

**Parking Advisory Council Meeting
February 27, 2004
1:30 p.m.
A&F Conference Room**

MINUTES

Members Present: Everett Malcolm, (Chair), Gabrielle Holcombe, Charles Jordan, Kelleigh Murphy, Steve Shapiro, Judy Solano, Colette Volkmer, Jerry Watterson and Kellie Woodle.

Absent: Tammi Horn

Others Present: Marc Anderson, Toni Farren (Sponsored Research), Joe Noll (Facilities Planning), Craig Ramey (Physical Facilities), Nicole Schell (Physical Facilities) and Vince Smyth.

Everett Malcolm called the meeting to order at 1:40 p.m.

1. Minutes - 02/13/04 Meeting

The minutes were approved with the following correction. Gabrielle Holcombe asked for a clarification to the minutes to reflect that she agreed with Charles Jordan that town meetings were necessary and stressed the need for someone with some time dealing with parking issues here at UNF be present. She specifically asked if Everett Malcolm could be there. She also asked that someone at the town meeting provide a history of parking increases (a handout) to UNF participants at the meeting. This is important since many on campus have anecdotal information about increases and it is an eye-opener to see the facts on paper.

2. Other Business

Everett Malcolm reported that the Finance and Audit Committee approved the recommended parking rate increase and this will now go before the full BOT.

Everett and Vince met with Shari Shuman. Town Meetings will be scheduled, one during the daytime and one in the evening. The dates have not been set but the meetings will occur prior to the full BOT meeting. President Delaney and Shari Shuman are looking at a possible one-time \$50 stipend supplement to every employee's pay check.

Everett emphasized that the rates can be discussed at the Town Meetings, however, because the need to grow parking on Campus is through the construction of parking garages, parking rates will need to be increased. An update on future needs of parking and the need to increase will be discussed.

Charles Jordan said that people feel their voice has not been heard. We need to give them some way to voice their grievance. We need to give people information and the opportunity to say what they feel about it.

A petition on the increased rates has been forwarded to the President with 250 signatures, primarily USPS, with signature support from 12 faculty and 33 A&P employees.

Gabrielle Holcombe said that USPA wants to feel sure that the committee has looked at all possibilities. USPA is wondering if there is a possibility that rates would not go up so high in all categories and that a graduated rate scale would be considered.

Everett said we will be happy to listen and take information at the Town Meetings. However, it may take far greater time to consider other options than can be done for 04-05. We have looked at all possibilities. Maybe we didn't do as good a job explaining to our Associations as we could have done. We have enough parking; the problem is more of a convenience.

Everett said the issue has been raised that FCCJ does not pay for parking. Community colleges do not have the same restrictions as UNF in regard to revenue. UNF cannot use E&G money for parking.

Gabrielle asked if it has been explored to obtain donations that would include a naming opportunity for a parking garage. It was pointed out that it usually it would take 2-5 years to work with a donor before they would give.

The question was raised about having private companies build and maintain a parking garage on campus. Everett had information on the city proposed parking rates for the new garages downtown. The rates would be a minimum of \$960/yr; \$1400/yr for a reserved space.

Charles pointed out that we should feel that we got a break this year since our increase was less than last year. It was proposed to go up 24 to 25% last year, but went up 13%. The increase is 8½ to 9 % this year.

Everett said that the Parking Committee was criticized for not keeping ahead of the curve. We are now at the point where we have ample parking. We are criticized at raising rates a higher amount to cover bonds for a parking garage. We did not raise the rates at one time, but in increments. If assumptions will not change, the increase will be 8-9% per year.

The question was asked if we can go outside UNF to fund parking. Everett said that tax dollars cannot pay for parking. We cannot tax the community to fund parking.

The question was raised if the money can come from event parking. Vince Smyth replied that we do collect for day parking. The recommended rate increase includes increasing the day pass from \$2.00 to \$3.00.

