

# UNIVERSITY OF NORTH FLORIDA

## PUBLIC RECORDS EXEMPTION

**The home addresses, telephone numbers, dates of birth, photographs\* of the following personnel are exempt from public disclosure. The home address, telephone numbers, photographs, dates of birth, place of employment, of the spouses and children\*\* of such personnel as well as the names and locations of schools and day care facilities of the children of such personnel are also exempt. In some cases, name of employee's spouse and children also qualify.**

**If you or your spouse, or if you are the child\*\* of someone who qualifies, or if you have a child\*\* residing with you whose non-custodial parent qualifies, please check the appropriate box.**

**Please check the box for any of the following option(s) that apply:**

- Active or former sworn or civilian law enforcement personnel, including correctional and correctional probation officers
- Current or former public defenders, assistant public defenders, criminal conflict and civil regional counsel, and assistant criminal conflict and civil regional counsel
- General magistrates, special magistrates, judges of compensation claims, administrative law judges of the Division of Administrative Hearings and child support enforcement officers.
- Current or former investigators or inspectors of the Department of Business and Professional regulation
- County tax collectors (photographs are not exempt)
- Active or former personnel of the Department of Children and Family Services whose duties included the investigation of abuse, neglect, exploitation, fraud, theft or other criminal activities
- Current or former Dept. of Health personnel whose duties support the investigations of child abuse or neglect, or prosecution of health care practitioners.
- Current or former Dept. of Health personnel whose duties include, or result in, the determination or adjudication of eligibility for social security disability benefits, the investigation or prosecution of complaints filed against health care practitioners or the inspection of health care practitioners or health care facilities licensed by the Department of Health.
- Current or Former Impaired practitioner consultants whose duties result in a determination of a person's skill and safety to practice a licensed profession.
- Active or former personnel of the Department of Revenue or local governments whose responsibilities include revenue collection and enforcement of child support enforcement Firefighters certified in compliance with s. 633.408 F.S.
- Current or Former Justices of the Supreme Court, district court of appeal judges, circuit court judges, and county court judges (\* Photographs are not exempt.)
- Current or former state attorneys, assistant state attorneys, statewide prosecutors, or assistant statewide prosecutors
- Current or former human resource, labor relations, or employee relations directors, assistant directors, managers, or assistant managers of any local government agency or water management district whose duties include hiring and firing employees, labor contract negotiation, administration, or other personnel-related duties.
- Current or former United States attorneys, assistant United States attorneys, United States Court of Appeals judges, United States district court judges, or United States magistrates if the individual provides a written statement that he or she has made reasonable efforts to protect such information from being accessible to the public through other means (e.g. unlisted phone number)

*Please note: An agency which is the custodian of the personal information specified above and is not the employer of the officer, employee, justice, judge or other person specified above shall maintain the exempt status of the personal information only if the officer, employee, justice, judge, other person, or employing agency of the designated employee submits a written request for maintenance of the exemption to the custodial agency. Revised: 06/24/2016*

- Current or former code enforcement officers
- Current or former juvenile probation officers and supervisors, detention superintendents, assistant detention superintendents, juvenile justice detention officers I and II and supervisors, juvenile justice residential officers I and II and supervisors, juvenile justice counselors, supervisors, and administrators, senior human services counselor administrators, rehabilitation therapists and social services counselors of the Department of Juvenile Justice
- Current or former guardian's ad litem.
- Victims of sexual battery, aggravated child abuse, aggravated stalking, harassment, aggravated battery or domestic violence [Attach office verification that crime occurred; 5-year exemption]
- Personnel employed in an agency's office of inspector general or internal audit department whose duties include auditing or investigating waste, fraud, abuse, theft, exploitation, or other activities that could lead to criminal prosecution or administrative discipline.
- Current or former members of the Armed Forces of the United States, the Reserves, or the National Guard who served after September 11, 2001, if the individual provides a written statement that he or she has made reasonable efforts to protect the information from being accessible through other means available to the public.
- Current or former nonsworn investigative personnel of the Department of Financial Services whose duties include the investigation of fraud, theft, workers' compensation coverage requirements and compliance, other related criminal activities, or state regulatory requirement violations.
- Current or former nonsworn investigative personnel of the Office of Financial Regulation's Bureau of Financial Investigations whose duties include the investigation of fraud, theft, other related criminal activities, or state regulatory requirement violations.
- Current or former emergency medical technicians or paramedics certified under chapter 401.
- Current or former directors, managers, supervisors, nurses, and clinical employees of an addiction treatment facility.
- Current or former directors, managers, supervisors, and clinical employees of a child advocacy center that meets the standards of s. 39.3035(1) and fulfills the screening requirement of s. 39.3035(2), and the members of a Child Protection Team as described in s. 39.303 whose duties include supporting the investigation of child abuse or sexual abuse, child abandonment, child neglect, and child exploitation or to provide services as part of a multidisciplinary case review team.

(\*photographs are not exempt) (\*\* exempt information applies to dependents)

- Yes, I qualify     
  Yes, my spouse qualifies     
  Yes, my child(ren) qualify     
  Yes, my parent(s) qualify

Please provide the position and place of employment formerly or currently held and, if other than yourself, relationship of individual that qualifies you for this exemption:

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**NO, neither my spouse, child(ren), parent(s) nor I qualify** *(If at some point in the future, you or your spouse, child(ren) or parent(s) qualify for this exemption, please let Human Resources know as soon as possible. It is the responsibility of the employee to ensure that prompt notification is provided to Human Resources in order to ensure that the appropriate public records exemptions are applied to your personnel records.)*

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Printed Name	Signature	N Number	Date
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