

**Parking Advisory Council Meeting
October 1, 2004
1:30 p.m.
Student Affairs Conference Room**

MINUTES

Members Present: Everett Malcolm, (Chair), Copertino Cole, Tom Foran, Gabrielle Holcombe, Tammi Horn, Trey Menefee, Steve Shapiro, Judy Solano and Kellie Woodle.

Others Present: Marc Anderson, Joe Noll, Shari Shuman and Vince Smyth.

Absent: Deb Kaye

1. Introductions

2. Charge to the 2004-05 Council by Shari Shuman, Vice President for Administration and Finance

For the 2004-05 year, I will require recommendations from the Parking Council on the following issues by the noted dates:

Should we open any of the core parking spaces to those with discount permits at any time during the evening? If yes, please provide recommended details.	10/29/04
Should we change the policy on allowing visitor parking on the 2 nd and 3 rd floor during the day? If yes, please provide recommended details.	10/29/04
Types of permit categories, number of spaces for each category and sales ratios for each category for 2005-06.	10/29/04
Permit sales cycle for 2005-06	10/29/04
Permit fees for 2005-06	11/19/04
Restrictions of specific groups to specific areas for 2005-06	02/25/05
Hierarchy of permit sales to specific groups for 2005-06	02/25/05
Anticipated changes that will be required in the future due to an impact from the revised Master Plan.	04/01/05

Shari thanked the Council members for their time and dedication to parking issues.

3. Update

Everett Malcolm presented the following items:

- The following notice will be placed in Campus and Student Updates:

During the fall semester, the Parking Advisory Council will meet at 1:30 p.m. on October 29 and November 19 in the Student Affairs Conference Room, Bldg. 2, Room 2098. The Parking meetings are open and anyone is welcome to attend as a silent observer. Minutes from the meetings will be displayed on the Parking Services

website. Any parking concerns can be addressed to Everett Malcolm, Chair, at emalcolm@unf.edu.

- There was discussion on whether to include e-mail addresses for all members on the membership list placed on the Parking Services website. Tom Foran asked to be included for SG. Other members did not want to be included. To be consistent, the Council agreed to only include the Chair's e-mail. Everett will send all student issues to student representatives on the Council.
- It was agreed that any e-mails received by Everett will be distributed to the appropriate area and will be brought to the Council meetings. There will be an agenda item entitled "Comments from University Community" at each meeting.
- Minutes of the meetings will be more detailed this academic year. In the past, when recommendations were made by the Council, only the final vote was forwarded to the Vice President for Administration and Finance. The minutes will now include how each member voted. This will give the Vice President information on who is supportive of issues.
- The minutes will be sent electronically to all members for review and approval. A deadline date will be given for response back to Paulette.
- Members were encouraged to solicit feedback and information from their groups on issues well before a vote will be taken at a Council meeting.

4. Report - Vince Smyth

- Parking Services Financial Information - see Attachment A
 - Total Revenue for 2003-04: \$2,367,076; approved 2004-05 budget: \$2,493,173.
 - Interest Income: North Lot took money; less in 2004-05 budget
 - Expenditures - Operating Expenses: less in 2003-04 since there was no coordinator on staff.
- 2004-05 Parking Permit Sales - See Attachment B
- Day Pass - See Attachment C
 - Number of citations are up.
 - The volume of day pass sales in September 2004 is virtually identical to the volume seen in September 2003.

5. Report - Marc Anderson

- Garage/Lot Count - see Attachment D
 - One thing that is not separate is that we have designated spaces in different lots.
 - Parking is very tight on Tuesday and Thursday on Campus.

After Marc's report was completed, Steve Shapiro asked about parking on the 2nd and 3rd floors of the Parking Garages. There was discussion that the ratio selling plan was approved but where daily pass holders could park was not approved. President Delaney decided to open parking on the 2nd and 3rd floors for daily pass holders.

MOTION: Steve Shapiro made the motion that daily pass holders not be allowed to park on the 2nd and 3rd floors of the parking garages except after 7:00 p.m. Judy Solano seconded the motion.

Vote:

Yes - Steve Shapiro, Judy Solano, Gabrielle Holcombe and Tammi Horn

No - Copertino Cole, Tom Foran and Trey Menefee

Kelly Woodle did not vote. She was not opposed but wanted more information on how this would impact special events in the evening.

Discussion continued. There was concern that this would cause problems for parking at special events in the evening. Everett said that modified parking is available for special events.

Tom Foran said that less people bought parking permits because of the increase in parking rates and are buying daily permits.

Judy Solano said that the ratio looked good for the 2nd and 3rd floors and it provided good parking coverage for cars. However, opening parking on the two garage levels to daily permit holders changed the ratio. This was not fairly presented to the Campus Community. She continued to say that there are almost 2,000 students who paid higher rates that are not finding spaces. Many complaints about this issue have been received by Parking Council members.

Joe Noll asked if we have data on how many daily permits are parking on the 2nd and 3rd floors. This is not available.

Steve Shapiro amended his motion.

MOTION: Steve Shapiro made a motion that the daily visitor pass holders are only allowed to park in the general parking areas and discounted lots. Judy Solano seconded the motion. Motion passed unanimously.

6. Open Parking

The Council requested additional information before a decision is made on open parking. Trey asked if a study on parking after 5:45 p.m. could be done. This will be done.

7. Selection of Vice Chair

Everett Malcolm said that the Vice Chair will serve in the absence of the Chair. The Vice Chair does not automatically become Chair in the 2005-06 academic year. He asked for nominations.

MOTION: Steve Shapiro made the motion to elect Tray Menefee as Vice Chair of the Parking Advisory Council. Judy Solano seconded the motion. Motion passed unanimously.

8. Other Business

- Minutes - Gabrielle suggested that recommendations be pulled out of the minutes and sent to the Council quickly for approval.
- Garage - Steve Shapiro asked if vehicles that back into spaces in the garage are ticketed. Marc said they are not.
- Motorcycle spaces - Tammi asked how many motorcycle permits have been sold. Marc said there have been 40 sales. There are presently 7 or 8 spots. Vince said that a work order has been submitted to Physical Facilities to create 23 spots.

9. Future Meeting

- Oct. 29, 1:30 p.m., Student Affairs Conference Room
- Nov. 19, 1:30 p.m., Student Affairs Conference Room

The meeting was adjourned at 2:45 p.m.

Recorded by Paulette Sweeton