

Subcommittee on Online Proctoring Distance Learning Committee

November 8, 2017, 3-4pm; #42 / 2004

Present: Sean Davis (Subcommittee Chair), Parvez Ahmed, Claudia Sealey-Potts
Not Present: Suzanne Ehrlich (DLC co-Chair)

DRAFT MINUTES

This subcommittee was created to review and/or recommend online proctoring solutions for distance learning courses. However, the expenditures for online proctoring appear on track to require a thorough vendor review.

CIRT is budgeting \$45K for Examity usage in Fall 2017 with actual costs likely ~\$27K for that term alone. Fewer than 5% of DL courses are using Examity as of Fall 2017. Usage of online proctoring services is on track to rise beyond \$75K/year.

Additional concerns:

- Limited awareness among faculty RE: the testing solution(s) available – LockDown browser, Remote Proctor Now (RPN), Examity
- Hybrid courses may have similar proctoring needs as DL courses
- While most exams get remote proctored successfully, there is a learning curve for faculty and students. Technology issues invariably arise, and students report increase test anxiety.

Recommendations:

1. **Review of the solutions:** UNF should perform a full review of the vendors available.
 - a. Update – the SUS is performing this review.
 - b. **Hybrid courses** should be considered in the review of proctoring solutions. Billing for hybrid courses distinct from DL courses should be enabled.
2. **Proctor choice:** While UNF and SUS does a review of the solutions, faculty should have the option of RPN or Examity. This has already been enabled upon faculty request.
3. **Survey:** Faculty should be surveyed regarding their needs and experiences to date in exam proctoring. Students will also be surveyed.
4. **Testing center needed:** We recommend that DL funds be used for a testing center. There are excess funds from the DL fees collected by UNF, and this recommendation was made in 2014 by the DL Task Force.