

Clery Act Committee Meeting
Thursday, February 27, 2020 at 9:00 a.m.
John A. Delaney Student Union, Building 58W, Room 3703-A

Committee Members Present:

Frank Mackesy, UPD, Chair
Andrea Adams-Manning, Dean of Students
Anissa Agne, Enrollment Services
Tim Barnes, Student Government
Adam Brown, UPD
Joann Campbell, Compliance
Dan Endicott, Environmental Health and Safety
Shawn Faulkner, UPD
Katie Haft, Equal Opportunity and Inclusion
Anne Hoover, Academic Affairs
Donna Kirk, Athletics
Dawn Knipe, Student Government
Ruth Lopez, International Center
John Reis, Office of the General Counsel
Sheila Spivey, Women's Center
Rachel Winter, Student Conduct

Absent:

Kristen Ballard, SGA
Bob Boyle, Housing and Residence Life
Kelly Harrison, CPDT
Cristina Helbling, Undergraduate Studies
Holly Miller, Faculty Representative

The meeting was called to order at 9:02 a.m. by Committee Chair, Frank Mackesy. Chief Mackesy asked each person present to introduce themselves and state what department they are representing.

Minutes: Chief Mackesy presented the draft minutes of the November 21, 2019 meeting to the committee and then offered the opportunity for comments/questions from the members. Upon receiving none, Chief Mackesy asked for a motion for approval. A motion was offered by Deputy Chief Adam Brown and seconded by Anne Hoover. The motion was unanimously carried to accept the minutes as written.

CSA Intake Form now on MyWings Tile: Chief Mackesy stated that getting the CSA intake form on a tile in myWings went smoother than he thought it would. He said that's because of the collaboration of the people in this room and ITS. It was noticed in Osprey Update and the form is posted on the UPD page. A suggestion was made that in new employee orientation a mention of the CSA form on a myWings tile would be appropriate. Shawn Faulkner said he will make sure that happens.

2019 ASR: Chief Mackesy advised that in the next day or so he is going to email the ASR to the Committee so that they can start editing it. He does understand that a few areas will not be able to input their information right away due to calculating the year's numbers. He reminded the Committee that you don't need to change your portion of the ASR unless something has actually changed. Please be sure your information is up to date. Chief Mackesy will also forward the ASR checklist that was designed to point you to the policy statements that build

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your ASR components and by using it as a guide, you can't go wrong. Once again, a reminder to use the correct font and size.

Update on revisions to the Sexual Misconduct Regulation and Equal Opportunity Regulation and definition of "responsible employee": Joann Campbell said that they are looking at revising the Sexual Misconduct Regulation and the Equal Opportunity Regulation with Justin Sorrell from the Office of the General Counsel. Mr. Sorrell is looking at the regulations to make sure they are legally sufficient and if something is referenced in both policies, it will be the same, especially references to "responsible employee". They will be sure they are syncing correctly between the two regulations on common areas. John Reis will follow up with Justin.

Rachel Winter said that in talking about responsible employees, what about student leaders or advisors of an organization, who are not University employees who did not report Title IX allegations they knew about to the University. It was noted that all are encouraged to report but only responsible employees are mandated to report. There was a general round table discussion among the members with Chief Mackesy concluding that this is an EOI question, not a Clery Committee responsibility. However, this does need to be vetted to its appropriate conclusion.

Fines for being out of compliance are now adjusted for inflation. Chief Mackesy thinks we have come to the point where we need a Clery Compliance Officer full time. He is pitching this idea with Dr. Campbell's assistance. There is a high level of risk in this area. We need to make sure that 100% compliance is taken seriously.

Safety Rangers added to the list of CSA employees? The Committee members thought that they had already decided at the last meeting to add the Safety Rangers to the CSA list. They all work for UPD and UPD will get them trained and added to the official list. Chief Mackesy will have UPD get with Kelly Harrison to make sure that happens.

Next meeting: The next meeting of the Clery Act Committee will be held on Thursday, May 28, 2020 at 9:00 a.m. at the John A. Delaney Student Union, Building 58W, Room 3703A.

Adjournment: There being no further business, Chief Mackesy adjourned the meeting at 9:21a.m.

Approved by committee vote on May 28, 2020.