

**Parking Advisory Council Meeting**  
**April 15, 2005**  
**1:30 p.m.**  
**Biology Conference Room**

**MINUTES**

**Members Present:** Everett Malcolm, (Chair), Gabrielle Holcombe, Tammi Horn, Deb Kaye, Kellie Woodle, Dr. Steve Shapiro and Dr. Judy Solano.

**Members Absent:** Copertino Cole, Tom Foran and Trey Menefee.

**Others Present:** Neal Fisher (Parking Services), John Dean (Police), Joe Noll (Facilities Planning) and Vince Smyth (Auxiliary Services).

The meeting was called to order by Chair Everett Malcolm at 1:40 p.m.

**1. Approval of Minutes**

The minutes of the March 18, 2005 meeting were approved as recorded.

**2. Restrictions of Specific Groups to Specific Areas for 2005-06**

Everett Malcolm recapped several things that occurred at the last Council meeting. There was discussion that instead of the Council making a recommendation on potential select group(s) that should be restricted to particular area(s) on Campus that Everett Malcolm should go back to Shari Shuman to seek a specific number to be restricted, or find out if the President had a particular group in mind to be restricted. The Council also asked that Deb Kaye gather data of possible groups to restrict.

Everett Malcolm forwarded to Shari Shuman the information that Debra Kaye provided of other possible groups to consider restricting. Everett Malcolm then spoke with Vice President Shuman. He impressed upon her that if the President had a particular group in mind that he wanted to restrict that the Council would like to receive this information.

Shari Shuman communicated to Everett Malcolm that President Delaney revisited the recommendation from the 2002/ 2003 Parking Council that required "all Commuting FTIC's" be required to park only on the Northern Lot. That recommendation will go into effect starting Fall Semester 2005.

Dr. Shapiro asked if the commuting FTIC's would pay the discount lot fee or the general parking fee. Everett Malcolm said that they would be charged the discount lot fee. That was the fee that was approved by the Board of Trustees for FY 05-06. Dr. Shapiro said that they should be charged the general fee.

Deb Kaye expressed concern that the Council did not have a chance to review the data she was requested to provide prior to its being forwarded to Shari Shuman and the President. The purpose of providing the data was so that the Council would have the opportunity to determine if Council should recommend that other groups be restricted to remote parking lots. She thought there was to be discussion by Council of her data concerning groups and there was not.

Everett Malcolm said that the data was presented to Shari Shuman who shared with the President.

Everett Malcolm said that the Council could recommend restricting other groups to the remote lots. However, the President would include commuting FTIC's with any other groups.

**MOTION:** Dr. Solano made the motion that only one group, commuting FTIC's, be restricted to the Northern Lot for FY 2005-06. The motion passed unanimously.

**Vote:**

Gabrielle Holcombe- yes	Deb Kaye –yes
Tammi Horn- yes	Dr. Solano- yes
Kellie Woodle- yes	Dr. Shapiro- yes

The Council discussed the isolation and safety of the remote lots. John Dean presented the idea for members from Parking Council and Safety Council to do a safety walk after dark on paths of travel from lots 14, 14t and 18.

**3. Pre-booking of Permits**

Vince Smyth reported that the process of pre-booking is underway. Vince noted that it was announced on Campus Update and that the association presidents had been asked to distribute. He knows that Faculty and A&P have sent e-mails to their constituents but was not sure if Mike Trotter had done so yet for USPS. Gabrielle asked if staff would be able to sign and pick up decals for other employees in their department as was done last year. Vince said that he did not see any problem with that for this year.

**4. Other Business**

With construction starting in Lot 7, Vince Smyth shared with the group that Parking Lot 7 will be closed down in its entirety on June 1 and reopen by mid-August. When the lot is returned to service, the total number of spaces will be 78, down from 169. There will be 18 fully compliant handicapped spaces, 17 designated, 1 reserved and 42 spaces will be allocated for registered guests and vendors. The intent is to have registered guest day passes. For instance, if you have someone coming for an interview you can book a pass through Parking Services. There will be no general parking spaces in the lot.

Dr. Shapiro asked if there would be a charge. Vince Smyth said that there would be a charge, either to the department or individual.

**5. Future Meeting** – No further meetings will be held this academic year. All charges brought to the Council by Vice President Shuman in September have been completed.

Recorded by Paulette Sweeton