



DEPARTMENT OF FINANCIAL SERVICES
Division of State Fire Marshal – Bureau of Fire Prevention

REQUEST FOR BUILDING SITE INSPECTION

GENERAL INFORMATION

APPLICANT'S NAME: _____

PHONE NUMBER: _____

E-MAIL ADDRESS: _____

STATE AGENCY: _____

TYPE OF INSPECTION (CHECK APPROPRIATE ONE)

- | | |
|--|---|
| <input type="checkbox"/> FINAL | <input type="checkbox"/> SPRINKLER SYSTEM, ABOVE GROUND |
| <input type="checkbox"/> INTERMEDIATE | <input type="checkbox"/> SPRINKLER SYSTEM, UNDER GROUND |
| <input type="checkbox"/> FIRE ALARM SYSTEM | <input type="checkbox"/> LEASE, PRE-OCCUPANCY <input type="checkbox"/> LEASE, RENEWAL |
| <input type="checkbox"/> HOOD SYSTEM | <input type="checkbox"/> OTHER (SPECIFY): _____ |

NAME, STREET ADDRESS OR EXACT LOCATION OF FACILITY:

INSPECTION DATE: _____

(Provide this office with a **MINIMUM** of five (5) working days notice prior to requested date of inspection.
 The SFM inspector for this facility will contact you for final scheduling.)

STATE FIRE MARSHAL'S FILE #: _____

(Without this file #, your request may be delayed. Contact this office should you need assistance)

OCCUPANCY CLASSIFICATION, NFPA: _____

(Business, Assembly, etc.)

PROJECT SQUARE FOOTAGE: _____ **NUMBER OF STORIES:** _____

LIST THE FACILITY'S LIFE SAFETY FEATURES: _____

(Sprinkler, Standpipe, Fire Alarm, Smoke Control, etc.)

TYPE OF CONSTRUCTION, FBC: _____

E-MAIL ALL REQUESTS TO:
 fire.prevention@myfloridacfo.com

[or]

MAIL: Bureau of Fire Prevention - Plans Review Section
 200 East Gaines Street
 Tallahassee, Florida 32399-0342

COURIER: 325 John Knox Road, Atrium Bldg 3rd Floor
 Tallahassee, Florida

PHONE: (850) 413-3733 FAX: (850) 922-2553