

**Parking Advisory Council Meeting  
November 19, 2004  
12:30 p.m.  
President's Conference Room**

**MINUTES**

**Members Present:** Everett Malcolm, (Chair), Copertino Cole, Tom Foran, Gabrielle Holcombe, Tammi Horn, Deb Kaye, Trey Menefee and Dr. Steve Shapiro.

**Members Absent:** Dr. Judy Solano and Kellie Woodle.

**Others Present:** Sue Downs (Fine Arts Center), Neal Fisher (Parking Services), Casey Jones (Student), James Menefee (SG), Ron Polland (Institutional Research), Vince Smyth (Auxiliary Services) and Verna Urbanski, (Library).

The meeting was called to order by Everett Malcolm at 12:45 p.m.

1. **Minutes** - The minutes from October 29, 2004 were sent electronically to the members. The minutes were approved with the following corrections:  
Page 1 - meeting called to order at 1:35 p.m.  
Page 2 paragraph 7 - Computer Labs (1:00 or 1:30 a.m.).  
Page 4 paragraph 3 next to last sentence - "close to" repeated twice, delete one.  
Attachment 3 should be Permit Sales Cycle for 2005-06.
  
2. **Community Input - Everett Malcolm**  
Before going to Agenda items 2 and 3, Everett Malcolm thanked the Council for their diligence this semester. He said that this year's Parking Council has probably been the most productive group in seeking input from the Campus Community. Lots of feedback has been received. The e-mails have been very helpful.

The following concerns have been raised:

- *Safe Ride Program and/ transportation type shuttle system* - Student Government has asked a select group to meet with them to discuss these concerns.
- *VIP Guests/Other Visitors*- Those who come to Campus for a very short window of time do not know the Campus and have a problem knowing where to look for a space.
- *Meter Parking* - The feasibility for meter parking for short-time visitors.
- *Restricted Parking* - The possibility of restricted parking in housing where a space is assigned like in local apartment rental units.
- *Skate Park* - An e-mail was received from a student who thought that parking fees would be utilized to build a skate park. He thought that the money would be better spent for a safe ride program.
- *Ticketing* - Students who have been ticketed and had their vehicles booted said they did not read the small print in the parking brochure. They requested that a sheet be inserted in the ticket envelope explaining the citation procedure.
- *Payment Plan* - The question was raised if a payment plan could be established to pay off parking fines over time for students who owe fines and have a problem paying them in order to be eligible to register for classes. Vice President Shari Shuman asked General Counsel who said this cannot be done. Through an audit process we would be perceived as extending credit.
- *Mandated Parking on Northern Lot* - The feeling is that some group should be mandated to park on the Northern Lot.

- *Opening Core of Campus for parking after specific hour* - People were informed that a recommendation has been sent to Vice President Shari Shuman.
- *Transportation Access Fee* - Students have asked why the rate for parking at UNF is greater than at FU or FSU. Students do not realize that FSU and UF pay a transportation access fee which enables the parking rate to be lower.
- Everett Malcolm asked for any other comments received by Council Members.
  - *VIP Parking* - Deb Kaye mentioned receiving comments about VIP visitor parking. This has come from foundation boards or Institutional Advancement who have asked for special consideration for some kind of accommodation.
  - *First Floor Garage Parking* - Gabrielle Holcombe commented that people are concerned about the first floor parking and how it might be impacted next year.

### 3. **Visitor Parking and Open Parking**

Everett Malcolm reported that there has not been an official response received from Vice President Shari Shuman regarding the Visitor Parking and Open Parking recommendations that were sent from the Parking Council since there is contradiction in these recommendations.

The Visitor Parking recommendation restricts visitors to park only in general or discounted areas.

The Open Parking recommendation opens parking in the core of Campus after a specific hour to discount permit holders. This recommendation allows access to the 2<sup>nd</sup> and 3<sup>rd</sup> floors because much of the parking data reflected open spaces on those floors.

A decision has not been made since there appears to be contradiction. If there are open spaces on the 2<sup>nd</sup> and 3<sup>rd</sup> floors throughout the day then perhaps visitors should be allowed access to these spaces. Everett Malcolm said that a decision will be made on both recommendations by the end of the fall semester which will go in affect at the start of the spring semester.

Dr. Shapiro commented that he does not see how the two issues are related. The first recommendation was sent forward almost two months ago to restrict visitors from the areas where premium rates are paid for parking spaces. The second recommendation was to open the core of Campus parking after a certain hour. There are probably not very many visitors after that hour.

Dr. Shapiro asked if there is any discussion on creating a visitor's lot in Lot 7. Everett Malcolm asked Vince Smyth if he had additional information. Vince Smyth said there have been some discussions on how best to utilize the space with the construction of the new building taking up some of the parking spaces. The vast majority, if not all, of the handicapped spaces are located exactly where the building will be constructed. There have been discussions on how to deal with this issue, along with the VIP visitors. At this point, Vince Smyth said there is nothing solid enough to be talked about with this Council. However, there should be in the near future.

