



The Graduate School

GRAD COUNCIL

24 January 12

Welcome

# POLICY REVIEWS

# Dual International Degrees

## Policies & Regulations Academic Affairs



Graduate Dual International Degrees		
Number:	2.0600P	New Policy
Effective Date:	8/1/2010	Major Revision of Existing Policy
Revised Date:	2/1/2012	Minor/Technical Revision of Existing Policy
Responsible Division/Department:		Reaffirmation of Existing Policy
Academic Affairs / The Graduate School		

### I. OBJECTIVE & PURPOSE

This policy identifies the requirements for earning dual graduate degrees as part of international programs operating under collaborative academic arrangements.

### II. STATEMENT OF POLICY

Effective fall 2010, all dual graduate degrees offered through joint, cooperative, or collaborative academic arrangements between UNF and international institutions must meet the following requirements:

1. The minimum number of graduate credit hours required is 48 hours;
2. Students must earn a minimum of 50% of the total number of credit hours, including the international coursework, from UNF;
3. The graduate GPA includes all graduate credits taken as part of the degree including those from the international institution(s);
4. In an effort to provide accurate student transcripts, UNF will include course names and grades on the students' UNF transcripts for all degree-required, earned credit courses that are transferred into UNF as part pre-approved international operating under collaborative academic arrangements programs. Courses listed will be printed under a header indicating that they are part of a university approved program.

Any program approved prior to fall 2010 (~~GlobalMBA, Ibero-American MBA~~) is exempt from item 1 and 2 listed above.

# Graduate Certificate Programs

## Policies & Regulations Academic Affairs

Graduate Certificate Programs		
Number:	TBD	New Policy
Effective Date:	2/1/2012	Major Revision of Existing Policy
Revised Date:		Minor/Technical Revision of Existing Policy
Responsible Division/Department:		Reaffirmation of Existing Policy
Academic Affairs / The Graduate School		

### I. OBJECTIVE & PURPOSE

This policy establishes the guidelines for graduate credit-bearing certificate programs.

### II. STATEMENT OF POLICY

Credit bearing, graduate certificate programs are comprised of related courses that constitute a coherent body of study within a discipline. These programs must be approved through the university and faculty governance processes. Furthermore, these programs must establish student-learning outcomes and assess the extent to which students achieve these outcomes. Additional information about the assessment of learning outcomes can be found in the Graduate Academic Learning Compact (GALC) and GALC must be developed for all graduate certificate programs.

#### Application of Credits towards Degree programs

With the approval of the sponsoring college, students can apply required coursework to both the graduate certificate program and, if applicable, their chosen graduate degree program. Students cannot return for a retroactive certificate award following graduation. Students who have graduated from a degree program and wish to return to pursue a certificate will need to apply to the university, and the specific certificate program, and pay a new application fee. Credits awarded and used towards prior degrees cannot be used towards a graduate certificate.

#### Completion of program requirements

Students are subject to the individual requirements of the graduate certificate program and will need to complete at least fifty percent of the required coursework in residence at the university (e.g., face-to-face, distance learning). Successful completion of the graduate certificate program will be noted on the student's official transcript separately from his or her degree program.

### III. STATEMENT OF PROCEDURES

#### Admissions to Graduate Certificate Programs

Currently enrolled UNF students who wish to pursue a graduate certificate program are required to apply through the graduate school and be accepted to the desired program in accordance with program-specific admissions criteria. **No application fee is required.**

Non-UNF students who wish to pursue a graduate certificate program are required to apply through the graduate school and be accepted to the desired program in accordance with program-specific admissions criteria. **An application fee will be required.**

1. All students applying for graduate level certificate programs will submit an application to The Graduate School.
2. The Graduate School will refer the application to the appropriate department for an admission decision.
3. Each program will develop its own admission criteria for certificate programs.
4. Acceptance to the graduate certificate program is dependent on student eligibility and, if required, departmental approval.

#### Certificate and Transcripts

Once the program coursework is satisfied the student may be eligible to receive a document acknowledging completion that is separate from a diploma conferral. Printing and conferring all completion documents from university certificate programs will be the sole responsibility of the Registrar and the Office of Enrollment Services Processing. All materials required to print and package the completion documents will also be housed within the Enrollment Services Processing Office.

# Graduate Admissions Policy

# UNF grad survey draft 1

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## UNF GRADUATE STUDENT SURVEY

**Congratulations** on nearing the end of your graduate studies here at the University of North Florida, and good luck as you complete this final term.

Here at the Graduate School, we have a strong commitment and desire to have quality graduate programs and to offer a great experience in the pursuit of advanced degrees. We would greatly appreciate your time in completing this survey.

The survey has been designed in an effort to learn more about your experiences as a graduate student. Your responses will help us evaluate existing services and programs, design new programs, and improve the quality and effectiveness of our education and support services.

All information gathered from this survey will be kept confidential.

The survey should take approximately 30 minutes to complete.



The UNF Graduate School

Graduate Student Survey

Questions?

Other Topics . . . .



# Next Meeting

February 28, 2012

12:15 to 1:30

President's Conference Room

## Tentative Agenda Items:

- Graduate Policies (Second Master's Degrees and Concurrent Graduate Degrees)
- Electronic Thesis and Dissertations (ETD)

Thank You!