

**Parking Advisory Council Meeting
March 26, 2004
1:30 p.m.
Student Affairs Conference Room**

MINUTES

Members Present: Everett Malcolm, (Chair), Gabrielle Holcombe, Kelleigh Murphy, Steve Shapiro, Judy Solano, Colette Volkmer and Kellie Woodle.

Absent: Tammi Horn, Charles Jordan and Jerry Watterson.

Others Present: Marc Anderson, Charles Butz (UPD) and Vince Smyth.

Everett Malcolm called the meeting to order at 1:40 p.m.

1. Minutes - 03/12/04 Meeting

The minutes were approved with the following corrections:

1. On page 2, No. 5, next to the last line should read: This would assure that designated permits only go to full-time employees.
2. On page 2, near the bottom third of the page, add an "s" to pay period in the sentence, "We are still negotiating the option of having payroll deductions for 15 pay periods."
3. On page 3, in the second paragraph, in the last sentence, the word "to" should be "from" Lot 4.

Changes will be made and copies of the minutes will be sent to Committee Members.

2. BOT Approval of Parking Rates for 2004/2005

Everett Malcolm reported that the Board of Trustees approved the recommended Parking Rates for 2004/2005. The rates for students, faculty and staff will go into effect with the fall term. The increase for visitor passes to \$3.00 will be effective July 1, 2004.

3. Visitor Parking Areas - Everett Malcolm

Currently, visitors can park anywhere they can find a space, with the exception of the bottom floor of the parking garage. The question was raised whether this policy should be changed. After much discussion, the following motion was made:

MOTION: Kelleigh Murphy made the motion that anyone who has a visitor parking permit could park in discounted lots and all general parking. Parking in designated spaces (orange strips) and the parking garages in their entirety would be excluded.

Judy Solano seconded the motion. Motion Passed.

Everett Malcom said that parking for special events would be dealt with on an event by event basis.

Steve Shapiro said it is important to improve signage in the garages.

4. Open Parking

Everett Malcolm opened discussion on opening parking after a certain time in the evening to anyone with a current decal parking permit to park in other than their designated area. There was much discussion on the issue. The following points were made:

- ✓ This would open up parking to those who park in discount lots to park in the core of Campus after a certain time.
- ✓ There was discussion on how many people this would affect who park in discount lots. The number is low now. In the fall semester, it is expected to increase
- ✓ Some faculty members exit Campus during the day and come back to teach in the evening. They have difficult finding a parking space.
- ✓ Designated parking and parking garages should be off-limits.
- ✓ Some students park overnight in Garage 44. There are 60-75 cars at 7:00 a.m. which take up spaces for people coming on campus in the morning.
- ✓ There was discussion on the time of classes and what open time would most benefit people.

MOTION: Steve Shapiro made a motion that effective in the fall semester 2004 anyone who has a current decal can migrate into the general parking area after 6:00 p.m. Parking in designated spaces (orange strips) and all levels of the parking garages would be excluded.

Judy Solano seconded the motion. Motion Passed.

Agreement: The Council agreed that if this policy does not work after the first few weeks of the fall semester, the policy would be revisited for possible change.

5. Update on Pre-Booking Parking Permits for the 2004-05 Year

Vince Smyth said that since the last meeting the revisions to the form for pre-booking parking permits suggested by the Council were implemented. He does not have senior administration approval at this time. He will be presenting the proposal to Shari.

Everett Malcolm said that we need to give the Campus Community one to two weeks notice. There is still time to send out in April. The permits would be ready for pick-up in late July/early August.

6. Other Business

- Vince Smyth reported that according to a recent ADA audit, the Campus is short 20 handicapped spaces. Because of the required space for handicapped spaces, it will take away 30 regular spaces to meet this requirement.
- The next meeting of the Committee is scheduled on April 9 which is Good Friday. Everett asked if the Council would be available to meet on that date. It was agreed that the meeting would be held on April 9.

7. Future Meetings - all meetings will be held from 1:30 to 2:30 p.m.

- April 09 – Student Affairs
- April 23 – Student Affairs
- May 07 – Student Affairs

The meeting was adjourned at 2:10 p.m.

Recorded by Paulette Sweeton

