

## Draft Continuous Enrollment Policy

Version 10/9/17

Students in graduate degree programs are required to maintain continuous enrollment (Fall and Spring semesters) for thesis, dissertation, project, or directed study until work is completed. Students should enroll in the number of graduate credit hours that best reflects the amount of resources being used and that complies with program guidelines (typically three (3) or more graduate credit hours, but no fewer than one (1) credit hour per semester). Students are not required to enroll in any Summer term unless they are using University resources or they are completing degree requirements in that term. The continuous registration requirement begins with the semester in which the student first registers for his/her thesis, dissertation, project, or directed study.

***Note: Students must be enrolled during the term (semester or summer) in which they graduate from the University.***

If a student fails to maintain continuous enrollment, the student's matriculation is closed and the student must re-apply for active status in the graduate program. However, active students who are not enrolled and not using University resources may apply for a leave of absence. Students choosing this option must file a Student Petition of Academic Policy for a leave of absence that states they will not use University resources during the leave period. If the leave of absence extends beyond three consecutive terms, inclusive of the Summer term, the student's matriculation is closed and the student must re-apply for admission.

International students on F-1 visa/status must remain continuously enrolled until the thesis, dissertation, project or directed study is completed. Those international students who wish to apply for a leave of absence are advised to consult with the International Center prior to filing the Student Petition of Academic Policy for leave of absence. Students experiencing a medical emergency or other crisis should contact the Ombudsman Office.