

Graduate Council Meeting Minutes
January 28, 2014

Members in attendance: Stanley, Vose, Jaeger, Sheffler, Zhan, Moore, Christie, Buchwalter, Kavan, Godwyll, Roberson, Reigger, Saltmarsh, Kapcio

Guests in attendance: Humphrey, El-Safty, Hudyma,

Dr. Roberson called the meeting to order at 12:25 p.m.

Dr. Roberson suggested members introduce themselves to the council as a few guests were in attendance as substitutes for council members. Dr. Roberson called for announcements and Dr. Christie cautioned members that international students are not eligible to enroll in fully online distance learning programs if they physically reside in the U.S. and do not have proper visa documents. International students are eligible to enroll if residing outside the U.S. in their home country. The One Spark event is coming to Jacksonville for a second year and the deadline for researchers/entrepreneurs to submit for funding or to present is Jan. 31. Drs. Christie and Sheffler moved to approve the October 2013 minutes and the vote to approve was unanimous.

Dr. Roberson informed the council that the Faculty Association's Faculty Affairs Committee recently passed a motion that all emeriti faculty could retain graduate faculty status; however the Provost denied the motion and requested that the Graduate Council address the issue. Members discussed the criteria for UNF graduate faculty status, the procedure for a nomination and appointment to the graduate faculty, college-specific criteria for graduate faculty nominations, and the procedure for non-graduate faculty to teach a graduate level course for a term. Members agreed to explore modifications to the current eligibility criteria and Dr. Roberson agreed to bring language samples for the council to discuss and vote on at the next meeting.

Members next discussed the issue of cross-listed courses and considered creating a policy to address the SACS requirement that each course have its own syllabus and that graduate level outcomes are progressively more advanced. Dr. Roberson will share information about current UNF cross-listed courses for the next meeting. In addition, Dr. Roberson will bring a draft of a policy relative to cross-level listing of courses.

Dr. Roberson reminded members that March 1 is the deadline for Graduate Academic Learning Compacts. Information on GALCs will be sent via email.

The meeting was adjourned at 1:31 p.m.