Everett informed the committee that events are also charged. Unless the promoter pays a flat fee for the event, every car pays for coming to the event. Some events have been lost because they do not want to pay for parking or for the use of the facilities.

Concern was expressed that people who work here at low salaries should pay less. Kellie Woodle said that some other Florida State universities have rates based on income.

Everett mentioned that the Committee has also looked at metered parking. There are four main concerns: initial cost (who will fund), who will monitor and vandalism.

3. Distribution Plan for Decal Sales for 2004-2005

Everett referred to the options for distributing decals for 2004-2005 that were distributed earlier to the members. Vince explained that there are no dates associated with Option 5 (see Attachment 1). The distribution plan and the dates would need to be established in cooperation with the Cashier's Office. Discussion followed.

It was pointed out that in the past when decals are handed out early it enables people to bring two cars to Campus and take up more spaces.

Concern was expressed that if reservations for parking are made earlier in the year, perhaps in April, that premium parking would be gone when new faculty/staff come to campus in the fall. Everett said that we have a good idea of the number of faculty and staff that will be hired. Decals will be held out for this group.

Immediate payment will not be required when reserving a decal. Payment will start the following fall semester. It was pointed out that students cannot spread out their payments.

Everett said reserving decals is a way to provide another level of customer service.

MOTION - Charles Jordan made the motion to approve Option 5 (see Attachment 1) with the following addition between numbers 1 and 2:

Students with first floor garage permits in 2003-04 will have the right to purchase a 2004-05 first floor garage permit.

Kellie Woodle seconded the motion.

Motion passed.

4. Future Meetings - all meetings will be held from 1:30 to 2:30 p.m.

- March 12 – Student Affairs
- March 26 – Student Affairs
- April 09 – Student Affairs
- April 23 – Student Affairs
- May 07 – Student Affairs

The meeting was adjourned at 2:30 p.m
Recorded by Paulette Sweeton

Attachment 1
Option 5 - Decal Purchases for 2004/2005

Parking Services, Cashier's Office and Auxiliary Services to develop a plan for the sale of parking permits for 2004-05 based on the following:

1 st	Each full-time employee will have the right to purchase the same category of permit for 2004-05 that (s)he has in 2003-04. Only one permit per employee should be sold at this time.
<i>Projection = Very few designated remaining; other categories plentiful.</i>	
2 nd	Students with first floor garage permits in 2003-04 will have the right to purchase a 2004-05 first floor garage permit.
<i>Projection = Very few designated remaining; other categories plentiful.</i>	
3 rd	All full-time employees will have the right to purchase any available category of permit for 2004-05. For designated and 1 st floor garage permits, only one permit allowed per employee.
<i>Projection = No designated remaining; 1st floor garage dwindling but still several; other categories plentiful.</i>	
4 th	All non-student part-time employees will have the right to purchase any available category of permit for 2004-05 except designated. For 1 st floor garage, only one permit allowed per employee.
<i>Projection = No designated available; 1st floor garage dwindling but still several; other categories plentiful.</i>	
5 th	An appropriate number of 2 nd /3 rd floor garage and general permits to be removed from the pool and kept for handicap needs, hires during the year and any other special requirements that have the support of a divisional Vice President.
<i>Projection = No designated available; 1st floor garage dwindling but still several; other categories plentiful.</i>	
WILL BE OVER 10,000 PERMITS OTHER THAN DISCOUNT REMAINING FOR STUDENTS	
6 th	Identified student groups will have the right to purchase any available category of permit for 2004-05.
<i>Projection = No designated available; 1st floor garage dwindling but still some; other categories plentiful.</i>	
7 th	Any student who has a 2003-04 permit will have the right to purchase any available category of permit for 2004-05.
<i>Projection = No designated or 1st floor garage available; 2nd/3rd floor garage and general dwindling but still several; discount plentiful.</i>	
8 th	Open sales.

“full-time employee” = executive, faculty, USPA, A&P

“identified student groups” = priority registrants (SG, athletes, graduate, honors) and residence

March 3, 2004