

Graduate Council  
October 23, 2012

Members in attendance: Stanley, Kavan, Vose, Reigger, Learch, Roberson, Eggen, Schonning, Kasten, Nies, Christie, Zhan, Shaw, Moore,  
Guests: Carol Ledbetter, Cheryl Campbell

Council Chair Dr. Roberson called the meeting to order at 12:21p.m.

Dr. Roberson called the meeting to order and members voted to approve the minutes from the April and September meetings. Dr. Roberson asked for any further changes or comments on the concurrent degree policy which was emailed to members October 18 for review. A motion to adopt the policy as written was made by Dr. Vose (Dr. Stanley/second). The vote to approve the revised policy was unanimous.

An information packet about Graduate Academic Learning Compacts (GALC) was distributed to members and will be posted on the Graduate Council webpage. Dr. Roberson read and explained page one of the packet. Page two is a sample of the Assessment Report–Four Column which aligns with the pages in the TracDat system. Program faculty can access the TracDat system through a permanent link on the “Staff Tab” in the myWings portal (under Institutional Effectiveness). Dr. Roberson logged into TracDat on the projector screen to show examples and review the sections requiring input. He noted that if programs need to add a new course(s), please send him an email with the prefix and course number to be added so the course will show in TracDat. If any of the information in TracDat is incorrect, please email the Graduate School with changes. Dr. Roberson answered questions from members about GALC and TracDat. Sample student work or raw data (spreadsheets, minutes, agendas) can be uploaded under “Related Documents.” Graduate Programs can have multiple measures associated with one Learning Outcome. The deadline for completed GALCs is March 1, 2013, but the data collected should be from the period beginning Fall 2011 through the end of Fall 2012. Several programs are using TracDat as assessment for accreditation reviews. The TracDat system is flexible to align with multiple assessments that you may have in your program (a program may use the same outcomes that are used for its accrediting bodies). Dr. Roberson offered to meet with any program faculty or staff individually or in groups; please contact him directly. He will follow-up individually with the degree programs which have not yet provided data.

A call for further questions, announcements or additional business yielded none.

Dr. Roberson adjourned the meeting at 1:10 pm.

Submitted by Patrice Kapcio