

BUILDING PERMIT APPLICATION

NEW PERMIT
 Existing Permit Amendment - Permit # _____
 Renew Expired Permit - Permit # _____

**Complete all applicable sections below (Print or Type). If a required field does not apply type N/A.
 SUBMIT Completed application to: codes@ehs.ufl.edu**

APPLICANT INFORMATION

CONTRACTOR University Internal Project

Qualifier/Applicant Name: _____ Florida Contractor's License No: _____
 Company Name: _____ Qualifier/Applicant Email: _____
 Company Address: _____ City: _____ State: _____ Zip: _____
 Company Phone: _____ Authorized Designee: _____
 Designee Phone: _____ Designee Email: _____

PROJECT CONTACT INFORMATION

UNF Project Manager (PM): _____ Design Professional: _____
 PM Phone: _____ Design Prof. Phone: _____
 PM Email: _____ Design Prof. Email: _____

PROJECT INFORMATION*

* List only one building and address per application

UNF Project Name: _____ UNF Project No: _____
 UNF Building Name: _____ UNF Building No: _____
 Project Street Address: _____
 Permit Type: _____ Room No's: _____
 Project Area (Sq.ft.): _____ Building Occupancy: _____

Valuation:(Include cost of all equipment, labor & owner furnished items.) \$ _____

Description of work being performed (provide detailed summary - "see attached" is not acceptable).

SUPPLEMENTAL FORM REQUIREMENTS

If applicable, the following shall be submitted before permit issuance:

1. Provide a completed Florida Product Approval (FPA) Information Sheet (available at https://www.unf.edu/ehs/Building_Code_Administration.aspx). **The FPA Information Sheet shall be submitted in conjunction with the Building Permit Application Form.**
2. Provide a completed sub-contractors list (available at https://www.unf.edu/ehs/Building_Code_Administration.aspx). **A completed list shall be submitted in conjunction with the Building Permit Application Form.**
3. Notice of Commencement: **The Building Department will contact you if your project requires a NOC.**
4. Signature Authorization Form (available at https://www.unf.edu/ehs/Building_Code_Administration.aspx).

APPLICANT'S STATEMENT: Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. All work shall comply with edition of the Florida Building Code and all applicable codes and standards in affect at the time of application. This application is valid for 180 days upon the date received by the Building Department and shall be deemed to have been abandoned 180 days after the date of filing, unless such application has been pursued in good faith or a permit has been issued. I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction.

Qualifier/Applicant Signature* : _____ Print Name: _____ Date: _____

***University employees may sign as the applicant for projects valued up to \$200,000 per Florida Statute 489.103(3).**