of Health. This will not impact parking.
- There are plans to have an area off Kernan Blvd. for construction employees to park and be shuttled into campus, and for construction materials.
- The construction of the Student Union will start about one year from now taking 751 spaces.
- Approximately two years from now the College of Education will begin construction and Lot 4 will be completely lost, and part of Lot 3.
- There also may be an expansion on the College of Business.
- The new Housing Office and Health Center will take up part of Lot 10.
- There are plans to build a road to the North Campus. The design will be earth friendly, disrupting the wildlife and land as little as possible. The road will allow for a viable shuttle system.
- There are 2 parking garages specified in the master plan, one in Lot 14 and one beside Lot 18 (North Lot).

- UNF is looking at several off-campus sites in terms for a park and ride.
- Also looking at acquiring the Tech Park as part of the University campus, and putting parking there.
- If parking is placed where students will have to pass the Student Union that will cause more use of the Student Union, which is really wanted.
- Looking into a bicycling system around campus.
- Dr. Solano said the issue of bike racks needs to be addressed because the bikers have no where to secure their bikes. Richard Crosby said that Physical Facilities is addressing this issue and will buy racks.
- There are plans to make Kernan Blvd. into 6 lanes. Putting a bike lane on Kernan Blvd. is being discussed. Also, Kernan will be extended to the south.
- Dr. Solano said that coming out of Garage 45 is a nightmare and dangerous. There are solutions being formulated, such as turning right and going out the road by the Library.

6. Selection of Vice Chair - Everett Malcolm

The Bylaws call for a Vice Chairperson. Council members should be considering who they want to nominate. Everett Malcolm will be unable to attend the meeting scheduled on September 30. If the Council has a Vice Chair, the meeting could be held as scheduled. Everett Malcolm will e-mail members to elect a Vice Chair before that scheduled meeting.

7. Other Business

Tony Ewest gave a report on the Safety Walk Program. Every Monday through Friday from 6-10 pm there are two safety rangers on bicycles who ride lots 14 and 18. They have flashlights and direct communication to the UPD and wear orange vests and light blue shirts. The Program is funded by the Administration. The issue was brought up that they could not be in the forest the same time they are in the lot.

8. Future Meeting

- September 30 - 2:15 to 4 p.m. - Academic Affairs Conf. Room
- October 14 - 2:15 to 4 p.m.
- October 21 - 2:15 to 4 p.m.
- November 4 - 2:15 to 4 p.m.
- November 18 - 2:15 to 4 p.m.
- December 2 - 10 to 11:30 a.m. (if needed)

NOTE: All meetings will be held in the A&F Conference Room except on 9/30.

The meeting was adjourned at 2:45 p.m.

Recorded by Paulette Sweeton