

Dear [xxxxxx],

Due to your academic performance during the past semester, you have been placed on Academic Probation beginning in the [xxxxxxx] semester.

Academic Probation is a warning that you are currently not meeting satisfactory academic progress. A graduate student must maintain a UNF Graduate Program GPA of 3.0 or higher to be considered in good academic standing. In addition, many programs have program-specific policies further defining performance needed to maintain good academic standing. These program-specific policies, if inclusive of higher standards than those of the university, supersede university policy.

In your case, the reason for academic probation is [xxxxxxxxx]. If your academic performance does not improve in the next semester, you will be in danger of being dismissed from your program. However, if you are able to increase your UNF Graduate Program GPA to a 3.0 or higher, you will be removed from Academic Probation.

We encourage you to contact your graduate program director, [xxxxxxxxx], for more information on how to improve your academic performance. There are also numerous resources you can use on campus to assist you in improving your academic performance, such as the University's Writing Center, Counseling Center, Disability Resource Center, and other Student Affairs offices.

If you are receiving Veterans Benefits, The Military and Veterans Benefits Resource Center provides military and veteran students assistance in navigating university services and processes, academic advising, counseling, and disability accommodations. Please visit the Veterans Affairs section of the One Stop Student Services website for frequently asked questions regarding academic progress and resources available.

The Satisfactory Academic Progress policy can be found at [http://www.unf.edu/president/policies\\_regulations/02-AcademicAffairs/GraduateSchool/2\\_0400P.aspx](http://www.unf.edu/president/policies_regulations/02-AcademicAffairs/GraduateSchool/2_0400P.aspx). The Graduate GPA policy, which establishes how the academic GPA is calculated, is located at [http://www.unf.edu/president/policies\\_regulations/02-AcademicAffairs/GraduateSchool/2\\_0300P.aspx](http://www.unf.edu/president/policies_regulations/02-AcademicAffairs/GraduateSchool/2_0300P.aspx). Note that your performance also jeopardizes your ability to receive financial aid, as defined by Federal regulations, which calculate GPA differently than is done for academic standing. Details on the Financial Aid Satisfactory Academic Progress policy are at [https://www.unf.edu/president/policies\\_regulations/02-AcademicAffairs/FinancialAid/2\\_0460P.aspx](https://www.unf.edu/president/policies_regulations/02-AcademicAffairs/FinancialAid/2_0460P.aspx).

It is important that you take your probation status seriously. However, we are here to support you as you seek ways to improve your performance.

Sincerely,

The Graduate School