

Office of Research & Sponsored Programs

Federal

<u>Applicable to</u>	<u>2015-18</u>	<u>Base</u>
Research (On-Campus)	46.5%	MTDC
Research (Off-Campus)	26	MTDC
Other Sponsored Activities (On-Campus)	37	MTDC
Other Sponsored Activities (Off-Campus)	26	MTDC

Non-Federal

<u>Sponsor</u>	<u>Source</u>	<u>Rate</u>	<u>Base</u>
State of Florida Agencies	State	25% or documented rate	TDC
State of Florida Agencies	Federal	Applicable Federal Rate	MTDC
SUS Universities	State	10%	TDC
SUS Universities	Federal	Applicable Federal Rate	MTDC
Florida Local Govt Agencies (Counties, Municipalities, etc.)	Non Federal	25%	TDC
Florida Local Govt Agencies (Counties, Municipalities, etc.)	Federal	Applicable Federal Rate	MTDC
Non-state of Florida Agencies	Non Federal	25%	TDC
Non-state of Florida Agencies	Federal	Applicable Federal Rate	MTDC
Industry/For-Profit	Federal and Non Federal	Applicable Federal Rate	TDC
Non Profits, Foundations	N/A	20% or documented rate	TDC

Common Federal & State Exceptions

US Dept of Education and NIH Training Rate	Federal	8%	MTDC
FL Depts of Agriculture and Education	State	5%	TDC
FL Dept of Transportation and Water Management Districts	State	25%	TDC
FL Dept of Health	State	10%	TDC
FL Fish & Wildlife Commission	State	15%	TDC

Facilities and Administrative Costs (F&A) are defined as the additional costs to maintain the facilities used for sponsored projects and to support the administration of those projects. Also referred to as "indirect costs," they include the costs of electricity to run the building in which a project is conducted, equipment shared among researchers, salaries to pay for department staff assistants, library subscriptions to academic journals, and much more. These costs are determined through an independent process involving University audits, external consultants, and a cognizant Federal agency.

Research is defined as systematic study with the goal of increasing knowledge of the subject studies, or the use of knowledge gained through this study for the development of useful designs, methods, devices, products, etc. This term includes activities involving the training of individuals in research techniques (commonly called research training) where such activities utilize the same facilities as other research and development activities and where such activities are not included in the instruction function.

Other Sponsored Activities are defined as programs and projects that involve the performance of work other than instruction and organized research. Examples include health service projects, community service programs, service and technical assistance projects, such as student assistance to corporations and government, and conferences. This category also includes sponsor-designed testing, clinical trials, evaluations, non-credit community education.

Off-Campus is defined as research that is conducted away from the University campus, and is eligible for F&A at a reduced rate. Off-campus means the activity is performed in facilities neither owned nor leased by the University. The determination of "off-campus" is based on an analysis of where the preponderance of budgeted personnel effort will occur over the project period. This effort can be determined by dividing the total off-campus salaries by the total budgeted salary costs. If more than 50% of a project's effort is performed off-campus, the off-campus rate will apply to the entire project.

Modified Total Direct Cost (MTDC) consists of all salaries and wages, fringe benefits, materials and supplies, services, travel, participant costs, and the first \$25,000 of each subgrant and subcontract. Equipment, alterations and renovations, charges for patient care and tuition remission, space rental costs, scholarship, and fellowships, as well as the portion of each subgrant or subcontract in excess of \$25,000 are excluded from the MTDC calculation, as are participant costs for NSF projects.

Total Direct Cost (TDC) consists of all budgeted direct costs, including salaries and wages, fringe benefits, materials and supplies, services, travel, subgrants and subcontracts in full, tuition remission, equipment and participant support costs.

Approval of Lower F&A Rates: A request to waive or reduce these F&A rates is strongly discouraged, and researchers are not authorized to negotiate reduced rates with sponsors. Researchers should discuss the budget needs of their proposed project with ORSP staff before submitting a final budget or before informally discussing project costs with a potential sponsor. Lower F&A rates are only allowable under one of the following two conditions:

- (1) A non-profit, federal, or state sponsor has an official and publicly disclosed policy on the payment of F&A costs at a lower rate that is applied uniformly to all award recipients. Documentation must be provided to ORSP, but no "Reduced F&A Rate Request Form" is needed. (Note that a subsidy of F&A costs for a for-profit/industry partner would constitute a use of public funds for private benefit and would be an improper use of university resources.)
- (2) The AVPR, in consultation with the Provost, may approve the cost-sharing of project costs, including F&A costs, if it is determined to be in the best interest of the University. A "Reduced F&A Rate Request Form" must be submitted to ORSP.