

Distance Learning Committee
Meeting Minutes – Oct. 25, 2017

Members in attendance: Georgette Dumont, Debra Wagner, Bryan Knuckley, Chiu Choi, Lisandra Carmichael, Claudia Sealey-Potts, Megan Kuehner, Sean Davis, Deb Miller, Suzanne Ehrlich

Guests: Patrice Kapcio, Ross Bell, Dan Moon

Deb Miller called the meeting to order at 11:03 a.m.

Miller noted that a quorum was present. Members voted unanimously to approve the minutes from September 2017.

Miller pointed members to the DLC webpage link for minutes, agendas, and supplemental materials. Minutes are posted after committee approval.

Patrice Kapcio provided a brief overview of the Board of Governors 2025 Strategic Plan for Online Education and Miller provided an update on BOG and FLVC statewide initiatives. A handout with brief talking points was provided to members and will be posted on the DLC webpage. Dan Moon updated the committee on UNF's priorities for distance learning. Members discussed distance learning broadly and the impact of state initiatives on the upcoming revision of the UNF DL strategic plan.

Georgette Dumont reported that the Subcommittee on Strategic Planning met and agreed on a plan to collect input from focus groups and use the data to inform a survey for faculty.

Sean Davis reported that the Subcommittee on Proctoring had not yet met. He noted that a review of proctoring usage may inform/impact the goals of the subcommittee. Members discussed and agreed.

Ross Bell provided updates on the LMS (Canvas) and recent integrations.

The meeting was adjourned at 12:23 p.m.

Approval date: 11-15-17

Chair 