



STUDENT FINANCIAL SERVICES OFFICE  
1 UNF Dr.  
Jacksonville, FL 32224  
Tel: 904-620-2472  
Fax: 904-620-1049

### OPT-OUT or CHANGE BILLING HOURS FOR FLORIDA PREPAID

Student Name  
(please print)

ID#

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Phone #

Student Signature

Date

Semester

*A new form must be submitted for each semester that billing is not desired.*

#### Indicate number of Hours to Bill Florida Prepaid:

- Bill for  credit hours

#### Please Note:

1. This form must be submitted by the deadline to pay for each semester.
2. If the balance due is not paid/pended by the last day to pay, a late fee will be assessed against the student's account.
3. Students are responsible for all tuition and fees in the event that you do not have enough hours remaining in the Prepaid Program.
4. Students are responsible for knowing their available Prepaid hours. If at the time of billing the student has fewer Prepaid hours than the University credited to their account, the student will immediately be responsible for the additional balance due.

**Please return this form to the Student Financial Services Office located in UNF Hall, Building 53, room 1100 no later than the end of the first week of classes.**