It is anticipated that construction will start in February 2005. Vince Smyth has been told that 73 spaces will be lost. There are presently 175 spaces in the parking lot. This is all preliminary at this time.

4. **Types of Permit Categories for 2005-06 - Attachment 1**

Vince Smyth pointed out on his handout that the number on the bottom right of the cover sheet must be 1.25 or above to satisfy bond requirements. That comes about as total revenue minus the total expenses of the year divided by the amount to service the debt. In the 08-09 column, given all the factors, \$2,266,768 is needed to cover the type of debt that we will have with a new garage in 08-09.

Option 1 is the same as we are currently doing -- designated, 1<sup>st</sup> garages, 2<sup>nd</sup>/3<sup>rd</sup> garages, general, housing and discount.

Option 2 is removing 2<sup>nd</sup>/3<sup>rd</sup> floors and putting back into general.

Vince Smyth said that the Council has the ability to change and play with numbers that are highlighted.

Discussion followed. The following issues were raised:

- Everett Malcolm said that the main objective is to (1) keep the price as minimum as possible and (2) to eliminate congestion in the core of Campus.
- Dr. Shapiro pointed out that housing pays the same as general. The Crossings is about the same distance as the Northern Lot. He suggested that we charge everyone the same in general and discount lots.
- Tammi Horn suggested that Housing Residents have a different sticker and if they want to park anywhere else on Campus they would buy another sticker. Tom Foran said that the problem with that is that there are not enough spaces for students to park in Housing.
- The suggestion was made to restrict freshmen from having cars.
- The suggestion was made to have mandatory parking in the outer lots.

**Motion:** Dr. Shapiro made the motion to accept Option 1 (Attachment 1) with the revision to charge the discount lots one-half of the general parking. There was no second. The motion died.

- There was discussion on affixing a reserved parking rate to Housing students with a 1:1 ratio where they would get a reserved parking space. This would be on a first come basis. Through the middle of October, 1515 students living in housing had purchased permits.

Trey asked how many spaces we have in Housing. Vince Smyth said there are 1260 spaces in Lots 10, 11, 12, 15, and 17.

Deb Kaye said that if we move in that direction we would need feedback from folks who deal with Housing and understand the impact of that so she would not be prepared to make any kind of commitment today to that recommendation. Second, she would also want to make sure that students who live on Campus who did not get one of those spaces would be able to purchase regular spots.

It was proposed that the spaces for Housing would be taken out of the other spaces on Campus like the 4<sup>th</sup> floor of the garage. It was suggested that further dialogue is needed for this Option, perhaps in spring 2005.

- Cole Copertino remarked that we should raise other areas to make more revenue, for instance, 1<sup>st</sup> floor.

- Gabrielle Holcombe said that with the designated we should be careful not to raise ratios too much, no more than 1.67. She said that the Campus Community expects a price increase at about 8.5% for next year.

- Everett Malcolm asked the visitors who were in attendance if they wanted to add any comments.

- Ron Polland, (Institutional Research) said that he conducted a study which showed the vacancy rate in the 1<sup>st</sup> floor garage at 2 to 3 times less than the rest of the garage at all times. Having the 2<sup>nd</sup> and 3<sup>rd</sup> floors of the garage as not part of the general has improved the situation by reducing the fighting for spaces. By having designated spaces in the garage that are close to the stairways could be an additional way of getting more revenue. He asked about motorcycle spots. Vince Smyth said that less than 100 motorcycles spaces have been sold so they are not thrown into the financial mix.

- Everett Malcolm asked if the Council is ready to accept Option 1, Revised Option 1 or Option 2.

**MOTION:** Tom Foran moved to accept Revised Option 1 (Attachment 2) as the UNF proposed permit structure for 2005-06. Cole Copertino seconded the motion. Motion died.

**Council Vote:**

Trey Menefee - yes	Tammi Horn - no
Cole Copertino - yes	Deb Kaye - no
Tom Foran - yes	Gabrielle Holcombe - no
	Dr. Shapiro - no
	Deb Kaye - no

Deb Kaye commented she felt that the Council is moving in the right direction. The problem is that the increase on the 1<sup>st</sup> floor is too significant. That category is being more impacted than others. She felt that particular number should be modified and we might be able to get more support for this Option.

Dr. Shapiro said it would be good to know what is going to happen to Lot 7 before we make a decision. We are continuing to make decisions without looking at the whole picture.

**5. Permit Sales Cycle for 2005-06**

Delayed until next meeting.

**6. Permit Sales for Spring Term**

Delayed to next meeting.

**7. Parking Spaces for Award Winners**

Delayed to next meeting.

**8. Other Business**

**9. Future Meeting** - A meeting will be scheduled before the end of the fall semester.

The meeting was adjourned at 2:00 p.m.

Recorded by Paulette Sweeton